

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 24TH JUNE 2021

WARREN SHIRE COUNCIL

AGENDA - ORDINARY COUNCIL MEETING

24th June 2021

1. OPEN MEETING

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

3. CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday, 27th May 2021.

4. DISCLOSURES OF INTERESTS

5. MAYORAL MINUTE(S)

Nil.

6. REPORTS OF COMMITTEES

Meeting of Manex held on Wednesday, 16th June 2021 (C14-3.4)

7. REPORTS TO COUNCIL

REPORTS OF DELEGATES

Item 1 Meeting of the Orana Joint Organisation Board
held on Wednesday, 12th May 2021 (L5-16.3)

Item 2 Mining & Energy Related Councils (NSW) Inc..... (C14-6.3)

Item 3 Country Mayors Association of New South Wales (C14-5.5)

Item 4 Central-West Orana REZ Regional Reference Group (C14-6.4)

POLICY

Nil.

REPORTS OF DELEGATES

Nil.

POLICY

Nil.

REPORTS OF THE GENERAL MANAGER

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REPORTS OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION

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REPORTS OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

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REPORTS OF THE MANAGER HEALTH & DEVELOPMENT

Item 1	Development Application Approvals (B4-9)	Page 1
Item 2	Works Progress Reports – Health and Development Services (C14-7.3).....	Page 2

7. NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil.

8. MATTERS OF URGENCY

Nil.

9. CONFIDENTIAL MATTERS

Nil.

10. CONCLUSION OF MEETING

PRESENTATIONS

9.30 am Duncan Lovelock, Principal Warren Central School.

MANEX MINUTES

Attached are the Minutes of the meeting of Manex Meeting held on Wednesday, 16th June 2021.

RECOMMENDATION:

That the Minutes of the Meeting of Manex Meeting held on Wednesday, 16th June 2021 be received and noted and that the following recommendation be adopted:

4.1 EXECUTIVE OFFICE MATTERS

4.1.5 Local Road Funding Projects (GM)

That the Local Roads priorities to be considered for applications under the Fixing Local Roads Program Round 3 be as follows:

1. Completion of Ellengerah Road Construction to the Shire Boundary;
 - 1.6 kms.
 - Estimated cost to complete over and above the 2021/2022 Project \$496,000.
2. Bitumen Reseal Program on priority local roads;
 - Estimated program \$1,333,000.
 - 25% contribution amounting to \$333,000 from the 2021/2022 Bitumen Reseals Program and other works.
3. Rehabilitation of Nevertire-Bogan Road Segments 4 and 6;
 - 4 kms.
 - Estimated cost \$1,240,000.
4. Gravel Resheeting Program on priority local roads;
 - Estimated program \$1,333,000.
 - 25% contribution amounting to \$333,000 from the 2021/2022 Bitumen Reseals Program and other works.
5. Construction of Tyrie Road;
 - 2.2 kms.
 - Estimated cost to complete over and above the estimated 2020/2021 carryover of \$40,000 - \$320,000.
6. Construction of Old Warren Road Segments 26 and 28;
 - 4 kms.
 - Estimated cost \$1,160,000.
7. Upgrading Gradgery Lane Bridges, working on \$3,000/m² cost to be determined; and
 - 3 bridges.
 - Estimate to be confirmed.
8. Construction of Gibson Way.
 - 4 kms.
 - Estimated cost \$1,400,000.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Conference Room Warren,
on Wednesday 16th June 2021 commencing at 10.12 am

PRESENT:

Gary Woodman	General Manager
Darren Arthur	Divisional Manager Finance & Administration (Chair)
Paul San Miguel	Assets Manager
Rolly Lawford	Divisional Manager Engineering Services (to 11.27 am)
Raymond Burns	Town Services Manager
Rowan Hutchinson	Roads Infrastructure Manager
Maryanne Stephens	Manager Health and Development Services
Jody Burtenshaw	Executive Assistant

1 APOLOGIES

Apologies were received from Jillian Murray and Kerry Jones, who were absent due to external commitments and it was **MOVED** Woodman/Lawford that a leave of absence be granted for this meeting.

Carried

2 BUSINESS ARISING FROM MINUTES

Nil.

3 ACTION CHECKLIST

MOVED Lawford/Burns at the information be received and noted and the items marked with an asterisk (*) be deleted.

Carried

4.1 EXECUTIVE OFFICE MATTERS

4.1.1 Councillor Access to Information Policy and Councillor Expense Policy (GM)

The General Manager has corrected information, updated position names and Acts with minor word amendments, with no change to the intent of the Policies. The Manex Team recommended that the Policies should be reported to Council separately.

MOVED Woodman/Stephens that Manex has reviewed and endorsed the Draft Councillor Access to Information Policy and Draft Councillor Expense Policy and it was resolved that the Policies be reported to a future Council Meeting for adoption.

Carried

WARREN SHIRE COUNCIL
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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.2 Statement of Business Ethics Policy (GM)

MOVED Lawford/Burns that Manex note the Statement of Business Policy and that the Manex Team convey to their staff the information contained within the Policy and that the details are always given to Council's contractors and consultants.

Carried

4.1.3 WOW Agency – Communications and Content (GM)

MOVED Woodman/Hutchinson that the WOW Agency be re-engaged from 1st July 2021 to 31st December 2021 for a re-assessment to be undertaken in December 2021 for communications and content in accordance with their proposal.

Carried

4.1.4 Preparation of the June 2021 Council Newsletter (GM)

Matters to be included in the June 2021 Council Newsletter and the responsible officer:

- Roads Maintenance and Construction Program for July/August - RIM
- New Business Development Facilitator Eoin Clohesy - GM
- Operational Plan & Estimates - DMFA
- Netball Courts - TSM
- New Council Administration Centre - DMFA
- Local Roads Projects Grant Applications - DMES
- Nevertire Water Reservoir Refurbishment Project - TSM
- Tiger Bay Walkway Grant - MHD
- Hollows for Homes Project - MHD
- Grow Services Expo – GM
- Library – DMFA
- March 2021 Flood and Storm Natural Disaster Declaration - GM

The WOW Agency are looking for as many quality project/program photographs as possible for future use. (All)

The Manex Committee Meeting was adjourned at 11.27 am on Wednesday, 16th June 2021 so that the General Manager and Engineering Staff can attend a webinar on Fixing Local Roads Round 3. The meeting is scheduled to recommence on Wednesday, 16th June 2021 at 12.30 pm.

The Manex Committee Meeting recommenced on Wednesday, 16th June 2021 at 12.13 pm with Rolly Lawford an apology for the remainder of the meeting and it **MOVED** Stephens/Burns that a leave of absence be granted for the member concerned.

Carried

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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

4.1.5 Local Road Funding Projects (GM)

- Fixing Local Roads Round 3 (State Government);
- Local Roads and Community Infrastructure Program Phase 2 (\$507,734) (Commonwealth) must be spent by 31st December 2021;
- Local Roads and Community Infrastructure Program Phase 3 (for roads \$1M out of \$1,310,516) (Commonwealth);
- Local Roads and Community Infrastructure Round 3 (\$1,310,516);
 - 1st January 2022 access to the funds. 18 months to spend.
 - Say approximately \$1,000,000 roads
 \$ 310,516 Council facilities
- Other Council funds that are available in 2021/2022 to contribute to Council's 25% contribution for any Fixing Local Roads Round 3 Projects are as follows:
 - \$600,000 Shire Roads Bitumen Reseals;
 - \$55,000 Town Streets Bitumen Reseals; and
 - \$11,000 Road Rehabilitation to be determined.
- If both Commonwealth Programs (LRCI Phase 2 and 3) and the \$666,000 from Council's Programs are used as Council's 25% contribution to the Fixing Local Roads Round 3 applications, a total of \$8,694,936 of projects can be applied for at a minimum.

Fixing Local Roads Program Round 3 (State Government)

- Maximum funding limit of \$3M of state contribution per Council per application (for an individual road project);
- Maximum funding limit of \$1M of state contribution for applications containing more than one (1) individual road project:
 - i.e. gravel resheeting various local roads; and
bitumen resealing various local roads.
 - so \$1,000,000 State
 \$ 333,333 Other contributions from others (Council or Commonwealth)
 \$1,333,333 maximum for each gravel resheeting and bitumen resealing;
- Project Team to familiarise themselves with what Transport for NSW will be considering as attributes (including projects being able to commence within the first six (6) months from a funding deal);
- Project Team to familiarise themselves with the Transport for NSW project selection criteria;
- Need to be able to spend the \$507,734 Council Roads and Community Infrastructure Program Phase 2 Program by 31st December 2021 and at the same time as commencing early with a proportional amount of the successful Fixing Local Roads Program Round 3 Projects;
- The Project Team needs to determine how we do this;

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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

- Project Team needs to determine how we guarantee getting the Fixing Local Roads Program Round 3 Projects and spending the funds quickly;
- The deadline for Fixing Local Roads Round 3 applications is 5:00 pm Monday, 5th July 2021;
- The deadline for advising the Commonwealth Government of the Local Roads and Community Infrastructure Program Phase 2 Projects is 31st July 2021;
- Information being provided to Council via the Local Roads Congress Report and Manex Minutes;
- Information will be provided to the Roads Committee Meeting scheduled for the 30th June 2021 however, project applications will have already been commenced;
- Project Team to ensure that all our applications completed professionally and in time;
- Project Team:
 - General Manager;
 - Divisional Manager Engineering Services (Team Leader);
 - Roads Infrastructure Manager;
 - Asset Manager;
 - Divisional Manager Finance & Administration;
 - Asset Technical Officer – Roads; and
 - Roads Overseer.
- Gravel Resheeting and Reseal Programs are the responsibility of the Roads Infrastructure Manager;
- Other individual projects will be the responsibility of the Divisional Manager Engineering Services;
- For the Gradgery Lane Bridges some of the information is already on file;
- Projects to consider (Local Roads Only) in priority order:
 1. Completion of Ellengerah Road Construction to the Shire Boundary;
 - 1.6 kms.
 - Estimated cost to complete over and above the 2021/2022 Project \$496,000.
 2. Bitumen Reseal Program on priority local roads;
 - Estimated program \$1,333,000.
 - 25% contribution amounting to \$333,000 from the 2021/2022 Bitumen Reseals Program and other works.
 3. Rehabilitation of Nevertire-Bogan Road Segments 4 and 6;
 - 4 kms.
 - Estimated cost \$1,240,000.
 4. Gravel Resheeting Program on priority local roads;
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 - 25% contribution amounting to \$333,000 from the 2021/2022 Bitumen Reseals Program and other works.

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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

5. Construction of Tyrie Road;
 - 2.2 kms.
 - Estimated cost to complete over and above the estimated 2020/2021 carryover of \$40,000 - \$320,000.
6. Construction of Old Warren Road Segments 26 and 28;
 - 4 kms.
 - Estimated cost \$1,160,000.
7. Upgrading Gradgery Lane Bridges, working on \$3,000/m² cost to be determined; and
 - 3 bridges.
 - Estimate to be confirmed.
8. Construction of Gibson Way.
 - 4 kms.
 - Estimated cost \$1,400,000.

RECOMMENDATION TO COUNCIL:

MOVED Woodman/Hutchinson that the Local Roads priorities to be considered for applications under the Fixing Local Roads Program Round 3 be as follows:

1. Completion of Ellengerah Road Construction to the Shire Boundary;
 - 1.6 kms.
 - Estimated cost to complete over and above the 2021/2022 Project \$496,000.
2. Bitumen Reseal Program on priority local roads;
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4.1 EXECUTIVE OFFICE MATTERS

CONTINUED

7. Upgrading Gradgery Lane Bridges, working on \$3,000/m² cost to be determined;
 - 3 bridges.
 - Estimate to be confirmed.
8. Construction of Gibson Way.
 - 4 kms.
 - Estimated cost \$1,400,000.

Carried

4.1.6 Orana Housing Program by RDA-Orana (GM)

- Small research project by RDA – Orana to investigate in more depth the issues around the provision of housing in our region;
- Estimate timeframe of three (3) months;
- Region focussed, high level document, up to 12 Councils involved;
- Local Government profile done for each Council area including assessment of housing stock (houses for sale, rent, government houses, aged housing), capital gains, population and population trend including workers and work pattern, future outlook, land supply, development outlook, projects and workers, desktop review of current policies affecting housing and barriers;
- Will request Council information (Responsible Officer – MHD);
- Case Studies;
- \$2,500 contribution requested from Warren Shire Council (Responsible Officer – DMFA); and
- Other Councils are trying to pay before 30th June 2021.

4.2 FINANCE & ADMINISTRATION DEPARTMENT MATTERS

4.2.1 Local Government Sector Council Financial Statement Audits for the Year Ended 30 June 2020 – Asset Management a big risk area. (GM, AM).

MOVED San Miguel/Burns that the successful tenderer from the Orana Water Utilities Alliance be instructed to submit their evaluation methodology for the revaluation of Water and Sewer Assets in 2021/2022 to Warren Shire Council, so it can be forwarded to Council's Auditor so they can review and endorse the methodology.

Carried

4.3 ENGINEERING DEPARTMENT MATTERS

4.3.1 2021/2022 Engineering Services Department Works Program – Road Maintenance and Construction Works (RIM)

Works Program – Road Maintenance and Construction Works to be presented to the July 2021 Manex Meeting.

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4.3 ENGINEERING DEPARTMENT MATTERS

CONTINUED

4.3.2 2021/2022 Engineering Services Department Works Program – Town Services Works (TSM)

2021/2022 Engineering Services Department Works Program – Town Services Works to be presented to the July 2021 Manex Meeting.

4.3.3 March 2021 Flood and Storm Damage Restoration Program – Inspection, Analysis, Costing and Submission to Transport for NSW (RIM)

It is expected that the Natural Disaster Declaration will be announced before Friday, 18th June 2021.

Arrangements have been made for the attendance of Built Environment Collective to determine if they are in a position to undertake finalisation of a grant submission.

4.3.4 April 2020 Flood and Storm Damage Restoration Program – Inspection, Analysis, Costing and Submission for Transport for NSW (RIM)

Briefing Note to have Warren Shire Council included in a declaration (April 2020 Event) is currently going through Resilience NSW Senior Management for approval.

Problem is it being outside of the three (3) month window.

If approved at Senior Management levels, it will then need Minister and Commonwealth approval.

Main damage is on the Merrigal Road, Merrigal Creek crossing culvert blowout/damage.

Investigation in regard to treatment have been undertaken:

- Slightly larger culverts/pipes;
- Was \$260,000 but subject to timing, probably \$300,000 now;
- Protection mechanisms need to be designed with headwalls; and
- Causeway on top not costed.

4.4 HEALTH & DEVELOPMENT DEPARTMENT MATTERS

4.4.1 Draft Ranger Service Plan 2021-2026 (MHD)

MOVED Woodman/Stephens that the Draft Ranger Service Plan 2021-2026 be adopted by Manex.

Carried

4.5 WORK HEALTH & SAFETY AND RISK MATTERS

4.5.1 Minutes of the Work Health & Safety Committee Meeting held on the 3rd June 2021.

MOVED Stephens/Burns that the Work Health & Safety Committee Meeting Minutes be received and noted and the recommendations contained within be adopted by Manex.

ITEM 3 BUSINESS ARISING FROM PREVIOUS MINUTES

- Safety Action Plan to be reviewed;

WARREN SHIRE COUNCIL
 Minutes of the Manex Committee Meeting
 held in the Conference Room Warren,
 on Wednesday 16th June 2021 commencing at 10.12 am

4.5 WORK HEALTH & SAFETY AND RISK MATTERS **CONTINUED**

- Corrective Action Report to be reviewed; and
- WHS Committee Constitution to be reviewed.

All items be reviewed by Committee.

ITEM 5 INCIDENTS AND ACCIDENTS

Develop SWMS/SOP for the safe removal/replacement of tyres and review SWMS0005 to ensure that Risks such as working close to existing infrastructures is identified and appropriate controls are implemented.

ITEM 6 WORKPLACE INSPECTIONS AND REMOTE SIGNS

Is to recommence a workplace inspection regime. One inspection to be completed each month with hazards to be included into the Corrective Action Report. The inspection is to be conducted with at least one employee that uses the workplace.

ITEM 7 WORK HEALTH AND SAFETY COMMITTEE CONSTITUTION REVIEW (FROM PREVIOUS MINUTES)

To be presented to the next meeting with changes made for the committee to review.

Carried

4.5.2 Corrective Action Report Log

MOVED Woodman/Stephens that the information be received and noted.

Carried

4.6 HUMAN RESOURCES

4.6.1 Determination of Vacant Positions in accordance with the Workforce Plan (GM)

Position	Responsible Officer	Status
Accountant	DMFA	No action to be taken at present due to budget.
Waste Attendant (12 hours/week)	MHD	Waste Depot Operator arrangement to be finalised. Position Description and Skills and Competencies required.
Heavy Diesel Mechanic (B2 L2)	DMES	Applications closed 3rd June 2021. No applications were received. To be re-advertised ASAP.
Casual Cleaner	MHD	Applications closed 28th May 2021. No applications. To be re-advertised ASAP.
Finance Clerk – Rates + ICT	DMFA	Position filled and commenced duties on 7th June 2021.
Roadside Maintenance Team Operator (B1 L3)	DMES	Applications closed 3rd June 2021. Interviews to be conducted 17th June 2021.

MOVED Woodman/San Miguel that the information be received and noted.

Carried

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5.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS (L5-3)

MOVED Burns/Hutchinson that the information be received and noted.

Carried

5.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS (L5-3)

MOVED Burns/Hutchinson that the information be received and noted.

Carried

6 MAY 2021 DRAFT MINUTES AND JUNE 2021 BUSINESS PAPER

The Committee previewed the June 2021 Business Paper and the May 2021 Draft Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

7 CORRESPONDENCE AND COMPLAINTS/ACTION REQUESTS STATUS

The correspondence list and the outstanding complaints/actions list was circulated. It was requested that the Responsible Officers update the outstanding complaints/actions list and return to the Engineering Administration Officer.

8 GENERAL BUSINESS WITHOUT NOTICE

The Manager Health and Development Services requested a debrief of the Warren P & A Association Show that was held on the 29th May 2021. The General Manager advised that any comments should be addressed at the next Showground/Racecourse Committee meeting.

There being no further business the meeting closed 1.50 pm.

minutes

Meeting of: Orana Joint Organisation
 Date: 12 May 2021
 Time: 9.30am
 Venue: Narromine Council Chambers

ATTENDEES:

Clr Craig Davies (Chair)	Mayor, Narromine Shire Council
Clr Ash Walker	Deputy Mayor, Gilgandra Shire Council
Clr Ambrose Doolan	Mayor, Warrumbungle Shire Council
Clr Milton Quigley	Mayor, Warren Shire Council
Clr Ray Donald	Mayor, Bogan Shire Council
David Neeves	General Manager, Gilgandra Shire Council
Jane Redden	General Manager, Narromine Shire Council
Brad Cam	General Manager, Mid-Western Regional Council, JO Board Interim Executive Office & Minute Taker
Stephen Glen	General Manager, Warren Shire Council
Derek Francis	General Manager, Bogan Shire Council
Peter Evans	Office of Local Government
Ken Harrison	Department of Premier & Cabinet
Ashley Albury	Department of Premier & Cabinet

GUESTS

Name	Title
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1 WELCOME

The Chair declared the meeting open at 9.30am.

Peter Evans from the NSW OLG advised the JO of his resignation from the Office of Local Government.

The JO thanked Peter for his support as the JO Community Engagement Officer, noting that he has always taken up our issues and represented us at the OLG.

Peter was thanked and wished luck for the future.

2 APOLOGIES

Apologies were received for:

Roger Bailey	General Manager, Warrumbungle Shire Council
Clr Des Kennedy	Mayor, Mid-Western Regional Council
Clr Doug Batten	Mayor, Gilgandra Shire Council

2021/010 RESOLVED Clrs Walker/Donald that the apologies received for Roger Bailey, Clr Des Kennedy and Clr Doug Batten be accepted.

CARRIED

3 DECLARATION OF INTEREST

There were no declarations of interest.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

2021/011 – RESOLVED Clrs Doolan/Quigley that the minutes of the meeting held 24 February 2021 be adopted.

CARRIED

5 MATTERS ARISING FROM PREVIOUS MINUTES

Nil

6 PRESENTATIONS

Nil

7 **CHAIRPERSON'S MINUTE / REPORT**

Peter Evans commented that other Joint Organisations are in a similar position as the Orana JO. We will have to wait until the review of JO's is complete.

8 FINANCE REPORT

2021/012 RESOLVED Crs Walker/Donald that the Finance Reports be accepted.

CARRIED

9 EXECUTIVE OFFICER REPORTS

9.1 Ongoing future of Orana JO

2021/012 – RESOLVED Clrs Donald/Walker:

That the Chair:

1. **write to the Minister for Local Government, the Hon Shelley Hancock, advising that the Orana JO member councils have resigned from the Orana JO; and**
2. **ask that the Minister for Local Government dissolve the Orana JO.**

CARRIED

9.2 Voluntary Collaborative Group of Councils – next step

Firstly, write to all former OROC members and ask what model they want.

Letter coming from Craig to all Mayors of the former OROC.

The GM Group will discuss at their 4 June 2021 meeting.

2021/013 – RESOLVED Clrs Donald/Walker:

That the Chair writes, on behalf of the Orana JO, to all former OROC members to invite them to provide feedback on how we can form a volunteer group of Councils, and request a response from the June Council meeting.

CARRIED

10 REPORTS

10.1 OWUA Update

2021/014 – RESOLVED CIs Doolan/Walker that the minutes of the Orana Water Utilities Alliance (OWUA) meeting held on 8 April 2021 be noted.

CARRIED

11 CORRESPONDENCE

Nil

12 GENERAL BUSINESS

Craig spoke of the Murray Darling Basin. He talked about the Gin Gin Weir, in particular the work being done on the rebuild of the weir, and that an environmental group in Dubbo are trying to stop the weir construction. Craig is going to attend the AGM, trying to get a voice for the region.

13 CLOSURE OF MEETING

There being no further business the meeting closed 10.30am.

The Minutes (pages 1 to 3) were circulated to the Orana JO for review on 8 June 2021, and were considered by all to be a full and accurate record of proceedings of the meeting held on 12 May 2021.

Chair:

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD ON 21st MAY 2021 AT SMITHURST THEATRE, CONADILLY ST, GUNNEDAH, NSW.

Present

Cr Peter Shinton	Warrumbungle Shire Council (Chair)
Cr Owen Hasler	Gunnedah Shire Council (Deputy Chair)
Cr Michael Banasik	Wollondilly Shire Council (Deputy Chair)
Cr Katheryn Smith	Mid Coast Council (Ex Committee)
Cr Noel Lowry	Wollondilly Shire Council
Cr Robert Khan	Wollondilly Shire Council
Cr Mark Hall	Lachlan Shire Council
Cr Dom Figliomeni	Wollongong City Council
Cr Jim Nolan	Broken Hill City Council
Cr Rob Hooke	Gunnedah Shire Council
Cr Jarrod Marsden	Cobar Shire Council
Cr Alan Ward	Parkes Shire Council
Heather Nicholls	Cabonne Shire Council
Steve Loane	Forbes Shire Council

In attendance

Greg Lamont, Executive Officer. (Minute Taker)

Speakers

Hon Adam Marshall, Minister for Agriculture & Western NSW
Rohan Boehm, Joint Managing Director, Geni Energy
Emma Stilts, President, Manilla Community Renewable Energy Inc.
Llewellyn Owens, Chief Technical Officer, Providence Asset Group
Rebecca Scrivener, Head Regional Operational Unit, Regulatory Operations
Regional, NSW Environment Protection Authority

1. Meeting Opened by the Chair at 9.10am

2. Acknowledgment of Country by Chair

"I acknowledge the traditional custodians of the land that we meet on today and pay our respects to the Elders past, present & emerging".

3. Welcome address by Deputy Mayor, Gunnedah Shire Council, Cr Rob Hooke

Cr Hooke welcomed delegates to Gunnedah Shire on behalf of Mayor Cr Jamie Chaffey who attended dinner with delegates the evening before and hoping that they would stay a while longer to enjoy the many attractions in the area at their leisure. He thanked Cr Hasler for organising the tour of the Whitehaven Maule's Creek Coal mine, Kurrumbede House and the Gunnedah Solar Farm the day before which was very informative and much appreciated by delegates.

Cr Hooke also pointed out the amount of investment and development that is taking place in the Gunnedah Shire and the potential the Hunter Gas Line, Koala Park, Solar Farm, Mine expansions and current Agribusiness activity will have on future jobs and the local economy.

SUSPENSION OF STANDING ORDERS TO RECEIVE SPEAKERS

OM 13/2021 Resolved (Cr Hasler/Cr Figliomeni) that standing orders be suspended at 9.15am to allow speakers to address delegates and for morning tea if required.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD ON 21st MAY 2021 AT SMITHURST THEATRE, CONADILLY ST, GUNNEDAH, NSW.

RESUMPTION OF STANDING ORDERS

OM 14/2021 Resolved (Cr Lowry/Cr Hall) that standing orders be resumed at 12.05pm to continue the meeting.

4. Apologies.

OM 15/2021 Resolved (Cr Hasler/Heather Nicholls) that the apologies of the following delegates be received and noted:- Cr Scott Ferguson & Rebecca Ryan, Blayney Shire Council; Cr Liz McGlynn, Bland Shire Council; Cr Ian Davison, Cabonne Shire Council; Greg Tory, Lachlan Shire Council; David Henry, Wollondilly Shire Council; Andrew Johns, Gunnedah Shire Council; Cr's Joanne McRae, Reg Kidd & Kevin Duffy, Orange City Council; Dean Frost & Cr Ben Shields, Dubbo Regional Council; Cr Sue Moore, Singleton Council; Cr's Kaylene Irving & Heather Druce plus Gary Woodman, Warren Shire Council; Cr Ian Woodcock OAM & Michael Urquhart, Walgett Shire Council; Cr Jay Suvaal & Cr Bob Pynsent, Cessnock City Council; Peter Vlatko, Cobar Shire Council; Cr Des Kennedy & Brad Cam, Mid Western Regional Council; Cr's Phyllis Miller OAM & Chris Roylance, Forbes Shire Council; Ron Zwicker & Cr Cath Blakey, Wollongong City Council and Adrian Panuccio, Mid Coast Council.

5. Disclosures of Interest.

Nil.

6. Adoption of Minutes of Ordinary Meeting – 27th November 2020

OM 16/2021 Resolved (Cr Lowry/Cr Figliomeni) that the minutes of the Ordinary meeting held on 27th November 2020 be received and noted.

7. Business Arising – Nil

8. Adoption of Minutes of Special General Meeting – 27th November 2020

OM 17/2021 Resolved (Cr Hasler/Cr Nolan) that the minutes of the Special General meeting held on 27th November 2020 be received and noted.

9. Business Arising – Nil

10. Adoption of Minutes of Ordinary Meeting – 26th February 2021

OM 18/2021 Resolved (Cr Nolan/Cr Hasler) that the minutes of the Ordinary meeting held on 26th February 2021 be received and noted.

11. Business Arising – Nil

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD ON 21st MAY 2021 AT SMITHURST THEATRE, CONADILLY ST, GUNNEDAH, NSW.

12. Adoption of the Minutes of the Executive Committee Meeting – 17th May 2021

OM 19/2021 Resolved (Cr Nolan/Cr Hasler) that consideration of the minutes of the Executive Committee meeting held on 17th May 2021 be deferred until after the Executive Officer provides a background verbal report on the items and recommendations.

The Executive Officer went through the items in his report plus the decisions and recommendations from the Executive Committee meeting.

OM 20/2021 Resolved (Cr Hasler/Cr Figliomeni) that the minutes of the Executive Committee meeting held on 17th May 2021 be received and noted with the item on the “next meeting” being further considered in General Business at this meeting.

13. Business Arising – Nil

14. Delegates Reports – Nil.

15. Speakers

- (a) Hon Adam Marshall, MP Northern Tablelands, Minister for Agriculture & Minister for Western NSW spoke for at least 45 minutes on:-
- Land Use & Extractive Industries conflicts which were a hot topic years ago, now its Renewable Energy as the hot topic.
 - Right to Farm Bill – Darryl Quinlivan is the new Agriculture Commissioner where the successful implementation of the Bill is to be his primary focus.
 - Biodiversity Offsets requirements were queried by delegates and a general discussion held.
 - Delegates asked the Minister for his response to the questions prepared for his address on Shenhua, Central West Orana REZ name to be Orana REZ (Minister agreed to follow up), the difficulty MERC is having getting Ministers and Senior bureaucrats to address MERC delegates on relevant issues (Minister agreed to follow up if not happening for MERC)
- (b) Rohan Boehm – Joint Managing Director, Geni Energy on the establishment of the Virtual Power Plant, Northwest Renewable Energy Precinct & the Community Renewable Energy Project for Walgett Aboriginal Medical Services and how Local Government can get involved and lead by:-
- Revisiting and Updating Energy Policies & Procedures.
 - Bring Energy inputs/outputs into a management accounting system to track real costs of energy at your Council.
 - Partner with Smart Energy Systems (no cheap solar or using ‘cowboys in the game’) and use Smart Australian technology (local content).
- (c) Emma Stilts - President, Manilla Community Renewable Energy Inc. on the Manilla Solar Project with Llewellyn Owens, Chief Technical Officer, Providence Asset Group on the Hydrogen & Battery Storage system developed for the Manilla Solar Project, funded by Minister for Energy & Environment for \$3.5m.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD ON 21st MAY 2021 AT SMITHURST THEATRE, CONADILLY ST, GUNNEDAH, NSW.

- (d) Rebecca Scrivener, Head Regional Operational Unit, Regulatory Operations Regional, NSW Environment Protection Authority outlining the role of the unit, enforcement processes and penalties approach to ensure compliance.

(Slides used by speakers will be forwarded to delegates in due course)

16. General Business

- (a) **Next Meeting – Cr Owen Hasler.** It was agreed that a “face to face” regional meeting be held on 30th July 2021 with Executive Officer to approach Orange City Council to host as they had offered in 2020 and possibly Parkes Shire Council may be another option. If not the Executive Officer to seek expressions of interest from members.
- (b) **Resources for Regions Round 8 – Cr Katheryn Smith.** The Executive Officer to seek clarification from Resources NSW, why a mining affected Council like Mid Coast Council are still not included in the list of 24, when Gloucester Shire Council (before amalgamation) was a mining affected LGA, however now it is amalgamated with non-mining Councils, the new Council doesn't meet the criteria on a whole of Mid Coast Council basis. Can this be addressed in future rounds?
- (c) **Newsletters – Cr Katheryn Smith.** Executive Officer to consider the option of having bi-monthly newsletters.
- (d) **Minister for Planning & Public Places – Cr Michael Banasik.** The Executive Officer respond to the recent reply from the Minister that he was unable to attend the Gunnedah meeting but he is interested in attending a future meeting. The Executive Officer invite the Minister to attend a future meeting of MERC with assistance of Minister Marshall.

OM 21/2021 Resolved (Cr Smith/Cr Hall) that the afore mentioned actions outlined in General Business be undertaken by the Executive Officer as soon as practicable.

17. Next Meeting – See above in General Business (a).

Close – the meeting closed at 1.08pm

The minutes (pages 1-4) were confirmed at a meeting of the Ordinary General Meeting held on the 30th July 2021 and are a concise and accurate record of proceedings of the Ordinary General meeting held on 21st May 2021.

..... Cr Peter Shinton, Chairperson



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 28 MAY 2021 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.35 a.m.

1. ATTENDANCE:

Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr Bruce Hutcheon, Deputy Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Mr Phil McMurray, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Mr Dean Frost, CEO
Dungog Shire Council, Cr John Connors, Mayor
Dungog Shire Council, Mr Gareth Curtis, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Cr John Dal Broi, Mayor
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hay Shire Council, Cr Jenny Dwyer, Mayor
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor

Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Mike Dowd, Acting General Manager
Kyogle Council, Cr Danielle Mulholland, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Cr George Weston, Deputy Mayor
Lithgow City Council, Cr Ray Thompson, Mayor
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Murray River Council, Cr Christopher Bilkey, Mayor
Murray River Council, Mr Terry Dodds, CEO
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council, Cr Cameron Staines, Deputy Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Parkes Shire Council, Mr Kent Boyd, General Manager
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Tamworth Regional Council, Cr Col Murray, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Ms Elizabeth Smith, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Uralla Shire Council, Ms Kate Jessep, General Manager
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Chris Weber, Acting General Manager
Warren Shire Council, Cr Milton Quigley, Mayor
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
LGNSW, Cr Linda Scott, President
LGNSW, Mr Scott Phillips, CEO
Canberra Regional Joint Organisation, Kalina Koloff, CEO
Central NSW Joint Organisation, Jenny Bennett, Executive Officer

APOLOGIES:

As submitted

SPECIAL GUESTS:

Hon Melinda Pavey MP, Minister for Water, Property and Housing
Mr Shane Fitzsimmons, Commissioner, Resilience NSW

The Chairman Cr Ken Keith thanked members of the Executive for their input into the agenda and thanked member councils for their feedback to the issues of importance

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 5 March 2021 be accepted as a true and accurate record (Tenterfield Shire Council / Leeton Shire Council).

3. Matters Arising from the Minutes

State Governments commitment to roads

4. CORRESPONDENCE

Outward

(a) The Hon Scott Morrison MP, Prime Minister, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(b) The Hon Mark Coulton MP, Minister for Regional Health, Regional Communications and Local Government, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(c) Cr Linda Scott, President, Local Government NSW, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(d) The Chief Executive, Australian Local Government Association, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(e) the Chairperson, NSW Local Government Grants Commission, Re the removal of Part 1, Section 6, of the Local Government Assistance Act 1995

(f) Hon Brad Hazard MP, Minister for Health and Medical Research, opposing the establishment of COVID quarantine accommodation in rural areas

(g) Cr John Medcalf OAM, Mayor, Lachlan Shire Council, advising that Lachlan Shire Council had been admitted as a member of the Country Mayors Association

(h) The Hon Brad Hazzard MP, Minister for Health and Medical Research, thanking him for his presentation to the 6 March meeting

(i) Mr David Salisbury, Executive Manager Engineering, Essential Energy, thanking him for his presentation to the 6 March meeting

(j) The Hon David Elliott, Minister for Police and Emergency Services, regarding significant increases in contributions for emergency services payable by councils

(k) The Hon Shelley Hancock MP, Minister for Local Government, regarding significant increases in contributions for emergency services payable by councils

(l) Mr Scott Phillips, Chief Executive, Local Government NSW, regarding lead organisations for the identified rural council issues

(m) letter Councillor Ben Shield, Dubbo City Council, sending sincere best wishes

Inward

(a) Cr Linda Scott, President, LGNSW, regarding Financial Assistance Grants

(b) Cr Linda Scott, President, LGNSW, regarding council costs to support health professionals and services in regional, rural and remote areas

NOTED

5. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Shoalhaven City Council / Moree Plains Shire Council)

6. Cr Linda Scott, President, LGNSW

Cr Scott outlined the current situation regarding the Emergency Services Levy that was passed by both Houses of Parliament allowing the levy to be shown as a separate item on the rate notice and not be part of the allowable rate increase and the notice forwarded to councils by the Office of Local Government telling councils not to act on the legislation

RESOLVED (1) That the Country Mayors Association make representations to the State Government to reconsider their decision not to pay to the Environmental Services Levy or have it separated on the rate notice as councils are conflicted as Parliament has legislated the changes but the Office of Local Government are advising councils not to act on the legislative change

(2) That until the matter is resolved member councils are asked to consider not paying the increased levy (Tenterfield Shire Council / Moree Plains Shire Council)

A report has been submitted by Cr Scott addressing advocacy wins, opportunities for collaboration, upcoming events and submissions (Copy Attached)

7. Priority Issues Health and Water Responses

NOTED

8. Report from Gunnedah Shire Council on Health Services

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Formally acknowledge that Rural and Remote NSW Local Government areas are being seriously disadvantaged due to the critical lack of General Practitioners.

- 2 Increase the Medicare payments to General Practitioners who choose to practice in the Rural and Remote regions of NSW.
- 3 Reduce the Medicare payments to General Practitioners practicing in Metropolitan areas to offset the increased expenditure in Rural and Remote NSW. (Kyogle Council / Forbes Shire Council)

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to establish a new Ministry called the Ministry of Regional and Rural Health with responsibility for driving urgent improvements to Health services in Regional, Rural and Remote NSW. (Forbes Shire Council / Kyogle Council)

9. Report from Eurobodalla Shire Council on Water Security
Report withdrawn by Eurobodalla Shire Council

10. Executive Report Re Tele Health

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to

- 1 Enhance technological capabilities, enabling tele-health approaches for general and specialist service provision
- 2 Commit to funding “Tele-Health” in Rural and Remote communities throughout NSW as an additional service and commit that “Tele-Health” services will not be used to replace doctors in rural communities. (Temora Shire Council / Kyogle Council)

11. Executive Report Re Mental Health

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Increase funding to Regional, Rural and Remote communities that have a evidence-based need for provision of suitable detoxification and rehabilitation facilities.
- 2 Increase funding to support Mental Health facilities and Allied Health clinicians in Regional, Rural and Remote communities. (Uralla Shire Council / Forbes Shire Council)

12. Report from Oberon Council Re Patient Transport

RESOLVED

- 1 That NSW CMA support improved Patient Transport options in Rural and Remote NSW and make representation to both NSW Health and the Federal Health Minister to simplify and improve the processes around Patient Transport to deliver more equitable outcomes.

- 2 That NSWCMA support and make representation that Patient Transport Services in Rural and Remote areas needs to be adequately funded. (Oberon Shire Council / Forbes Shire Council)

13 Executive Report Re Incentive Scheme for Training, Support and Mentoring of Health Care Professionals in Rural NSW

RESOLVED That the NSW Country Mayors Association calls on the Federal Government to:

- 1 Reverse the 2019 decision to reduce the “*Skilled Migration Program’s*”, number of overseas trained doctors entering Australia until Regional, Rural and Remote NSW are serviced by adequate levels of medical professionals.
- 2 Appoint an independent suitable qualified third party to conduct a comprehensive review of the Commonwealth’s “*Workforce Incentive Program*”.
- 3 Once endorsed, call on the NSW Government to implement all recommendations from the upper house enquiry into “Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW. (Kempsey Shire Council / Kyogle Council)

14. Executive Report Support for Local Water Utilities

RESOLVED That the NSW Country Mayors Association calls on the NSW Government to:

- 1 Engage with Local Government including the network of thirteen (13) Joint Organisations across NSW to support Local Water Utilities and provide a strategic, evidence-based approach to address water security and the investment in infrastructure required to underpin economic development in regional NSW Including;
 - (a) Regional pipe network systems
 - (b) Regional Water Storages
 - (c) Clear and affordable funding pathways to ensure equity
 - (d) Investment in contemporary surface and groundwater real-time monitoring and modelling and make that modelling accessible to Local Government.
 - (e) Streamline regulations in relation to recycled water reuse.
 - (f) Advocate to the NSW Government to waive NSW Government costs associated with essential water infrastructure (such as access to crown land, state forests, and biodiversity offsets).
 - (g) Develop a Memorandum of Understanding between local government water/wastewater utilities and government agencies outlining responsibilities and service level agreements.
- 2 Establish a multi-agency committee including local government with sufficient delegation to both optimise and monitor the delivery of the

Regional Water Strategies and enable a more effective response to emergencies and drought

- 3 Develop accredited training programs for skill development and quality assurance of municipal water and wastewater treatment personnel.(Tenterfield Shire Council / Uralla Shire Council)

15. National Resources Access Regulator

RESOLVED That the Country Mayors Association work on relationships between Councils and the National Resources Access Regulator and invite both a senior Executive and a Board member to attend the next meeting of the Country Mayors Association (Moree Plains Shire Council / Leeton Shire Council)

16. Executive Report Re Australian Government Investment for Water Supplies

RESOLVED That the NSW Country Mayors Association:

- 1 Advocate to the Australian Government for a whole of government approach (three tiers) to major regional bulk water security initiatives.
- 2 Advocate to the Australian Government to increase their funding and involvement in the provision of secure bulk water supply projects for towns and cities across regional Australia.(Tenterfield Shire Council / Forbes Shire Council)

17. Hon Melinda Pavey MP, Minister for Water, Property and Housing

Keeping Crown Land cemetery costs down is a priority as currently NSW costs are double that of Victoria. The Government is trying to get tenants to purchase aboriginal housing as it would be far cheaper for them than paying rent. The Housing 2041 Strategy has been released which deals with supply and mixture of supply. If Councils have crown land that can be developed as housing please let the Minister know. There is a Safe and Secure Water Program and a Risk Development Program. There needs to be more information on flood mitigation as there is going to be stronger growth in rural NSW

18. Mr Shane Fitzsimmons, Commissioner, Resilience NSW

There has been damage to over 50 Local Government areas in the past 18 months. On the 1 May 2020 Resilience NSW was established with a mandate to transform whole of government action to emergency situations which is married to Inquiries that government needs to do better. Resilience is very much about coordinating resources. Resilience NSW has established six locations around the State and senior staff positions are in the process of being filled. Urgent attention is being given to compounding disasters such as fire, drought and flood. The March floods affected 63 Local Government areas and natural disasters were declared in 61 of those. Progress better funding is being introduced so that infrastructure is not just replaced but the replacement addresses the future

requirements. Resilience NSW wants to partner closely with Local Government to develop a Resilience Strategy making sure there is no duplication

19. Day Light Saving

RESOLVED That the Country Mayors Association write to the Minister for Justice requesting that day light saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2021.(Lachlan Shire Council / Temora Shire Council)

20. Animal Welfare Cats and Dogs

RESOLVED That the NSW Country Mayors Association call on the NSW Government to act as a matter of urgency to:

- 1 Update the regulations in relation to the NSW Animal Welfare Code of Practice for breeding dogs and cats that applies to establishing and operating the Dog Breeding Facilities in NSW
- 2 Apply best practice standards to the New Code of Practice that aligns with the Victorian regulations acknowledging that the lack of proactive cross-border collaboration on legislative reforms in NSW/VIC is now legally forcing Riverine NSW local governments to approve large scale dog breeding facilities in accordance with the NSW planning system.(Murray River Council / Hilltops Council)

21. Short Term Accommodation Shortages and Homelessness

RESOLVED That the Country Mayors Association

- 1 declares that our respective councils are experiencing a housing crisis in respect of housing availability, social housing availability and general affordability across our communities
- 2 requests that the LGNSW conference take the issue up as one of importance for action
- 3 calls on the Federal Government to create a National Housing Plan that can support the work of local councils

22 National Water Quality Management Strategy

RESOLVED That the NSW Country Mayors Association calls on the Australian, State and Territory Governments to mandate their nationally agreed policy framework within the Australian Government's National Water Quality Management Strategy, so that all Australian governments and other industries, organisations and institutions effectively manage the quality and supply of water that is fit for purpose.(Hay Shire Council /Tenterfield Shire Council)

23 Murray Darling Basin

RESOLVED That the NSW Country Mayors Association calls on the NSW Government:

- 1 To engage an independent authority to prepare a public report detailing:
 - (a) The current river monitoring performed in the Murray-Darling Basin, its distribution and data accuracy and timeliness.
 - (b) The benefits of a basin-wide consistent approach to enhanced and comprehensive river monitoring data, and its opportunities and challenges.
- 2 Following the outcomes of the report to initiate and install competent river monitoring infrastructure and programs to provide enhanced river data and analysis to support water managers improve water policy, planning, management and operations to improve and maintain water quality and supply in the Murray-Darling Basin.(Hay Shire Council / Leeton Shire Council)

There being no further business the meeting closed at 12.31pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

Central-West Orana Renewable Energy Zone Regional Reference Group

Meeting: Meeting 3

Location: Savannah Room, Taronga Western Plains Zoo

Date and time: Wednesday, 2 June 2021, 9.45 am to 12.45 pm

Host: Energy Corporation of NSW

Chair: Chloe Hicks, Director, Energy Infrastructure and Zones

Open actions

No.	Issue	Action	Responsible
J1	Sub working group for jobs, skills and training	Sub-working group to be established to explore opportunities for skilled local jobs, workforce development and training pathways for the Central-West Orana REZ	DPIE
J2	Regional Energy Strategy	Due to time constraints during the meeting, DPIE confirmed it will provide a thorough overview of the Regional Energy Strategy at a future RRG	DPIE
J3	Central-West Orana REZ declaration	Consult with Councils not in attendance on the Central-West Orana REZ declaration process	DPIE
J4	Community benefit sharing	Next meeting to include discussion on current community benefit sharing arrangements and REZ opportunities.	DPIE
J5	Next meeting	Secretariat to create placeholder for Meeting 4 on 2 September 2021	DPIE
O3	Wellington Social Study	Dubbo Regional Council to share Wellington Social Study	Dubbo Regional Council

Closed actions

No.	Action	Responsible	Comments/Updates	Status
F1	TransGrid to confirm the contact at the Upper Hunter Council who is receiving CWO REZ communication	TransGrid	TransGrid to ensure correspondence to Council includes Paul Jakes.	Closed
F2	TransGrid to share feedback from community drop-in sessions and ongoing landowner and community consultation with local Councils	TransGrid	TransGrid provided an update at the meeting on 2 June 2021.	Closed

Central-West Orana REZ Regional Reference Group



Meeting 3 Minutes

F3	DPIE to share feedback from the community deliberative forums with the broader group.	DPIE	DPIE provided an update at the meeting on 2 June 2021.	Closed
F4	Regional NSW to facilitate introductions and champion interactions between Energy Infrastructure and Zones team and the Inland Rail project	Regional NSW	Completed by Murray Wood.	Closed
F5	Regional NSW to share information on critical minerals mapping and opportunities	Regional NSW	Completed by Murray Wood	Closed
F6	Essential Energy to share information of the opportunities and constraints on the distribution network as inputs to the REZ Regional Energy Strategy	Essential Energy	Essential Energy have been collaborating with DPIE.	Closed

Next meeting

Thursday 2 September 2021 – 9:45am- 12:45pm, venue TBC.

Notes – RRG 2 June, 2021

No.	Description	Speaker
1	Welcome and Acknowledgement of Country	Mr Dugald Saunders MP
2	Introductions and agenda overview	Chloe Hicks
3	Central-West Orana REZ <ul style="list-style-type: none"> • See presentation for details. • Emerging issue raised that some existing renewables projects in the region have reputational issues from not paying subcontractors/local companies during construction. • These issues are tied to community support for the REZ and the Energy Corporation of NSW is eager to work with Department of Regional NSW to explore solutions to these issues. • Exploring opportunities for skilled local jobs, workforce development and training pathways is a key objective of delivering the Central-West Orana REZ. • Sub-working group to be established prior to the next meeting to explore these opportunities in detail. 	Chloe Hicks

No.	Description	Speaker
4	<p>Central West Orana REZ Engagement</p> <ul style="list-style-type: none"> • See presentation for details • The Energy Corporation of NSW will explore opportunities for community benefit sharing and different ways of coordinating funds to secure benefits for landowners and communities who are directly impacted by energy infrastructure. • Councils noted that there seemed to be a discrepancy in community funds/VPAs between solar and wind farms, where solar farms have not historically been expected to provide community benefits. • A goal of the Central-West Orana REZ will be to look at coordinating community funds from energy projects that participate in the REZ. • This will include considering schemes/options that would provide funding for bigger projects/programs as well as other benefits at the local level. • The next meeting will include an agenda item for looking at current community benefit sharing arrangements and the opportunities for the REZ to improve outcomes. 	Mike Young/Dan Silburn-Evans/Jamie Fermio
5	<p>Central-West Orana REZ Transmission Project</p> <ul style="list-style-type: none"> • See presentation for details • TransGrid note that new transmission infrastructure is needed to increase capacity on the network and the location of the current study corridor has been informed by the location of potential energy projects. Suitable wind resources, for example, are only found in certain areas in the region. • Augmenting existing transmission lines in the region would not deliver the capacity needed. • TransGrid note that landowner and community engagement is ongoing and there will be consideration of different styles and formats for future engagement activities- such as town hall meetings with an effective facilitator. • Upper Hunter Shire Council provided feedback that the independent facilitator at the meeting in March with the Merriwa Cassilis Alliance was very effective. • TransGrid note that it is understood there may be another opposition group that has been established around the Dunedoo area, however this group has not made contact with TransGrid or Government. • TransGrid note that no issues around decommissioning of transmission infrastructure have been raised to date. 	Michael Lloyd

Central-West Orana REZ Regional Reference Group



Meeting 3 Minutes

No.	Description	Speaker
	<ul style="list-style-type: none"> Decommissioning of infrastructure has been raised as an issue for the broader-REZ, particularly for solar farms where panels have an approximate design life of around 25 years. Broadly, Government is investigating recycling and lifecycle opportunities for solar panels and other infrastructure. TransGrid are running a series of workshops with the Merriwa Cassilis Alliance in the coming weeks to explore the study corridor selection process and a range of options/opportunities. 	
6	<p>REZ Regional Energy Strategy</p> <ul style="list-style-type: none"> See presentation for details 	Chloe Hicks
7	<p>Central-West Orana REZ Declaration Overview</p> <ul style="list-style-type: none"> See presentation for details Warren Shire Council note there are number of solar projects in its LGA and the community is broadly on board with renewable energy development. Warren Shire Council would be interested in exploring opportunities for the LGA to be part of the Central-West Orana REZ. Essential Energy note that the existing line in the region of Nevertire Solar Farm in the Warren Shire LGA is near capacity and would need significant investment to add capacity. Note that there is a need to manage community expectations around what benefits the Central-West Orana REZ would provide in the Warren Shire LGA unless the existing line was upgraded. Note that there is not a timeframe or ongoing process of reviewing the Central-West Orana REZ geographic area once it is formally declared. However, the Minister can expand a REZ after it has been declared but cannot make it smaller. The refined geographic area for the Central-West Orana REZ is considered to capture enough projects to meet the 3 gigawatt requirement, but in the future there could be future REZ stages or transmission extensions to add more capacity depending on the success of the current project and energy needs of the State. Note that there will be a competitive process early next year to determine projects that will be part of the REZ. 	Chloe Hicks with Dan Silburn facilitating
8	<p>Next steps</p> <ul style="list-style-type: none"> Next meeting proposed for Thursday, 2 September 2021 	Chloe Hicks

Attendees

Members of Parliament

- Mr Dugald Saunders MP, Member for Dubbo

Chairperson

- Chloe Hicks, Director, Energy Infrastructure and Zones

NSW Department of Planning Industry and Environment

- Dan Silburn-Evans, Manager, Strategic Engagement
- Jamie Fermio, Senior Project Officer, Planning & Communities
- Amanda Bowman, Planning Officer, Local and Regional Planning
- Ethan Hyde, Planning Support Officer, Local and Regional Planning
- Danny Young, Area Manager North West, Crown Lands
- Mike Young, Executive Director, Planning & Communities

Warren Shire Council

- Gary Woodman, General Manager
- Cr Karlene Irving, Councillor

Dubbo Regional Council

- Steve Jennings, Manager Growth Planning

Upper Hunter Shire Council

- Paul Jakes, Manager Waste and Sustainability

National Indigenous Australian Agency

- Gargi Ganguly, Senior Advisor

Dubbo Local Aboriginal Land Council

- Will Robinson, CEO

Mudgee Local Aboriginal Land Council

- Aleisha Lonsdale, CEO

TransGrid

- Michael Lloyd, Community Engagement Manager

Essential Energy

- Natalie Lindsay, Manager Network Regulation
- Anders Sangkuhl, Regulatory Strategy Manager

Department of Regional NSW

- Amanda Shepherd, Business Development Manager

NSW Department of Primary Industries

- Mary Kovac, Agricultural Land Use Planning Officer

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
25.2.21	41.2.21	Mobile and Internet Coverage in Nevertire	GM	Lobby the Federal and the NSW Governments to include the Nevertire region in the "Black Spot" funding program as a top priority. Briefing Note provided to the Local Member the Hon. Mark Coultan MP at the meeting held by the Mayor and General Manager in Broken Hill 20 April 2021.
25.3.21	44.3.21	Development of a new Draft Master Plan of the Carter Oval Sporting & Recreational Precinct including the Warren War Memorial Swimming Pool and the General Manager consult with the Community & User Groups of the Carter Oval Sporting & Recreation Precinct including the Warren War Memorial Swimming Pool to develop the Draft Master Plan.	GM	Investigations underway in relation to Draft Master Plan of the Carter Oval Sporting & Recreational Precinct including the Warren War Memorial Swimming Pool.
25.3.21	61.3.21	Workshop to Develop a Framework for a Suitable Community Engagement and Participation Policy	GM	Investigations underway.
*27.5.21	100.5.21	Determination of the Local Government Remuneration Tribunal 2021/2022	GM	Council resolution noted.

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ITEM 1 OUTSTANDING REPORTS CHECKLIST CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
*27.5.21	101.5.21	NSW Department of Planning, Industry and Environment – Crown Lands Phase 2C Showground Stimulus Funding Program Grant for Warren Showground/ Racecourse Improvements	GM	Seal affixed to Funding Agreement.
Divisional Manager Finance and Administration Services				
24.9.20	213.9.20	Sale of Land Nevertire Part Lot 165 DP704130	DMFA	Field Solutions Group (FSG) contacted. Awaiting advice for an onsite meeting with FSG surveyors to finalise exact location.
*27.5.21	105.5.21	TCorp Loan - \$4,000,000	DMFA	TCorp loan accepted and associated documents signed under the Seal of Council.
*27.5.21	106.5.21	Creation of Easement – Sewerage Treatment Plant	DMFA	Signed under the Seal of Council.
*27.5.21	107.5.21	Collie Community Shed – Donation of Annual Rates and Charges	DMFA	Listed in Operational Plan & Estimates, current rates donated 4/6/2021.
Divisional Manager Engineering Services				
6.12.18	284.12.18	Amendments to the Boundaries of Lot 79 & 80 DP 724585 Wambianna Street, Collie to provide for the existing Collie Hotel accommodation units	DMES	Survey completed and a report is to be presented to Council. This project is currently on hold. Waiting on land boundary adjustments between RFS and Local Hotel.
27.6.19	129.6.19	Warren Levee Bank Rehabilitation	DMES	Seek funding as soon as practical. This project will remain on hold until funding is acquired. Emergency works plan formulated. The Mayor and General Manager provided a Briefing Note to the Local Member the Hon. Mark Coulton MP at Broken Hill on the 20 April 2021 and

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				inspected the location with the Local Member on the 25 April 2021. Initial verbal advice is that Round 1 Application may be unsuccessful and for Council to reapply in Round 2.
26.9.19	204.9.19	Bundemar Street Warren Proposed Centre Median Alteration	DMES	<ol style="list-style-type: none"> 1. Provide a detailed budget for works. 2. Submit plans and documents to Council for consideration and approval. <p>This project currently on hold until detailed plans and costs for works can be supplied.</p>
24.9.20	214.9.20	REF – New Sewage Treatment Works	DMES	Tender accepted. Loan application in progress with TCorp and reported to the May 2021 Council Meeting. Request sent to Infrastructure NSW for contribution towards increased costs due to unsuitable material. Works in progress.
3.12.20	256.12.20	Warren Levee Bank Rehabilitation	DMES	<ol style="list-style-type: none"> 1. Funding currently being pursued for repairs to the reported section of the Warren levee. 2. Consulted with State Government. Representatives seeking financial assistance to rectify deteriorated section. 3. Works to be undertaken in-house using Council staff and local contractors. 4. Local contractors have been liaised with in regards to the methods of repair.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				<p>5. Fresh applications have been submitted to the Federal Government Department of Infrastructure.</p> <p>6. The Mayor and General Manager provided a Briefing Note to the Local Member the Hon. Mark Coulton MP at Broken Hill on the 20 April 2021 and inspected the location with the Local Member on the 25 April 2021.</p> <p>Initial verbal advice is that Round 1 Application may be unsuccessful and for Council to reapply in Round 2.</p>
27.5.21	95.5.21	Upgrade of Chlorination system improvements	DMES/ TSM	<p>1. Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and</p> <p>2. If the use of the Warren Groundwater Augmentation Grant for the provision of Warren chlorination system improvement to best practice level is not possible then a further grant application be made to the relevant authorities for provision of this important infrastructure in Warren.</p>
27.5.21	95.5.21	River Water Pumps at Ellengerah and Oxley Park Reservoirs	DMES/ TSM	<p>1. Pumps ordered for Ellengerah (river) with like for like using the 2020/2021 Council capital vote for water supplies; and</p>

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				2. Oxley Park arrangements to be modified to mirror Ellengerah. Request for quotations submitted via VendorPanel, closing 18 June 2021.
*27.5.21	95.5.21	Tender No. 202101rb – Repainting of the Internal – External Surfaces and Engineering Works for Nevertire Water Reservoir		Contract awarded as per Council’s resolution. Site meeting with contractor undertaken on Wednesday, 9 June 2021.
27.5.21	95.5.21	Spare pumps – water and sewage	DMES/ TSM	Investigate and determine how Council can purchase for emergency use spare pumps as required for all sewage pump stations at Warren and Nevertire and water supply pump stations at Warren, Nevertire, and Collie with an appropriate report to be provided to a future Water and Sewerage Committee. Awaiting pricing from Xylem Water Solutions for replacement of pumps and new starters.
27.5.21	95.5.21	Water and Sewerage Telemetry System	DMES/ TSM	Apply for grant funding for the replacement of the water and sewerage telemetry system.
*27.5.21	112.5.21	Tender No. VP231919 – Construction of Warren Waste Depot Transfer Station at the Ewenmar Waste Management Facility	DMES	No tenders accepted and a further report provided to Council’s June 2021 Council Meeting detailing an action plan to construct an appropriate facility using Council Day Labour and local contractors if possible.
*27.5.21	113.5.21	Procurement – “Preferred Supplier” Status for Provision of Small Motor Vehicle	DMES	Formally appointed local Motor Vehicle Dealer as the preferred supplier/s of small motor vehicles including

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
				sedans (cars), SUV's (Sport Utility Vehicle's) and utilities for the Warren Shire Council for an additional two-year period ending 30th June 2023 in accordance with the Approved Government Discount.
*27.5.21	119.5.21	Tender No. T092122OROC – Tender Supply of Aggregates and Raw Materials	DMES	Accepted contract in accordance with Council's resolution.
Manager Health & Development				
27.2.20	36.2.20	Draft Plans of Management	MHD	<ol style="list-style-type: none"> 1. Categories assigned as detailed in report. 2. Crown Reserves classified as identified as operational land. 3. Draft Plans of Management nearing completion.
3.12.20	262.12.20	Council houses - 8 and 21 Deacon Drive	MHD	Written advice received from Council's Solicitor following consideration by the Department of Fair Trading that the matter for 8 Deacon Drive may need to go to the District Court. Advice being obtained from a Solicitor experienced with matters of this nature. A new complaint has been lodged with Department of Fair Trading for 21 Deacon Drive as it is a separate item.
22.4.21	71.4.21	Vacation Care Policies – Audit Review	MHD	Draft Policies placed on public exhibition.
27.5.21	92.5.21	Water ingress through mezzanine floor windows at Warren Sporting & Cultural Centre	MHD/CM	Allocate funding within both the 2020/2021 and 2021/2022 maintenance and repair budgets, to source grant funding to complete works.

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Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
*27.5.21	116.5.21	NSW Planning Portal and Grant Assistance	MHD	The Seal of Council affixed to Funding Agreement.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

Date	Committee / Meeting	Location
28.5.21	LGEA Strategy Day	Sydney
28.5.21	IPWEA Audit and Risk Committee	Sydney
31.5.21	USU Northern Regional Manager Stephen Hughes	Warren
2.6.21	Central-West Orana Renewable Energy Zone Regional Reference Group	Dubbo
3.6.21	Work Health & Safety Committee	Warren
4.6.21	General Manager's Forum	Gilgandra
7.6.21	2021 Local Roads Congress	Sydney
8.6.21	IPWEA Audit and Risk Committee	Online
9.6.21	Department of Regional NSW Ken Harrison	Warren
10.6.21	WOW Agency	Online
10.6.21	Warren Lions Club Representatives	Warren
11.6.21	RDA Orana Regional Planning Day	Dubbo
16.6.21	Manex	Warren
16.6.21	Adult Riding Club Representatives	Warren
17.6.21	IPWEA Board Meeting	Online

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
24.06.21	Warren Chamber of Commerce	Warren
01.07.21	Office of Regional NSW Webinar – The Role of Local Government in Investment Attraction	Online
02.07.21	Sam Faraway MLC	Warren
07.07.21	GROW Services Expo	Warren
08.07.21	WOW Agency	Online
06.08.21	Local Government Week Display and Sausage Sizzle	Warren

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ITEM 2 COMMITTEE/DELEGATES MEETINGS

(C14-2)

DATE	COMMITTEE / MEETING	LOCATION
11.08.21	Western Local Health District CEO Scott McLachlan and Dr Shannon Nott presentation to Council	Warren
15.09.21	New Councillor Induction Day	Warren

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS (C14-7.1, G4-1)

RECOMMENDATION:
 That the information be received and noted.

The following are details of Infrastructure Projects and Grant Applications that are being managed by the Executive Office including the Infrastructure Projects Manager:

Project	Budget	Expend	Resp	Comment
General				
Swimming Pool Refurbishment – Carry Over	764,415	867,412	MHD/ IPM	New filtration and disinfection system completed 10th February 2021. Full project inspection undertaken 29th March 2021 to determine Action Plan to finalise project and to formalise a handover and induction to the Pool Manager.
Warren Airport Upgrade	2,284,210	2,194,468	IPM	Works for the upgrade of Runway 03/ 21 (Clay, unsurfaced runway), all Aprons and Taxiways, including the sealing of the Taxiway between the sealed runway 09/ 27 and the unsealed runway 03/ 21, drainage works on Taxiways, Aprons and Runway 03/ 21 and line marking as required by the Civil Aviation Safety Authority, (CASA). Works commenced in November 2020. 90% complete, drainage works are incomplete and have been severely affected by the March 2021 rain. Aircraft refuelling system complete. Terminal building frame designed and purchased, old Terminal building demolished and removed. Quotations received for the construction of the new Terminal building.

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
Village Enhancements for Warren, Nevertire and Collie (currently does not include \$395,800 budget provision for Warren Roundabout Reconstruction) (Improvement of Regional Structures Grant MDBA)	1,066,000	57,682	GM / IPM / DMES / TSM	Rescoping has commenced in relation to planting of the final street and park trees in Nevertire and Collie. Works in Warren subject to funding by others of the Warren roundabout reconstruction. Works Program for Project to be rescoped and programmed.
Carter Oval and the Development of the Surrounds Carry Over (Improvement of Regional Structures Grant)	1,256,499	605,435	IPM	Concept Plan - Draft Concept Plan complete – Grant has been approved. Public Liaison – ongoing with user groups. Design Plan – complete. Construction of cricket field / turf wicket commenced. Irrigation installed on Carter Oval. Pathways constructed between sports areas. Skate Park – complete. Splash Park complete. Has been commissioned by contractor but not yet handed over to Pool Manager. Little A's, Cricket and Soccer storage facilities have been ordered and will be constructed by August 2021. Development of soccer fields started.
Pathway Structures (Drought Communities Fund Round 2)	29,792	5,750	GM / IPM	First structure completed and located in Victoria Park (Table Tennis Sculpture.)
Warren Showground/Racecourse Upgrade Project including: <ul style="list-style-type: none"> • Polocrosse Fields Upgrade, • Campdraft Facilities, • Pony Club Cross Country Facilities, • P & A Shed, • Equestrian Arena, 	1,445,468	762,918		Polocrosse Ground Arena Upgrade - Polocrosse office/canteen building complete. Campdraft office/canteen building completed. Equestrian Arena - the covered arena construction is complete. Quotations have been received and accepted for electrical and lighting. Quotations being obtained for supply and installation of kick rails. The sand floor

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
<ul style="list-style-type: none"> • Racecourse Bar and Viewing Area, • Replacement of the Showground Ladies Toilets, 				complete in February 2021. Roof drainage commenced, but not completed before the March 2021 storms. This allowed water ingress to sand area which is now being investigated to determine if the sand thickness is appropriate and whether the base has been affected by water ingress. Working with the Adult Riding Club representatives to ensure project is to the appropriate standard for handover.
<ul style="list-style-type: none"> • Upgrade of the Electrical Facilities Showies Camping Area, 	120,000	54,274	IPM	Completed by 18 th May 2021.
<ul style="list-style-type: none"> • Upgrade Electrical Facilities Cattleman’s Camping Area, 	50,000	Nil	IPM	Quotes received; order raised. Work to commence July 2021.
<ul style="list-style-type: none"> • Relocation of Cattle Yards. 	60,000	Nil	IPM	To be planned in consultation with User Groups.
Showground Stimulus Funding Program Phase 2C				Works program to be determined following consultation with User Groups.
<ul style="list-style-type: none"> • Replace Male & Female Amenities in Cattleman’s & Horse Sports Camping Area 	220,000	Nil	IPM	
<ul style="list-style-type: none"> • Renovate Male Toilet @ Main Pavilion 	100,000	Nil	IPM	
<ul style="list-style-type: none"> • Install New Septic Receiving Tank for Main Pavilion Toilets 	45,000	Nil	IPM	
<ul style="list-style-type: none"> • Renovate Toilet Block in Centre Arena 	160,000	Nil	IPM	
<ul style="list-style-type: none"> • Install New Septic Receiving Tank @ Centre Arena Toilets with Grease trap for Canteen Waste Disposal 	45,000	Nil	IPM	
<ul style="list-style-type: none"> • Renew all Concrete & AC Floors in all Pavilions 	90,000	Nil	IPM	
<ul style="list-style-type: none"> • Refence Showground Perimeter with Inclusion Fencing 	105,000	Nil	IPM	

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WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
Upgrade judging and camera towers at the Warren Showground and Racecourse (Crown Reserves Improvement Fund Program)	40,370	Nil	IPM	Works to be determined by Warren Jockey Club. Warren Jockey Club applied for this grant with Council holding funds.
Water Supplies				
Groundwater Augmentation	1,000,000	611,088	IPM	All 3 cross connections are complete. Tanks have been constructed. Tank connections installed Level 2 Electrical Contractor has installed power supply to pumps. Approximately 2,400m, of pipe has been laid. Manifolds for Bore Flat & Ellengerah have been installed. Flow meters and level sensors installed. Waiting approval from DPIE to purchase and install chlorination equipment at Bore Flat & Ellengerah. Chlorination Systems for Ellengerah and Bore Flat has been ordered early May 2021.
Drought Relief Events	21,227	12,223	GM	Events as required and to be determined.
Warren Tennis Court Upgrade	77,290	48,254	GM / IPM	Classic Sports Facilities have upgraded the two concrete courts to artificial turf cost \$48254.
Stafford Street Water Tower Mural funded by: Country Arts Support Program (CASP) – \$2,466, Drought Communities Extension Program – \$22,292, Drought Communities Extension Program – Adverse Events Plan - \$5,000, Drought Communities Extension Program – Walkway Sculptures - \$7,500	37,258	36,227 Committed	GM	Artist Sam Brooks has been engaged to undertake concept planning work. The mural work has been put on hold until the project can be completely re-scoped and properly costed, particularly as the Stafford Street Water Tower surface needs to be cleaned and it needs to be ascertained if the Saunders Park surface is suitable for Cherry Picker work or another process if required. Refer further funding applications from Murray-Darling Basin Economic Development Program – Round 3.

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WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS

CONTINUED

Project	Budget	Expend	Resp	Comment
Sewerage Services				
Restart NSW Warren STP Upgrade	6,150,000	4,869,060	IPM	<p>The successful tenderer was approved at the Council Meeting on 24/9/2020. The successful tenderer is Gongues Constructions Pty Ltd of Newcastle. Site cleared and first ponds constructed. Started on inlet works and rising main from new SPS 2. Easement required over some private property to avoid Tiger Bay (PWA Design). Easement surveyed and draft agreement between Council and property owner with Lovett and Green Solicitors.</p> <p>Contractor started work early November 2020. Ponds constructed, rising main 30% installed. Inlet works constructed. Gravity main 30% complete. March 2021 wet weather has delayed the project for between 2-3 weeks. Overall project at 80% completion.</p>
Warren Central Business District Toilet Installation	161,942	55,479	IPM /TSM	<p>The land has been subdivided and purchased. Necessary services have been connected including the required grease trap facilities. To go to Vendor Panel June 2021.</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget Requested	Expend	Resp	Comment
Grant Applications				
Murray-Darling Basin Economic Development Program – Round 3 – Warren Showground/Racecourse Complex Improvement Program	1,000,000	N/A	IPM	<p>Applications submitted 12 April 2021. Project Plan and Budget submitted 5 May 2021.</p> <p>Project involves: Installation of racetrack automatic watering system and pumping facilities and general re-development/refurbishment of other Showground/Racecourse facilities. i.e.</p> <ol style="list-style-type: none"> 1. Disabled toilets GBS Falkiner Lounge; 2. Replace windows and doors GBS Falkiner Lounge; 3. Paint and refurbish grandstand; 4. Construct separate male and female jockey rooms.
Murray-Darling Basin Economic Development Program – Round 3 – Warren Shire Tourism, Business Development and Macquarie Marshes Signage and Shire Mural Program	1,000,000	N/A	GM / IPM	<p>Applications submitted 12 April 2021. Project Plan and Budget submitted 5 May 2021.</p> <p>Projects involves: Warren Shire Tourism, Business Development and Macquarie Marshes Signage \$500,000 Warren Town Murals - \$100,000 Rubbish Bins, Electrical Box Murals - \$30,000 Stafford Water Reservoir Stage 2 Mural - \$110,000 Industrial Access Road Grain Silos Mural(s) - \$130,000 Nevertire Water Reservoir Mural - \$130,000</p>
Murray-Darling Basin Economic Development Program – Round 3 – Carter Oval Lighting Project	500,000	N/A	IPM	<p>Applications submitted 12 April 2021. Project Plan and Budget submitted 5 May 2021.</p> <p>Project involves: Stage 2 of the lighting at Carter Oval including the installation of lighting towers and lights.</p>

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ITEM 3 WORKS PROGRESS REPORTS – INFRASTRUCTURE PROJECTS CONTINUED

Project	Budget Requested	Expend	Resp	Comment
Murray-Darling Basin Economic Development Program – Round 3 – Monkeygar Creek Macquarie Marshes Bird Viewing Platform and Parking Project	500,000	N/A	IPM	Applications submitted 12 April 2021. Project Plan and Budget submitted 5 May 2021. Project involves: The construction of the Bird Viewing Platform and sealed construction of the parking area suitable for buses and recreational vehicles (RV's).
Murray-Darling Basin Economic Development Program – Round 3 – Bob Christensen Reserve Walkway and Improvement Project	850,000	N/A	IPM	Applications submitted 12 April 2021. Project Plan and Budget submitted 5 May 2021. The project involves: Construction of a walkway from Bob Christensen Reserve to Dubbo Street and general improvements of the Bob Christensen Reserve.
ATP Cup Legacy Fund Grant – NSW Office of Sport/ Tennis NSW	90,000	N/A	IPM	Council advised of being successful with only \$12,000 of this grant. Project needs further funding to go ahead.
Regional Communities Sports Facilities Fund. Change rooms and amenities block at Carter Oval	671,000	N/A	IPM	Change rooms, toilets (male and female), canteen and viewing area (Amenities Building) for Carter Oval Youth Sports Precinct.
Covid-19 Crown Land Manager Recovery Support Program EOI Disabled (All Access) toilet block Warren Pony Club	100,000	N/A	IPM	Expression of Interest (EOI) application submitted 28 th April 2021. Unfortunately, application has been unsuccessful.

ACRONYMS

- GM - General Manager
- DMFA - Divisional Manager Finance & Administration
- DMES - Divisional Manager Engineering Services
- MHD - Manager Health and Development Services
- TSM - Town Services Manager
- RIM - Roads Infrastructure Manager
- IPM - Infrastructure Projects Manager
- PAO - Projects Administration Officer

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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT

(E4-40)

RECOMMENDATION

That Council note the Delivery Program Progress Report under s404(5) Local Government Act 1993 and the ongoing actions that will continue until the new Council has adopted a new Delivery Program.

PURPOSE

This report has been prepared in accordance with Section 404(5) of the Local Government Act 1993 and is required to inform Councillors and the community of the final progress being undertaken towards meeting the community's goals.

BACKGROUND

Council is required under section 404 of the Local Government Act 1993 to work with its community to develop and adopt a four-year delivery program. Council Adopted its plan for 2017/18 to 2020/2021.

REPORT

Attached to this report is a summary document of the Delivery Program. The summary has been developed to allow council and the community to easily view the plan and to see how Council is working to achieve the outcomes.

The plan contains traffic lights to indicate:

- Green on target;
- Yellow progressing; and
- Red not commenced.

FINANCIAL AND RESOURCE IMPLICATIONS

The Delivery Plan is funded as per Council's Four (4) Year Long Term Budget (with the extension of the Council term this is now a five (5) Year Long Term Budget.

LEGAL IMPLICATIONS

Section 404 states:

"404 Delivery program

- (1) A council must have a program (its delivery program) detailing the principal activities to be undertaken by the council to implement the strategies established by the community strategic plan within the resources available under the resourcing strategy.*
- (2) The delivery program must include a method of assessment to determine the effectiveness of each principal activity detailed in the delivery program in implementing the strategies and achieving the strategic objectives at which the principal activity is directed.*
- (3) The council must establish a new delivery program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election*

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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT

CONTINUED

(4) A draft delivery program must be placed on public exhibition for a period of at least 28 days and submissions received by the council must be considered by the council before the delivery program is adopted by the council.

(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months."

In 2021/2022 after the September 2021 Local Government Election, a new three (3) year Delivery Program will be developed that will put the Council back in step with the next Council term.

RISK IMPLICATIONS

No risks identified as plan is reported within legal time frames.

STAKEHOLDER CONSULTATION

The Delivery Program is available via Council for review.

OPTIONS

No options on report exist. The Delivery Program must be reported to Council.

CONCLUSION

The Delivery Program is a lead Council document to establish goals and objectives for Council and the community. The attached report provides advice on the Council's progress for the year to date and on an ongoing basis.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

The Delivery Program 2017/18 to 2020/2021.

SUPPORTING INFORMATION /ATTACHMENTS

The near final End of Term Report is below.

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

DMES - Divisional Manager Engineering Services

MHD - Manager Health and Development Services

TSM - Town Services Manager

RIM - Roads Infrastructure Manager

IPM - Infrastructure Projects Manager

PAO - Projects Administration Officer

BDF - Business Development Facilitator

RO - Roads Overseer

TSO - Town Services Overseer

ATO (Roads) - Asset Technical Officer (Roads)





EDO - Economic Development Officer

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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.1.1	Local access to essential services and less out-reach of these essential services.	Lobby Government for provision of essential services to be provided locally.	GM	Services provided locally.	Regular communication with Interagency and service providers. Meet twice per year with State and Federal members.	 	Council attending Interagency meetings as reported. Meet WMPHS/ Medical Centre. Recent meetings at Western Division Conference and ANZAC Day.
1.1.2	Maintain high levels of community cohesion and community spirit.	Support activities that increase community participation and connection. Provision of an information package for new residents.	GM / MHD GM	Number of activities. Completion/ review of package.	EDO's to communicate with community organisations and produce "What's on". Supply of packages readily available.	 	The soon to be funded and appointed EDO (Business Development Facilitator) through NSW Regional and Economic Development by the Commonwealth Government will be asked to provide updates and reports to the Economic Development Committee. Packages available.






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ITEM 4

DELIVERY PROGRAM PROGRESS REPORT

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Liaise with Local Aboriginal Communities.	GM	Number of activities.	Promote combined activities.		Meetings held with Land Council including attendance at Board Meeting. Council has supported development of walkways at Beemunnel. Support as required.
				Number of meetings.	Arrange meetings bi-monthly.		General catch up held as required.
1.1.3	Provide leadership and co-ordination of the Warren Interagency group.	Provide Chair & Secretariat.	MHD	Production of business paper. Number of meetings held.	Business papers prepared for meeting every 2 months.		Meetings held every 2 months.
		Provision of information on grants etc. and assistance in assessing grants to community groups.	MHD	Circulation of information	Information circulated as received.		Information circulated as received.
1.1.4	Ensure a high standard of education for Shire residents.	Work with organisations to increase the quality and diversity of educational opportunities available locally.	GM	Increase in students enrolled at local schools and TAFE.	Meeting with TAFE and schools on courses available.		Meetings held with School Principals and TAFE Manager and Warren Central School Principal presentation arranged for June 2021 Council Meeting.



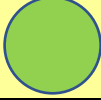


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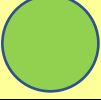


Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Regular meetings with educational providers: - - Schools - TAFE.	GM	Number of meetings held.	Meet with TAFE and Warren schools at least twice per year. Invite to address Council once per year.		Interim General Manager met with Warren Central School in December 2020. Meetings held with School Principals and TAFE Manager and Warren Central School Principal presentation arranged for June 2021 Council Meeting. St. Mary's Parish School Principal requested to attend a future Council Meeting.
1.1.5	Retain and develop housing for skilled people.	Ensure adequate supply of residential land available.	GM	Number of lots available.	Ensure adequate residential land available.		Land available but development of housing very limited.
		Number of private houses available for sale/rent.	GM	Liaise with Real Estate agencies.	Monitoring undertaken.		Ongoing
1.1.6	Co-ordinate and support community groups to promote events and activities within the local community.	Assess requests for support for community events.	GM	Donation/support provided with Council approval.	Develop guideline on usage charges of Council facilities when used by community groups.		Annual Operational Plan
		Co-ordinate Australia Day and ANZAC Day.	GM	Community feedback and number in attendance.	Act as secretariat.		Successful ANZAC Day March arranged.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Support community events through administration and secretarial support.	GM	Number of committees formed for special events.	Involve Council in community events.		New BDF will be asked to provide support. Staff assist Spring Festival, Rugby and other events.
1.1.7	Investigate initiatives in attracting and retaining working families	Implementation of actions from Goal 1 Economic Development Strategy	GM	Report on actions taken	Report to each Economic Development Committee meeting on actions		New BDF will be asked to provide appropriate reporting.
1.2.1	Investigate options available looking to develop a solution that can provide leadership and coordination of actions to assist all youth.	Create Community Liaison Committee to develop strategies.	MHD	Creation of Committee and number of meetings.	Ensure Committee has Youth Membership. Regular reporting to Council.		Youth are invited to the Warren Interagency Committee Meetings.
		EIPP program.	MHD	Number/success of projects undertaken.	Administer and report on Programs.		Funding is utilised within the community.
		Community Builders program.	MHD	Number/success of projects undertaken.	Administer and report on Programs.		Funding is utilised within the community.
1.2.2	Promote to youth Warren facilities and activities available.	Address schools on facilities available.	MHD	Number of addresses to schools.	Arrange address to school assemblies.		Attendance in 2020 not able to be made due to COVID restrictions.
		Regular media/information releases.	MHD	Media feedback and website hits.	Monitor and report feedback.		Information circulated when received.





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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.2.3	Development of traineeship programs to retain youth.	Review trainee places in Council structure.	GM	Review structure.	Monitor Council structure suitability.		Workforce Plan prepared to Council.
		Develop Indigenous traineeships .	GM	Review of previous programs and no. of traineeships.	Investigate a more suitable model.		Further discussions to be held to determine the required support training and casual employment outcomes.
		Liaise with businesses to encourage traineeships.	GM	Presentation to Chambers of Commerce.	Undertake regular presentations to Chamber of Commerce. Monitor and record no. of recruitments.		Meeting with Chamber attended by Councillors. New General Manager has meet with the Chamber President and Vice President and has become a member of the Chamber.
1.2.4	Investigate initiatives in creating employment for youth.	Liaise with businesses to encourage youth employment.	GM	Presentation to Chambers of Commerce.	Monitor and record no. of recruitments.		Chamber has not requested Council involvement into traineeships.

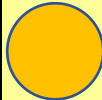


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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
					Undertake regular presentations to Chamber of Commerce.		New General Manager has met with the Chamber President and Vice President and has become a member of the Chamber. Presentations will be undertaken to the Chamber as required.
1.3.1	Provide appropriate levels of health care and aged care within the Shire.	Lobby State Government to provide continued services.	GM	Services provision.	Continue Monitoring.		Meetings held with Doctors and Western Health. Submission provided to the inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW.
		Liaise with Warren MPHS.	GM	Number of meetings.	Minimum 2 meetings per year.		Ongoing. Meetings held with WHAC and WHAC Executive concerning health services in Warren Shire.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.3.2	Advocate for Dentist and Doctors available in Warren to meet community's needs.	Continue existing management regime at Warren Family Health Centre.	GM	Number of doctors and allied health using facility.	Monitor the number/type of health service providers.		Regular meetings held and Council working to attract health professionals. Meetings held with WHAC and WHAC Executive concerning health services in Warren Shire. A meeting with RaRMS arranged in the near future.
1.4.1	Continually liaise with NSW Police on law and order issues within the community.	Regular meetings with local Police.	GM	Number of meetings.	Meet with the Officer in Charge, Warren sector once a month.		Meetings being held through LEMC. Mayor, Deputy Mayor and Senior Staff held a meeting with the Acting Sergeant in May 2021 to discuss law and order issues in Warren Shire.
		Active participation in Community Safety Precinct meetings.	GM	Attendance at meetings.	Councillors and GM to attend all meetings. Invite relevant community members.		Minimal meetings held. Mayor, Deputy Mayor and Senior Staff held a meeting with the Acting Sergeant in May 2021 to discuss law and order issues in Warren Shire. New Sergeant expected to commence in late June 2021.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
1.4.2	Continually monitor the use of illicit drugs within the community.	Regular meetings with local Police.	GM	Number of meetings.	Meet with the Officer in Charge.		Issues raised at Precinct Meetings. Mayor, Deputy Mayor and Senior Staff held a meeting with the Acting Sergeant in May 2021 to discuss law and order issues in Warren Shire. New Sergeant expected to commence in late June 2021.
		Pass information to Police.	GM	Information passed on.	Record information from community and pass on to Police.		Issues being forwarded.
1.4.3	Provide adequate protection from fires, other natural disasters and other risks to public health and safety.	To provide an adequate Local Emergency Operations Centre with all the necessary administrative, management and technical support.	GM	Condition of EOC.	Regular inspections of EOC.		Regular meetings are held with emergency service providers under LEMC and RFS committees.
		Keep Warren EMPLAN up to date.	GM	Review of EMPLAN.	Provide administrative, management and technical staff Continually review EMPLAN and CMG's.		Ongoing.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Co-ordinate LEMC meetings.	GM	Hold regular meetings.	Minimum 4 per year.		Ongoing.
		Make available Council resources for emergencies.	ALL	Provision of resources.	Make available Council resources.		Ongoing.
1.4.4	Help ensure safe and sustainable development.	Utilise Sub Regional Land Use Strategy.	MHD	Reference to Strategy.	Monitor land use practices.		Ongoing.
		Review LEP.	MHD	Update LEP.	5 year review of LEP.		LEP completed April 2018.
		Review Development Control Plan.	MHD	Update Development Control Plan.	5 year review.		Due 2022.
		Monitor development.	MHD	Ensure Develop in line with legislation/ sustainable.	Maintain Registers.		Ongoing.
1.4.5	Maintain high standards of street cleanliness, vacant block management.	Monitor daily and weekly schedules to ensure coverage and quality of service provided.	DMES	Community feedback.	Adjust cleaning regime when required.		Inspections carried out weekly by TSO including review of the quality of the work undertaken, programming and the scheduled works are carried out.
		Maintain existing street cleaning regime.	DMES	Tidiness of streets.	CBD twice weekly. Street sweeper 3 days per week.		




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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Regular inspection of vacant blocks.	MHD	Complaints of untidy lots.	Inspect vacant lots twice per year.		Inspected on a monthly basis.
1.4.6	Maintain town streets and footpaths.	Maintain regular footpath inspection.	DMES	Update of Footpath Defect Register.	Inspect footpaths minimum yearly.		Footpath inspections undertaken annually by ATO (Roads) and Defect Register updated. Program of works reported to Council annually for approval and budgeting.
		Regular patching and reseal of streets.	DMES	Effectiveness of programs.	Patching of streets three times per year, reseals as per plan.		TSO inspects all urban streets weekly and schedules any routine maintenance works including patching in conjunction with the RO. RIM and DMES inspect all roads annually and formulates the annual reseal program which is reported to Council for approval and budgeting purposes.



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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
1.4.7	Provide animal control services to meet the demands of the community.	Undertake obligations under the Companion Animals Act.	MHD	Regular reporting to Office of Local Government.	All reports undertaken by due date.		Ongoing.
		Maintain regular ranger patrolling.	MHD	Number of complaints.	Complaints register monitored.		Ongoing.
		Continuation of de-sexing program.	MHD	Number of animals de-sexed.	Continue annual program.		Awaiting next round of funding.

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
2.1.2	Review and update Economic Development Strategy.	Reviewed Economic Development Strategy to Council.	GM	Adopt reviewed strategy.	To Council for adoption.		Business Development Facilitator will be asked to arrange a review of the Economic Development Strategy through the Economic Development Committee.
		Implementation of Strategies Schedule.	GM	Review and adopt schedules.	Monitor actions from Schedule.		Grants successful and work being completed under strategic plans.







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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
				Report to Economic Development Committee.		Currently no reporting. Waiting for appointment of new BDF.	
2.1.3	Implement updated activities of the Strategy's Action Plan.	Implementation of strategies schedules.	GM	Report on actions taken.	Report to each Economic Development Committee meeting on actions.		Currently no reporting. Waiting for appointment of new BDF. Grant funding is taking a priority.
2.2.1	Continue implementation of existing Economic Development Strategy Goal 6 until 2016 Census data released.	Implementation of actions from Goal 6 Economic Development Strategy.	GM	Report on actions taken.	Report to each Economic Development Committee meeting on actions.		Currently no reporting. Waiting for appointment of new BDF.
2.2.2	Implementation of Streetscape Masterplan and Town Improvement Committee activities.	Program/costings of works for Streetscape Masterplan.	DMES	Adoption of program of work for Streetscape Masterplan.	Report to each Town Improvement Committee.		Program for Streetscape Masterplan commenced.
		Implementation of Streetscape works.	DMES	Works undertaken.	Commence works as/when adopted.		Construction works of Streetscape Masterplan underway.
					Report to each Town Improvement Committee meeting on actions.		Town Improvement Committee updated on a 3 monthly basis.

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
2.2.3	Actively participate in the Great Western Plains Destination Management Group.	Membership of Destination Management Group.	GM	Continued membership.	Attend regional meetings.		Attendance has been affected by COVID and having no EDO, new BDF expected to commence on the 15 June 2021.
		Promotion of Warren Shire.	GM	Participation in advertising campaign.	Investigate advertising possibilities.		Marketing levels reduced due to having no EDO, new BDF expected to commence on the 15 June 2021. Arrangements put in train for participation for 2021/2022.
2.2.4	Liaise with RiverSmart in line with Council's Economic Development Strategy.	Regular meetings to be held.	GM	Number of meetings.	Minimum bi-monthly meetings to be held.		Agreement developed and approved by Council and Riversmart to develop tourism and education outcomes. GM and Acting CEO of RiverSmart meeting regularly.
		Review synergies between various Plans.	GM	List of synergies.	Develop list with RiverSmart.		Grants applied for and successful. Due to future potential name changes, are continuing to run on old Agreement.


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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Progress synergies.	GM	Report on actions.	Report to Economic Development Committee on actions.		Council and Riversmart are working well to develop tourism and social actions.

Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
3.1.1	Ensure local roads and bridges are maintained /constructed to acceptable community standards in a cost effective, efficient and safe manner.	Renew Extended Work Hours Agreement.	DMES	Sign off agreement.	Review Agreement annually.		Extended Work Hours Agreement reviewed annually by DMES and RIM. Arrangement in train for renewal in 2021/2022.
		Undertake road standard audits to ensure compliance with standards.	DMES	Compliance with standards.	Undertake inspections – 4 Sector Hierarchy.		Road standard audits undertaken at least annually by RO, RIM and DMES.
		Ensure maintenance is programmed as a preventative measure as far as practicable.	DMES	Quality/Quantity of work.	Monitor works.		Routine maintenance work carried out proactively after weekly inspections by RO. Resealing works funded and undertaken on a 10 year cycle as a proactive preventive measure to prevent early breakdown of the wearing surface and



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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	Continued maintenance management system.	DMES	Review Works programs.	Develop Yearly Works Schedule and Condition Assessments.		<p>pavement, reducing routine maintenance costs.</p> <p>Confirm Asset Maintenance Management System expected to be operational by 2 July 2021 where ATO-Roads will be responsible for the inspection and reporting regime.</p> <p>Condition assessment carried out annually in line with ACRVM. Annual works program developed by DMES and reported to Council for approval and budgeting purposes.</p>
	Roads Inspection Procedures manual in place.	DMES	Inspection schedules.	Regular Inspections.		<p>Confirm Asset Maintenance Management System expected to be operational by 2 July 2021 where ATO-Roads will be responsible for the inspection and reporting regime.</p>

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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
3.1.2	Ensure regional main roads and highways are maintained to acceptable community standards.	Continued maintenance management system.	DMES	Review Works Programs.	Regular PEG meetings.		PEG meetings attended by DMES and works program reviewed by DMES.
		Roads Inspection Procedures manual.	DMES	Inspection schedules.	Regular inspections.		Inspections carried out regularly by RO and annual inspections undertaken by DMES.
		Ensure RMCC requirements are met.	DMES	RMCC qualified.	RMCC requirements met.		Council's application to Transport for NSW to take over the RMCC for the State Highway 11 Oxley Highway work within Warren Shire being progressed including an application for Road R2, Bridge B2 and Finance F5 levels.
3.1.3	Maintain and enhance the local aerodrome and promote its use.	To maintain aerodrome infrastructure to existing standard and monitor and review operational plans and emergency procedures.	DMES	Audit for compliance with standards and licence conditions.	Regular inspections in line with requirements.		Improvement program nearing completion with upgrading contractor to return to complete drainage works. Terminal building replacement slightly delayed due to unavailability of building contractors.






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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
3.1.4	Maintain and enhance local pathways network to meet the needs of all sections of the community.	Maintain existing pathways.	DMES	Monitor works programs.	Regular inspections.		All walkways inspected weekly by TSO. Condition assessments carried out by ATO -Roads annually and a works program formulated by ATO - Roads and reported to Council for approval and budgeting purposes.
		Investigate grant opportunities for new pathways as per Plan.	DMES	Number of grants submitted.	Monitor and apply for all available grants.		Grants sought and applications made where possible by DMES.
3.2.1	Maintain parks, gardens and reserves in a safe and attractive condition.	Maintain and monitor a planned system of Parks and Gardens and Reserves maintenance.	DMES	Monitor community feedback.	Continually review and monitor maintenance program.		Maintenance program developed and reviewed weekly by TSO.
3.2.2	Monitor pool management and implement maintenance and upgrades.	To maintain effective pool operation and management.	MHD	Report to Council annually.	Report to Council annually.		Pre-season and post season inspections.
		Review rolling works and upgrade program.	MHD	Asset Management Plan	Adopt plan of works.		Upgrading program currently being finalised. Commissioning program to be arranged by IPM.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
3.2.3	Provide a high quality library service that meets the needs of the community.	Review all library services and customer needs.	DMFA	Analyse user numbers.	Report quarterly to Council.		Successful grant 2016 upgrading shelves. Submitted new grant application 9 November 2017 technology upgrade. Budget provided in the Draft 2021-2022 Estimates to allow the concept and design for building improvement works ready for an appropriate grant application.
		Continued membership North Western Library.	DMFA	Participation.	Active participation continued.		AGM held 4th November 2020 at Warren. New Agreement 2021/2025 endorsed.
3.2.4	Maintain community facilities to an appropriate standard (e.g. Sporting Complex).	Review/monitor maintenance regimes.	MHD DMES	Report to Council/ Community Feedback.	Report to Council monthly.		Building & Maintenance Officer & MHD have been creating a works program.
3.2.5	Maintain and service the villages of Collie and Nevertire.	Regular inspection of villages.	DMES/MHD	Work schedule.	Inspections undertaken twice per year.		Inspected weekly and Village works team improving villages appearance and maintenance.





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Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
3.2.7	Upgrade and refurbishment of Warren Shire Council Chambers to comply with legislation.	Review requirements.	GM / MHD	Review requirements.	Review Project.		Building construction 98% complete.
		Redevelop a Concept Plan.	GM / MHD	Development of new Concept Plan.	Quantity Survey new project.		
		Undertake developed and adopted Plan.	GM / MHD	Project finalisation.	Works required.		






Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment	
4.1.1	Monitor Warren Shire Council LEP.	Utilise Sub Regional Landuse Strategy in reviewing LEP.	MHD	Review 2012 LEP.	5 year review.		Review complete 2018.
		Document problem issues arising from implementation of LEP.	MHD	Number of reforms to LEP.	Monitor LEP operation.		File maintained detailing arising matters.
4.1.2	Actively participate in the Environment and Waterways Alliance.	Active membership of Water Quality & Salinity Alliance.	MHD	Attendance at meetings.	Regular attendance at meetings.		Actively attended meetings.
		Implementation of projects.	MHD	Number of projects Council involved in.	Involvement when Project is applicable to Warren.		Actively engage with sole/group projects.

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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
4.1.3	Management of noxious plants.	Delegated to CMCC (Council x 2 delegates).	Delegates	Report to Council.	Report to Council quarterly.		Verbal reports given at Council Meetings.
4.1.4	Maintain involvement and support of Local Land Services (LLS).	Liaise continually with LLS on natural resource management issues.	GM / MHD	Number of meetings.	Meet with LLS when required.		A meeting held in February 2021.
4.2.1	Ewenmar Waste Depot – New Management Regime.	Development of new management regime and strategy.	MHD	Adoption of Plan and Strategies.	Finalise Plan and Strategy to Council.		Proposed plan submitted to Committee and works undertaken to improve waste depot overall. Report on proposed improvement works and funding thereof provided to the June 2021 Council Meeting.
		Implementation of Management Plan and Strategies.	MHD	Report on actions taken.	Report to each Ewenmar Waste Depot Committee meeting on actions.		Grant funding sought to develop drop off area. Staffing and changes to hours of operation approved by Council.
4.2.2	Reduce rate of landfill through waste management, minimisation and collection methods.	Participate in regional initiatives relating to waste disposal and reduction.	MHD	Reduction in landfill.	Investigate options.		Participating in various Netwaste projects.




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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Investigate all avenues for recommencement of kerbside recycling.	MHD	Re-introduction of recycling.	Investigate options.		Currently investigating. Based on State wide recycling issues this request has been placed on hold.
4.2.3	Ensure the efficient and cost effective operation of Council's road making materials (e.g. gravel pits).	To regularly monitor the safety and operations of gravel pits under Council's control to review and act under the Safety and Environment Standards.	DMES	Compliance with all safety, mining and environmental standards.	Minimum operations at Mt Foster Quarry. All gravel pits inspected prior and after usage.		All gravel pits inspected by RO and DMES as required.
4.3.1	Manage environmentally responsible drainage works in accordance with Council program.	Complete proposed works within each program year.	DMES	Design and construction on time and within budget.	Works schedule monitored.		Collie drainage works have been carried out and work commenced at Nevertire as part of the Village Plan upgrades. Work to be completed across all roads in Shire based on budgets and need. A new program will be presented to Council in 2021/22.






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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
4.3.2	Provide Warren and villages of Collie and Nevertire with an adequate and safe water supply that is appropriately priced for all consumers.	Operation in line with Warren Shire Council's Business Plan for Water Supply & Sewerage Services.	DMES	Adherence to Plan.	Completion of Restart NSW 357 Projects.		Restart NSW Water Security Project complete. New water tanks at Collie and to go to airport subdivision. Additional water treatment required due to drought and water potability at Collie.
		Compliance with best practice.	DMES	Annual report.	100% compliance.		Compliant.
		Continued active membership of Lower Macquarie Water Utilities Alliance.	DMES	Council involvement in LMWUA.	Actively involved in LMWUA Board and Technical Committee.		Actively involved with LMWUA Technical Committee.
4.3.3	Provide Warren and village of Nevertire with an adequate and environmentally acceptable sewerage scheme that is appropriately priced for all consumers.	Operation in line with Warren Shire Council's Business Plan for Water Supply & Sewerage Services.	DMES	Adherence to Plan.	Ongoing.		Compliant.
		Compliance with best practice.	DMES	Annual report.	100% compliance.		Compliant.




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Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
		Continued active membership Lower Macquarie Water Utilities Alliance.	DMES	Council involvement in LMWUA.	Actively involved in LMWUA Technical Committee.		Actively involved.





Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
5.1.1	Implementation of Council's Community Engagement Strategy.	Use of Engagement Strategy to consult with community.	GM	Reference to Strategy.	Strategy to be used when consultation with community required.		Review Strategy. A new communications strategy being formulated and will be reported to Council.
5.1.2	Implementation of required agreed community actions.	Co-ordinate communication with Community Liaison Committee.	GM	Report on actions taken.	Report to Council and Interagency on actions.		Bimonthly meetings being held. Councillors attending meeting.
5.1.3	Promote timely and quality dissemination of information to the community.	Regular community updates by various media.	GM	Report on actions taken.	Monitor and report to Council.		Mayoral Column, monthly community newsletters, news worthy stories to press, radio interviews and TV interviews used. Website, Facebook and LinkedIn social media platforms being used as much as possible.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday 24th June 2021

ITEM 4 DELIVERY PROGRAM PROGRESS REPORT

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
5.1.4	Convey community issues to the Government.	Lobby on behalf of the community.	GM	Number of communiques.	Record and report communiques.		Briefing Notes provided to the Crown Land Commissioner, Minister Coulton MP, Minister Pavey MP, Minister Taylor MLC, Parliamentary Secretary Ben Franklin MLC.
5.2.1	Quality customer service focus by Council staff.	To promote quality customer services with all Council employees.	ALL	Customer satisfaction.	Community feedback monitored.		KPI's developed for staff. Annual performance appraisals undertaken.
5.2.2	Timely and accurate reporting for efficient management and accountability.	Review Council Committees and Administrative support on an annual basis .	GM	Report to Council.	Review each September.		Review undertaken and Committees identified.
		To promote timely and quality dissemination of information to the community, as well as internally throughout the Council organisation.	ALL	Review annually.	Website E-mail system Weekly column in paper Rate notices.		Monthly Councillor/community newsletter. Website updated and Mayoral Column. Facebook and LinkedIn social media platforms being used as much as possible.




WARREN SHIRE COUNCIL

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ITEM 4

DELIVERY PROGRAM PROGRESS REPORT

CONTINUED



Strategies	Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
	To review business papers to improve information provided to elected members and the public.	GM	Council determination.	Review September 2017.		Progressive review. New Code of Meeting Practice included. New reporting regime for Works Progress Reports – Infrastructure Projects, Roads, Town Services, Fleet/Plant, Finance & Administration, Health & Development.
	To ensure compliance with statutory and regulatory requirements for financial reporting and public accountability by the due dates.	DMFA	Reporting on time to Auditors, Ministers and the general public.	All statutory reporting undertaken by due dates.		All statutory and financial reports submitted before due dates.
	To provide for revenue and expenses in a fair and competent manner with due regard for Council's financial position and public accountability.	DMFA	Council's financial reporting analysis.	Regular reporting to Council.		Budget Reviews submitted to Council Meetings.

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ITEM 4 DELIVERY PROGRAM PROGRESS REPORT

CONTINUED

Strategies		Council Delivery Program Actions	Responsible Officer/ Department	Measures	Detailed Actions	Target	Comment
5.2.3	Effective staff training and development processes in place.	Review staff training and development.	ALL	Adoption of Training Plan for individuals following performance appraisals.	Develop standard performance appraisal timeline.		Performance Appraisals undertaken annually and to occur in February. Some Performance Appraisals are not complete, but expected to be by end of June 2021.
		To implement systems for performance management and staff review.	ALL	Review Salary System.	Report to Consultative Committee.		Consultative Committee established September 2017 and reviews commenced. Membership of Consultative Committee has been renewed in May 2021. Salary system being reviewed to determine long term training and wage progression. Compliance with Award has been achieved.

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ITEM 5 REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION (L5-16.3)

RECOMMENDATION:

That Council provide full support to the proposed new regional collaboration entity in concept and provide funds to seed the proposal using the proposed 2021/2022 Joint Organisation contribution budget.

PURPOSE

The purpose of this report is for Council to determine whether it should continue in the progression of being involved in and helping to set up an organisation for regional collaboration, that will replace the Orana Joint Organisation of Councils.

BACKGROUND

Council at its Meeting of 25th March 2021 considered a report concerning the Orana Joint Organisation and subsequently resolved as follows:

That Council:

- 1. Note the ongoing concerns about the financial sustainability of the Orana Joint Organisation;*
- 2. Resign its membership of the Orana Joint Organisation;*
- 3. Make the relevant representations to the Orana Joint Organisation seeking agreement from all members Councils on this issue;*
- 4. Work with the Orana Joint Organisation to write to the Minister for Local Government seeking the relevant legislation be enacted to dissolve the Orana Joint Organisation; and*
- 5. Write letters of thanks to Narromine Shire Council and Mid-Western Regional Council for providing support as Chair and Executive Officer respectively of the Orana Joint Organisation.*
- 6. Works with other Councils to develop a proposal to re-establish a voluntary regional body for further consideration by Council.*

Subsequently at its meeting on the 12th May 2021, the Orana Joint Organisation in considering the ongoing future of the Orana Joint Organisation, minuted as follows:

9.1 Ongoing future of Orana JO

2021/012 – RESOLVED Clrs Donald/Walker:

That the Chair:

- 1. write to the Minister for Local Government, the Hon Shelley Hancock, advising that the Orana JO member councils have resigned from the Orana JO; and*
- 2. ask that the Minister for Local Government dissolve the Orana JO.*

9.2 Voluntary Collaborative Group of Councils – next step

Firstly, write to all former OROC members and ask what model they want.

Letter coming from Craig to all Mayors of the former OROC.

The GM Group will discuss at their 4 June 2021 meeting.

2021/013 – RESOLVED Clrs Donald/Walker:

That the Chair writes, on behalf of the Orana JO, to all former OROC members to invite them to provide feedback on how we can form a volunteer group of Councils, and request a response from the June Council meeting.

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ITEM 5 REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION CONTINUED

For Council's information, the following relevant documents from the Orana Regional Group of Councils are attached:

- Orana Regional Organisation of Councils OROC Strategic Plan 2016-2020;
- Orana Regional Organisation of Councils Constitution revised March 2011;
- Orana Regional Organisation of Councils (OROC) Business Plan 2010-2013 (April 2010); and
- OROC Budget 2016/2017.

REPORT

On the 12th May 2021, the Chairman of the Orana Joint Organisation, Councillor Craig Davies wrote to Council advising that the current model for the Joint Organisation was completely untenable leaving Councils with no alternative other than to withdraw their support to the Orana Joint Organisation and that member Councils were asked for their feedback on their desire to form a voluntary group, similar to the old Regional Organisation of Councils model, that enables continued collaboration and input on a regional basis. The Minister for Local Government has also been advised that the six (6) Councils who were members of the Orana Joint Organisation have resigned their membership.

On the 4th June 2021, the General Managers Forum that consisted of the majority of Councils that would be involved in any proposed regional collaboration organisation, held discussions around the new "collaborative group of Councils". Discussions were positive, however it was agreed to keep it a simple process in the first instance thus with no constitution or formal framework at this stage, allow the meetings to be by consensus with the details to be worked through over time.

A possible name was discussed, but nothing recommended at present as the preference is to not to have it as a ROC at the risk of being seen to challenge the State Government models and with the main focus on getting back to business on regional collaboration.

Gilgandra Shire Council and Narromine Shire Council General Managers and Mayors as former and current Chairs of the Orana Joint Organisation are expected to meet with the new Interim General Manager and Mayor of Dubbo Regional Council in the next month to discuss regional collaboration and Dubbo Regional Council's involvement.

It is hoped that if required, every Mayor in the area will be prepared to sign a letter as a collective group of Mayors asking Dubbo Regional Council to come back into the fold and be involved in the proposed regional collaboration entity.

It is also hoped that an inception meeting of all interested Councils (Mayors and General Managers) will be arranged for late July 2021 prior to the Local Government Election and the commencement of the caretaker period of 6th August 2021.

It is hoped that the proposed collaborative group of Councils will include at least the following:

- | | |
|-----------------------------|---------------------------------|
| ▪ Bogan Shire Council; | ▪ Gilgandra Shire Council; |
| ▪ Bourke Shire Council; | ▪ Narromine Shire Council; |
| ▪ Brewarrina Shire Council; | ▪ Mid-Western Regional Council; |
| ▪ Cobar Shire Council; | ▪ Walgett Shire Council; |
| ▪ Coonamble Shire Council; | ▪ Warren Shire Council; and |
| ▪ Dubbo Regional Council; | ▪ Warrumbungle Shire Council |

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ITEM 5 REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

At the present time, there is no extra financial or resource implications for the progression of the proposed collaborative group of Councils. Council has provided in the Draft 2021/2022 Estimates \$12,362 for continued funding of the Orana Joint Organisation that would eventually be replaced by the proposed collaborative group of Councils entity. These funds will be able to be used to help progress a new entity as Warren Shire Council's contribution.

LEGAL IMPLICATIONS

At present it is up to the Minister for Local Government to arrange a Proclamation to dissolve the Orana Joint Organisation. At present it has no members, however the Minister is still waiting on an investigative report on all Joint Organisations in NSW to progress any changes.

RISK IMPLICATIONS

Detailed within the 25th March 2021 report, was that the Orana Joint Organisation could become insolvent without extra financial support.

Any new collaborative organisation will not have those same requirements as a Joint Organisation and will be able to live within its means.

STAKEHOLDER CONSULTATION

Consultation has been undertaken between Board Members of the Orana Joint Organisation and General Managers of relevant Councils.

OPTIONS

It is considered that the only appropriate option is for Council to be involved in the future regional collaboration entity in our area.

CONCLUSION

It is believed that Warren Shire Council should support the proposed new regional collaboration entity and ensure that any seed funding is made available from the proposed 2021/2022 Joint Organisation contribution budget.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.1.4 Convey community issues to the Government
- 5.2.2 Timely and accurate reporting for efficient management and accountability

SUPPORTING INFORMATION /ATTACHMENTS

1. Orana Regional Organisation of Councils OROC Strategic Plan 2016-2020;
2. Orana Regional Organisation of Councils Constitution revised March 2011;
3. Orana Regional Organisation of Councils (OROC) Business Plan 2010-2013 (April 2010); and
4. OROC Budget 2016/2017.

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ITEM 5 REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION CONTINUED

Attachment 1

ORANA REGIONAL ORGANISATION OF COUNCILS
OROC
Strategic Plan 2016 – 2020



THE OROC REGION

The Orana Regional Organisation of Councils (OROC) comprises 12 local government areas and includes the Shires of Bogan, Bourke, Brewarrina, Cobar, Coonamble, Dubbo Regional, Gilgandra, Narromine, Mid-Western Regional, Walgett, Warren and Warrumbungle.

The OROC region covers approximately 25% of the geographical area of New South Wales and comprises a diverse environmental landscape with an extensive and complex range of natural resources that covers approximately 200,000 square kilometres.

The region is based on its natural fit of well-established communities of mutual interest linked to and supported by the regional centre of Dubbo.

OROC's geographical footprint relies on existing and emerging economies, agricultural and mining industries, water catchment, community, environmental, cultural and heritage connections, supported by regional service delivery in areas such as health, education, law enforcement, community services, regional development, planning and catchment management.

OROC PEOPLE

ABS Population statistics show that there are just over 118,000 people residing in the OROC region. The region has a significantly high indigenous population of 21% (average) compared to the NSW state average of 2%.

The unemployment rate is 5.2% as compared to NSW average which is 4.8%.

There are increasing socio-economic differences across the region, this is leading towards more targeted services being required.

OROC COMMUNITIES

There is continued growth in regional centres and some larger towns with a noticeable loss of population away from rural areas; this is most evident during years of drought.

There has been massive shut down of the agricultural workforce in many OROC communities especially in the broad scale irrigation farming communities of Warren, Bourke, Narromine and Trangie.

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Services are concentrated in the regional city of Dubbo and larger towns.

There are significant social, economic and environmental changes that have occurred in the OROC region including: Murray Darling Basin Plan, a systemic approach in the removal of government services from rural and regional areas, LGA boundary changes, hiatus to FAGS funding, resources boom, native vegetation management reform, long term drought and decline in population, natural disasters, lack of available skilled work force, national and state health reform, Global Financial Crisis, cessation of regional airline services to western ports, inception of Murdi Paaki COAG trial, lack of connectivity across the entire region for mobile phone services and high speed technology.

The region supports major environmental resources of NSW, including comprising a large proportion of the upper NSW catchment in the Northern portion of the Murray Darling Basin, and a diversity of vegetation and other biodiversity.

OROC ECONOMY AND INDUSTRY

The strong contribution of agriculture and mining is a major characteristic of the region. There are over 12,000 active businesses operating in the OROC region.

Agriculture employs 14% of the total workforce, 13% in retail, 13% in health, 9% in education and 8% in public administration and 7% in accommodation and food.

Overall, the region contributes 2% to total State employment. Mining and agriculture in the region contribute 9% and 7.5% respectively which is more than the NSW State average.

The region supports major environmental resources of NSW, including comprising a large proportion of the upper NSW catchment in the Murray Darling Basin, and a diversity of vegetation and other biodiversity.

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REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION

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Facts and Figures – OROC Members

	Bogan	Bourke	Brewarrina	Cobar	Coonamble	Dubbo Regional (emalgamations of former Dubbo City and Wellington Councils)	Gilgandra	Narromine	Mid-Western Regional	Walgett	Warren	Warrumbungle
Total Area km2	14,612	41,652	19,188	44,065	9,925	7,536	4,835	5,268	8,753	22,334	10,763	12,381
Classification	Rural	Rural	Rural	Large Rural	Rural	Regional Town City	Rural	Large Rural	Regional Town City	Large Rural	Rural	Large Rural
Population (2016 Census Data)	2692	2634	1651	3990	3918	50077	4236	6444	24076	6412	2732	9384
Number of Councillors	9	10	9	12	7	10	9	9	9	9	12	9
Full Time Equivalent Staff	55	74	52	132	101	330	185	92	290	115	71	185
Total Road Length	1597.7	2453.9	1551.7	2320	1657	2661	1360.5	1538.3	2246.9	2374.9	1323.8	2667.7
Median Age	40	36	34	35	43	37	45	42	42	42	43	49
Aboriginal & Torres Strait Pop'n %	16.5	31.5	61.5	12.9	30.1	12.8	14.1	19.9	5.4	31.1	14.5	9.8
Socio-Economic Index Rating (1 low, 152 high)	40	37	1	60	6	83	16	29	72	3	49	15
% Unemployment Rate at 30 June 2017	5.8	14.5	14.6	3.5	8.9	4.7	6.6	5.3	5.2	15.4	6.1	7.3
Average taxable income (2013)	50,534	46,682	46,349	54,502	48,349	46,001	41,769	42,839	39,795	42,958	45,495	37,738
Average Household Size (2013)	2.5	2.6	2.6	2.4	2.4	2.6	2.4	2.5	2.9	2.3	2.4	2.4
Number of Active Businesses in LGA (2013)	469	303	190	437	624	3677	625	914	2467	707	440	1227
Largest Industry Employer	Ag, forestry & fishing	Ag, forestry & fishing	Ag, forestry & fishing	Mining	Ag, forestry & fishing	Health care/social assistance	Ag, forestry & fishing	Ag, forestry & fishing	Mining	Ag, forestry & fishing	Ag, forestry & fishing	Ag, forestry & fishing
% of Industry employed	26	9	25	31	31	15	29	25	15	29	41	27

*Source: OLG 2013-14 Time Series Data
2013 and 2016 Census Data*

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COMPOSITION OF OROC

OROC is a partnership between local government entities that agree to collaborate on matters of common interest.

Each OROC member council is represented by two delegates entitled to vote from the 12 member councils.

Delegates to the Board of OROC include the Mayor and General Manager of each member council.

The 12 member councils include:

Bogan Shire Council
Bourke Shire Council
Brewarrina Shire Council
Cobar Shire Council
Coonamble Shire Council
Dubbo Regional Council
Gilgandra Shire Council
Mid-Western Regional Council
Narromine Shire Council
Walgett Shire Council
Warren Shire Council
Warrumbungle Shire Council

VISION OF OROC

Our vision is to be a leading regional organisation of Councils known for a high level of achievement, collaborative excellence and strong commitment to the region's communities.

MISSION OF OROC

To ensure, the long term viability, well-being and sustainability of local government and communities in the OROC region by supporting the delivery of infrastructure and services.

THE OBJECTIVES OF OROC

- i. To consider the needs of the local government areas and of the communities of the Orana region and making known those needs to the Federal and State government.
- ii. To submit, to government, requests for financial assistance, policy changes and additional resources for the region or member councils.
- iii. To strengthen the role of Local Government in regional affairs, particularly where the region may be affected by Federal or State government legislation, regulation, policy and guidelines.
- iv. To encourage the councils of the region to work together and co-operate on projects of joint interest.
- v. To advance the interests of the region.
- vi. To encourage closer co-ordination among Local, State and Federal governments for the promotion and benefit of the region.
- vii. To investigate opportunities and networking to share resources, skills, knowledge and procurement for the betterment of our individual communities.
- viii. To respect the operational autonomy of each Local Government Area.

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REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION

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OROC region's key challenges and opportunities

<p>Strengths</p> <ul style="list-style-type: none"> • Diversity of agriculture product and activities • Agriculture and mining a big share of contribution to state economy • Central/geographical position of the region • Transport sector makes a very significant contribution to the regional economy • Low cost of living – rural communities can offer a more involved/intimate life experience – not isolated. • Dubbo is an important regional centre – it is the region's natural community of interest • There is a small but stable manufacturing industry • Government employment delivers important income to the region 	<p>Weaknesses</p> <ul style="list-style-type: none"> • Region is vulnerable to boom/bust as reliant on agricultural industry • Difficult to create jobs in the region • Declining populations in many communities • An increase in the age proportions aged 55 years and over • Lack of retention of work-aged persons resulting in loss of available and skilled workforce in the region • Intergenerational social issues – long term unemployment, health, alcohol and drug • Lack of co-ordination of the delivery of government services by agencies and non-government organisations into rural and regional communities (duplication) • There has been a lack of strategic and regional approach to planning – (land, water, transport, infrastructure, social etc) • The region is one of a large geographic area, low population yet highly productive
<p>Opportunities</p> <ul style="list-style-type: none"> • Robust agricultural and mining industries • Strategic location of transport and freight routes that traverse the region • Geographic location of the region in the centre of the State • One large regional centre - Dubbo • Major highways, roads and rail routes traverse the region (inland rail route) • Collaborative local government resource sharing opportunities across the region 	<p>Threats</p> <ul style="list-style-type: none"> • Declining population • Variations to climate extremes – drought/flood/fire • Complexity of being a region that is large in area, is highly productive yet has low population density • Failing to replace/create infrastructure to make region competitive • Deficient strategic planning across state government agencies/federal government agencies • Cost shifting government activities onto communities and local government and as the systematic withdrawal of essential government services occurs in rural and regional communities

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ITEM 5 REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION CONTINUED

Attachment 2

**Orana Regional Organisation of
Councils
Constitution**



Revised March 2011

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REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION

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Orana Regional Organisation of Councils

CONSTITUTION

1. The name of the Association is the Orana Regional Organisation of Councils (OROC). Constitution of OROC being in force from 23rd October 1998.

Objects

2. Objectives of the Association –
 - (i) To consider the needs of the local government areas and of the communities of the Orana region and of making known those needs to the Commonwealth and New South Wales Governments.
 - (ii) To submit to such governments requests for financial assistance, policy changes and additional resources for the region or member councils.
 - (iii) To strengthen the role of Local Government in regional affairs, particularly where the region may be affected by the Commonwealth or New South Wales government policy, guidelines, legislation and regulations.
 - (iv) To encourage the councils of the region to work together and co-operate on projects of joint interest.
 - (v) To advance the interests of the region.
 - (vi) To encourage closer co-ordination among Local, State and Commonwealth Governments for the promotion and benefit of the region.
 - (vii) To investigate opportunities and networking to share resources, skills, knowledge and procurement for the betterment of our individual communities.
 - (viii) To respect the operational autonomy of each Local Government Area.

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Members

3. (i) The Association shall consist of the following member councils: -

- Bogan Shire Council
- Bourke Shire Council
- Brewarrina Shire Council
- Cobar Shire Council
- Coonamble Shire Council
- Dubbo City Council
- Gilgandra Shire Council
- Narromine Shire Council
- Walgett Shire Council
- Warren Shire Council
- Warrumbungle Shire Council

Structure

4. The following structure has been adopted –



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Representation

5. Each member council will be represented by two delegates entitled to vote.
6. Delegates to the Board of the Association to be Mayor and General Manager (or delegate) of each member council.
7. Where the office of a delegate becomes vacant the council concerned, at the first convenient meeting held after such vacancy occurs, shall appoint another member to the office.
8. Where a delegate of a council is unable to attend a meeting of the association, the council may be represented by an alternate delegate appointed by the member council. Such a representative may, during the absence of a delegate of council, act in the delegate's place and be subject to vacation of office in the same way as a delegate.

Officials of the Association

9. The officials of the Board of the Association shall be the Chairman and two (2) Deputy Chairmen.
10. The officials shall be elected from among the delegates each year at the Annual General Meeting (AGM). An election shall also be held for any casual vacancy occurring among the officials and the officials so elected shall hold their office until the next AGM of officials.

General Managers Advisory Committee (GMAC)

11. GMAC is made up of the General Manager/Acting General Manager from each member council. GMAC provides advice and recommendations to the Board. If the General Manager/Acting General Manager is unable to attend, seat remains vacant.

Professional Teams

12. **Professional Teams** will be established to implement the operational plans identified by the Board and GMAC. Each Professional Team will have a **Sponsor General Manager** who will ensure that the team remains focussed, motivated and active.
13. The Sponsor GM will also be required to report back to GMAC on the activities of the Professional Team. The Sponsor GM will be appointed by GMAC.
14. Relevant professionals from each member council will then make up the membership of the Professional Team, with the **Team Leader** being elected from amongst these professionals. The Team Leader will maintain communication with the Sponsor GM and will seek guidance and assistance as required.

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Secretariat

15. Unless otherwise agreed by the Board of the Association, the Executive Officer and Chairman will be drawn from the same member council.
16. The Board of the Association shall hold meetings on the third Friday where practical in the months of February, June and October. The Chairman may convene a special meeting of the Association. The Annual General Meeting will be held in conjunction with the February meeting.
17. GMAC meetings will be held where practical one month prior to board meetings.
18. The place and times for meetings shall be determined by the Executive from time to time.
19. The Executive Officer shall notify each member council and delegates of meetings not less than seven (7) days before each meeting and the nature of the business to be dealt with at that meeting.
20. The Executive Officer shall forward the Minutes of each meeting to each member and delegate not more than one month after the meeting.
21. At every meeting of the Board of the Association the Chairman shall preside, but if the Chairman is not present or is unwilling to act then either of the Deputy Chairmen shall preside, or if either of the Deputy Chairmen are not present or are unwilling to act, the members shall elect a Chairman from those delegates present to preside at that meeting, subject to a quorum being present.
22. Any elected Councillor of a member council may attend and speak at meetings of the Association. Any senior officer of a council, which is a member, may also attend and speak at meetings of the Board of the Association with the permission of the member council.

Quorum

23. A quorum shall consist of a majority of member councils. A proxy cannot represent a delegate, except in accordance with Clause 8, nor can a single delegate hold the right of two votes.

Business of Meetings

24. The business conducted at a meeting of the association shall consist of:-
 - (i) Minutes of previous meeting
 - (ii) matters of which notice has been given by a member council or delegate;
 - (iii) matters, which the Chairman thinks, fit to submit to the meeting;
 - (iv) consideration of any recommendations or reports by any professional team;

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REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION

CONTINUED

Business of Meetings

Continued

- (v) matters of which verbal late notice is given by a member council or delegate at the commencement of business of the meeting only with the agreement of all delegates and on matters of urgency;
 - (vi) matters of which written late notice has been given by the Executive Officer no later than close of business on the day preceding the meeting only with the agreement of all delegates and on matters of urgency; and
 - (vii) otherwise as the Association decides.
25. Meetings shall be conducted in accordance with the provisions of the Local Government Act 1993 where such does not conflict with this Constitution. The Chairman shall have both a deliberative vote as a delegate and in the event of an equality of votes, a casting vote at all meetings.
26. Any member council has the right to voluntarily withdraw from any particular issue or project for which the other member councils wish to proceed.
27. (i) The Association shall for the mutual benefit of the areas of the member councils have power, in accordance with this Constitution, to:-
- (a) make submissions or representations to the Commonwealth and New South Wales governments or any departments of those governments in respect of the interests of the member councils;
 - (b) carry out the objectives of the Association; and
 - (c) receive funds in respect of:-
 - (1) Secretariat of the Association,
 - (2) the execution of projects or studies agreed to by the member councils.
- (ii) The above shall not affect the right of an individual member council acting in its own right on these matters, provided notice is given by the member council at the association meeting at which the matter was discussed. If the member council was not present at the meeting then upon receipt of the minutes of that meeting, the member council should advise the Executive Officer in writing of their position as soon as possible.
- (iii) The control, regulation, and maintenance of the exercise of these powers are vested in the meeting of delegates in accordance with this Constitution.

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Office

28. The office of the Association shall be at such place as the Association may from time to time appoint.

Year

29. The Association's year shall commence on 1st July and terminate on 30th June

Finance

30. Member contributions shall be levied at the Annual General Meeting.
31. The Association shall place all moneys received by it in a bank account held in trust at the Executive Officer or/hosting council and it shall use such monies for the purpose of and subject to the terms of this Constitution.
32. The accounts of the Association shall be kept according to the same principles as the accounts of a member council and in such books and form as are approved by the auditors of the Executive Officer or hosting council.
33. The Association shall appoint the auditor of the Executive Officer or hosting member council who shall annually audit the accounts of the Association. The cost of the audit shall be borne by the Association and funded from member contributions levied for Executive Officer services and that the secretarial levy be set at the Annual General Meeting.

Annual Report

34. The Chairman shall submit an Annual Report to each of the member councils with the notice of the Annual General Meeting.

Co-operation

35. For the purpose of performing any powers, duties of functions, the Association may use the services of any employee of a member council if prior approval of the council is obtained.

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CONTINUED

Termination of Membership

36. A council may withdraw from membership of the Association on giving written notice to the Association. When such termination takes effect the Constitution remains in force among the remaining members of the Association.

Alterations to Constitution

37. Alterations or amendments may only be made to this Constitution by the three quarters majority agreement of all member councils present and entitled to vote.

Termination of the Association

38. Upon the termination of the Association, any debts and liabilities of the Association shall be discharged out of the assets of the Association. The balance of the assets shall be given or transferred to the member councils remaining, immediately before the termination of the Association in the manner determined at the final meeting of the Association, or failing agreement, to be divided equally between all member councils.

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ITEM 5 **REGIONAL COLLABORATION PROPOSED REPLACEMENT OF THE ORANA JOINT ORGANISATION** **CONTINUED**

Attachment 3

**Orana Regional Organisation of Councils
(OROC)**

BUSINESS PLAN

2010-2013

April 2010

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OROC : Business Plan 2010-2013

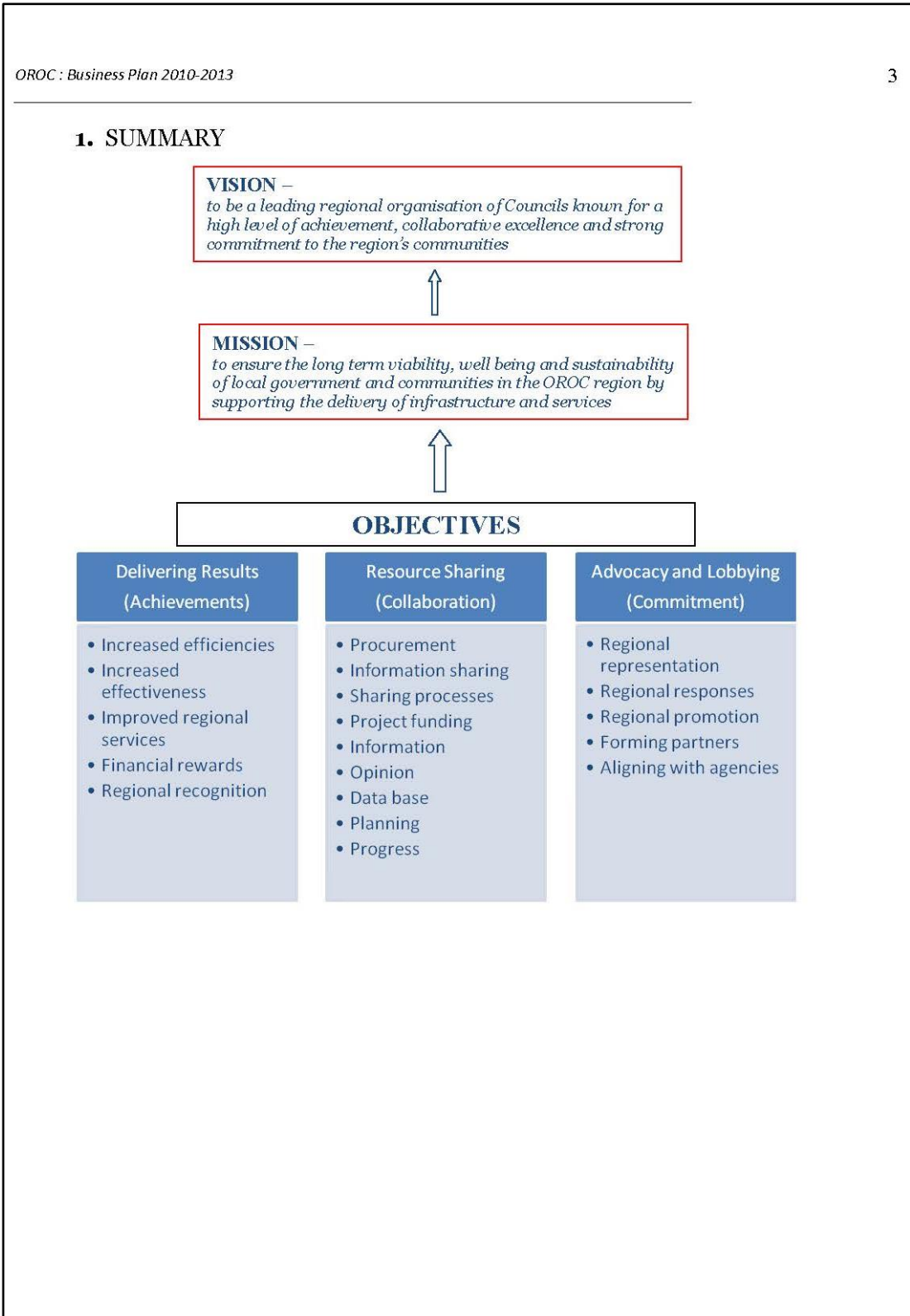
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- 3. PERCEIVED STRENGTHS AND WEAKNESSES OF REGION**
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- 6. ORGANISATIONAL SUPPORT**
- 7. APPENDICES**

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2. VISION – OBJECTIVES FOR OROC

VISION

Members of OROC have agreed that the guiding vision for future operations is
“to be a leading regional organisation of Councils known for a high level of achievement, collaborative excellence and strong commitment to the region’s communities”.

MISSION

In order to achieve this vision, OROC will operate
“to ensure the long term viability, well being and sustainability of local government and communities in the OROC region by supporting the delivery of infrastructure and services”.

THE PURPOSE OF OROC

OROC’s Constitution has established that the purpose of OROC is:

- To consider the needs of the local government areas and of the communities of the Orana region and making known those needs to the Federal and State government.
- To submit, to government, requests for financial assistance, policy changes and additional resources for the region or member councils.
- To strengthen the role of Local Government in regional affairs, particularly where the region may be affected by Federal or State government legislation, regulation, policy and guidelines.
- To encourage the councils of the region to work together and co-operate on projects of joint interest.
- To advance the interests of the region.
- To encourage closer co-ordination among Local, State and Federal Governments for the promotion and benefit of the region.
- To investigate opportunities and networking to share resources, skills, knowledge and procurement for the betterment of our individual communities.
- To respect the operational autonomy of each Local Government Area.

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This **Business Plan** has been developed with the following as the prime objectives to be met by OROC's activities:

- a) To **deliver results** for the region by increasing the efficiencies and effectiveness of local government, and to gain recognition as a ROC by improving the regional services and investment that can be delivered to the Orana region.
- b) To actively pursue additional opportunities for **resource sharing**, networking, and the development of shared information, so as to deliver savings (financial and other) for OROC member Councils.
- c) To co-ordinate Local Government actions in **advocacy and lobbying**, including lobbying for particular outcomes for all OROC member Councils, and taking an advocacy role on behalf of the region.

These three prime objectives have been further divided into a number of specific goals:

a) Delivering Results

- 1. Improve the efficient and effective delivery of services by identifying areas of cost savings and synergies for local government.
- 2. Promote best practice and innovation in local government.
- 3. Attract funding to local government and the region.
- 4. Strengthen OROC's communities.
- 5. To be recognised as a leading regional organisation.

b) Resource Sharing

- 1. Continue with present collaborative arrangements (GMAC) and support collaboration between councils.
- 2. Continue to find attractive procurement opportunities and thus deliver cost savings.
- 3. Provide forum to deliver a regional template for economic, environmental, social, and infrastructural issues.
- 4. Provide leadership in sourcing external funding to support specific projects.
- 5. Generate recurrent funding to meet strategic goals.
- 6. Generate information on regional needs in specific areas.
- 7. Keep members informed
- 8. Gather regional opinion
- 9. Maintain contact between members
- 10. Maintain a regional data base(s)
- 11. Review constitution
- 12. Develop a forward plan
- 13. Provide information on progress

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c) Advocacy and Lobbying

1. Establish effective working relationships with appropriate partners within region.
2. Establish effective working relationships with relevant external agencies and politicians.
3. Provide regional voice on behalf of OROC Council members.
4. Develop unified "Orana" response to requests for submissions relating to regional issues.

Specific actions which will be undertaken to meet these goals, and therefore deliver the two prime objectives, are set out in Section 4 of this Business Plan.

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3. PERCEIVED STRENGTHS AND WEAKNESSES OF THE REGION.

Members of OROC provided their opinion on regional strengths and weaknesses, on the basis of the snapshot of the region presented. Recognition of these factors will all underpin the actions of OROC, in assisting member Councils to build on regional strengths and minimize weaknesses.

A. Regional Strengths

- Agriculture and mining – big share of State economy – need to emphasise the positive contribution to the State economy.
- Government employment delivers important income to the region.
- Once in the region, people like the lifestyle.
- The small communities of the region can offer a more involved/intimate life experience – not isolated.
- Dubbo – important regional centre – the region needs Dubbo and Dubbo needs the region.
- The transport sector makes an important contribution to the regional economy.
- The region has infrastructure in place to cater for a 20% increase to the current population.

B. Regional Weaknesses

- Difficult to create jobs in the region – mining can do it, but otherwise little capacity to “hunt” jobs.
- NRM policies increase uncertainty for agriculture, and result in a decreased attraction for investment.
- There is a negative perception of “regional life” – but part of this may be self-inflicted?
- Vulnerable to boom/bust, because of strength of (and therefore dependency on) agriculture and mining.
- The region is a “political wilderness” – not marginal, no perceived strategic importance.
- Lack of skills – basic as well as professional – and hard to match urban wage rates to attract skilled people to region.
- No strong, cohesive regional voice.
- Agriculture is a local strength, but there is no local training/education available in this sector.
- The population is skewed towards more “aged” sectors, and is declining overall.

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C. Regional Needs

- More jobs for region.
- Having needs (especially relating to health, education, law and order) heard by State/Fed governments.
- Recognition of increasing burden placed on local government to deal with regional issues.
- Inappropriate policies and “system” imposed should be tailored to regional needs.
- More services required, particularly social infrastructure.
- Conflicts arise between infrastructure development and NRM issues.
- Social issues.
- Security for agriculture through sound government policy.
- Advocating for governments to maintain responsible equilibrium between social, economic and environmental issues.

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4. OPERATIONAL PLAN

Objective 1 : Delivering Results

Goal	Actions	Outcomes
1. Improve the efficient and effective delivery of services by identifying areas of cost savings for local government.	Maintain GMAC network. Identify areas of significant costs savings (eg Telecoms, IT etc)	Ex Officer identifies additional savings via resource sharing.
2. Promote best practice and innovation in local government.	Maintain GMAC and NSW ROC networks. Obtain project funding to undertake a skills audit (needs analysis) of OROC councils/ the region. Provide results to CENTROC training.	Establish a regional skills group. Deliver cost effective training to OROC members.
3. Attract funding to local government and the region.	Identify funding sources. Apply for funding as required.	Funding obtained for regional projects.
4. Strengthen OROC's communities.	Develop and improve regional networks. Facilitate and support regional grant funding opportunities.	OROC is everywhere – Exec Officer to openly communicate with key regional stakeholders, attend meetings, be visible in the community/region. Funding obtained.
5. Be recognised as a leading regional organisation.	Promote OROC activities to the media. Build and maintain an OROC website.	Improve the region's identity. The identity of OROC is strengthened.

Objective 2 : Resource Sharing

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Goal	Actions	Outcomes
1. Continue with present collaborative arrangements (GMAC) and support collaboration between councils.	Maintain GMAC network	Meet every 10 weeks
2. Continue to find attractive procurement opportunities and thus deliver cost savings.	Continue Regional Procurement (RP) membership and activities Participate in regional tender assessments.	Net cost savings available via RP membership quantified. Conduct 5 tender assessments per year.
3. Provide forum to deliver a regional template for economic, environmental, social, and infrastructure issues.	GMAC to discuss needs and identify specific requirements.	Professional advice sought from appropriate agencies (e.g. DLG, LGSA). Advice delivered. Regional template(s) developed.
4. Provide leadership in sourcing external funding to support specific projects.	Apply for funding as required. Consider project management role/fees.	Funding obtained for skills audit. Target of \$250,000 to be sought over 5 years. Decision made on project management role/fees.
5. Generate recurrent funding to meet strategic goals.	Continue current funding contribution from members. Consider options for obtaining management fee from project funding obtained.	Budget is met. Council contribution reduced via project management fees.
6. Generate information on regional needs in specific areas.	Ex Off to develop questionnaire. Each LGA to complete Ex Off to compile regional summary of needs.	Regional needs documented.
7. Keep members informed.	Ex Officer meets with each Council.	Presentation made to full meeting of each Council at least once per year.
8. Gather regional opinion.	OROC meets every 10 weeks.	Each Council provides update of local issues for discussion at regional level via OROC.
9. Maintain contact between members.	Ex Off to prepare agenda for meetings, and distribute minutes	OROC members meet every 10 weeks.
10. Maintain regional data base(s).	Ex Off maintains data base for region	OROC holds key regional data bases, made available to members as required.
11. Review Constitution.	Ex Off to survey members re views on need to change Constitution	Agreement reached on need for change to Constitution.
12. Develop forward plan.	All members to participate in	One OROC meeting to be run

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	development of strategic priorities Business Plan to be prepared.	as Strategic Planning Workshop. Business Plan approved by OROC meeting.
13. Provide information on progress.	Ex Off to report against outcomes identified in Business Plan.	Outcomes are delivered.

Objective 3 : Advocacy and Lobbying

Goal	Actions	Outcomes
1. Establish effective working relationships with appropriate partners within region	Ex Off to identify all potential partners Ex Off to contact representatives of potential regional partners	Audit of individual Member Council's involvement with other groups/agencies. Information obtained on issues being addressed by potential regional partners.
2. Establish effective working relationships with relevant external agencies and politicians	Invite relevant agencies/politicians to address OROC meetings Write newsletter to report on OROC progress Invitation to visit OROC region Maintain networks with (e.g.) EDO, RCMG, etc.	A senior representative of selected agencies will attend OROC meetings – program to be established. Quarterly Newsletter produced for wide circulation.
3. Provide regional voice on behalf of OROC Council members	Co-ordinate local issues and needs to add regional weight to discussion Provide regional summary of issues to C Division and Western Division	Mayors' Forum established to work with Ex Off. LGSA made aware of Orana regional needs and issues.
4. Develop unified "Orana" response to requests for submissions relating to regional issues	Prepare consolidated OROC response as required. Ex Off to circulate all members on any issue raised by any member.	Data base available for all OROC members. Regional "prospectus" prepared. OROC submissions prepared as required.

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Schedule of Activities

Action	Anticipated timing
1.1. Maintain GMAC network	Ongoing
1.1.2 Identify areas of significant cost savings (eg Telecoms, IT etc)	As required - ongoing
1.2.1 Maintain GMAC and NSW ROC networks	Ongoing
1.2.2 Obtain project funding to undertake a skills audit (needs analysis)	6-12 months
1.2.3 Provide results to CENTROC training	12-18 months
1.3.1 Identify funding sources	Immediate
1.3.2 Apply for funding as required	Within 12 months - ongoing
1.4.1 Develop and improve regional networks	Immediate/ongoing
1.4.2 Facilitate and support regional grant funding opportunities	Immediate/ongoing
1.5.1 Promote OROC activities to the media	Immediate/ongoing
1.5.2 Build and maintain an OROC website	6-12 months
2.2.1 Continue RP membership and activities	Ongoing
2.2.2 Participate in regional tender assessments	As required – ongoing
2.2.3 Identify additional areas of significant potential cost savings (e.g. telecoms and IT)	6-12 months
2.3 GMAC to discuss needs and identify specific requirements	Ongoing
2.4.1 Apply for external funding as required	Within 12 months
2.4.2 Consider project management role/fees	6-12 months
2.5.1 Continue current funding contribution from members	Decision at June GMAC meeting
2.5.2 Consider options for obtaining management fee from project funding obtained	As required (when project funding obtained)
2.6.1 Ex Off to develop questionnaire	6-12 months
2.6.2 Each LGA to complete	6-12 months
2.6.3 Ex Off to compile regional summary of needs	6-12 months
2.7 Ex Officer meets with each Council	Start within 3 months, then meet annually with each
2.8 OROC meets every 10 weeks	Immediate
2.9 Ex Off to prepare agenda for meetings, and distribute minutes	Ongoing
2.10 Ex Off maintains data bases for region	Immediate start/ongoing
2.11 Ex Off to survey members re views on need to change Constitution	3-6 months
2.12.1 All members to participate in development of strategic priorities	Complete
2.12.2 Business Plan to be prepared	Complete
2.13 Ex Off to report against outcomes identified in Business Plan	Ongoing
3.1.1 Ex Off to identify all potential partners	3-6 months
3.1.2 Ex Off to contact representatives of potential regional partners	3-6 months
3.2.1 Invite relevant agencies/politicians to address OROC meetings	3-6 months
3.2.2 Write newsletter to report on OROC progress	3-6 months
3.2.3 Invitation to visit OROC region	3-6 months
3.2.4 Maintain networks with (e.g.) EDO, RCMG, etc.	3-6 months

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3.3.1 Co-ordinate local issues and needs to add regional weight to discussion	As required/ongoing
3.3.2 Provide regional summary (of issues) to C Division and Western Division	As required/ongoing
3.4.1 Prepare consolidated OROC response as required.	As required
3.4.2.Ex Off to circulate all members on any issue raised by any member.	As required/ongoing

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5. FINANCIAL PLAN

A budget has been prepared for the financial year ending June 2010 – see below. Using actual expenditure up to the end of April, 2010 (i.e. 10 months expenditure) and using a simple formula of 2.6% increase for the second year and 3% increase for the third year.

Income	<u>Budget 09/10</u>	<u>Actual 10 months to April 2010</u>	<u>Budget 2010/11</u> (increase 09/10 by 2.6%)	<u>Budget 2011/12</u> (increase 10/11 by 3%)
11 Member Council contributions	\$ 122,782.00		\$ 125,974.33	\$ 126,465.46
Other				
	\$ 122,782.00	\$ 122,782.00	\$ 125,974.33	\$ 126,465.46
Expenditure				
Exec Officer salary	\$ 70,000.00	\$ 40,524.00	\$ 71,820.00	\$ 72,100.00
Exec Officer salary on-costs	\$ 9,800.00	\$ -	\$ 10,054.80	\$ 10,094.00
Office rental/electricity	\$ 4,600.00	\$ 819.00	\$ 4,719.60	\$ 4,738.00
Fixed telephone costs	\$ 600.00	\$ -	\$ 615.60	\$ 618.00
Secretarial support costs	\$ 11,162.00	\$ 5,905.00	\$ 11,452.21	\$ 11,496.86
Stationery costs	\$ 2,600.00	\$ 843.00	\$ 2,667.60	\$ 2,678.00
Mobile phone rental	\$ 1,320.00	\$ 414.00	\$ 1,354.32	\$ 1,359.60
Vehicle costs (lease/operating)	\$ 13,200.00	\$ 2,165.00	\$ 13,543.20	\$ 13,596.00
Travel costs	\$ 1,500.00	\$ 239.00	\$ 1,539.00	\$ 1,545.00
Accommodation costs	\$ 6,000.00	\$ 707.00	\$ 6,156.00	\$ 6,180.00
Purchase of laptop	\$ 2,000.00	\$ 1,409.00	\$ 2,052.00	\$ 2,060.00
Total	\$ 122,782.00	\$ 53,025.00	\$ 125,974.33	\$ 126,465.46
Surplus available 2009/2010		\$ 69,757.00		

Notes

1. Healthy Communities Grant excluded from budget – considered as stand-alone project, not part of OROC administration.
2. Exec Officer did not commence employment until Sept 2009 (contract in operation for 9 months only)

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6. ORGANISATIONAL SUPPORT

Currently, OROC derives organizational support from:

- Contracted employment of the Executive Officer
- Administrative (accounting) support provided by Narromine Council

For the future, OROC will continue to receive this support, but will also derive support from :

- Increased secretarial support function, via casual employment of marketing and communication students from TAFE. This role could also be shared with RDA-Orana, via the current Dubbo office sharing arrangement.
- Employment of project managers/coordinators
- Closer partnerships with :
 - Other Orana “development” agencies such as the CMA (Central-West and Western), RDA-Orana, etc.
 - Government agencies responsible for the provision of infrastructure, social and economic services, etc.
 - Other ROC’s.

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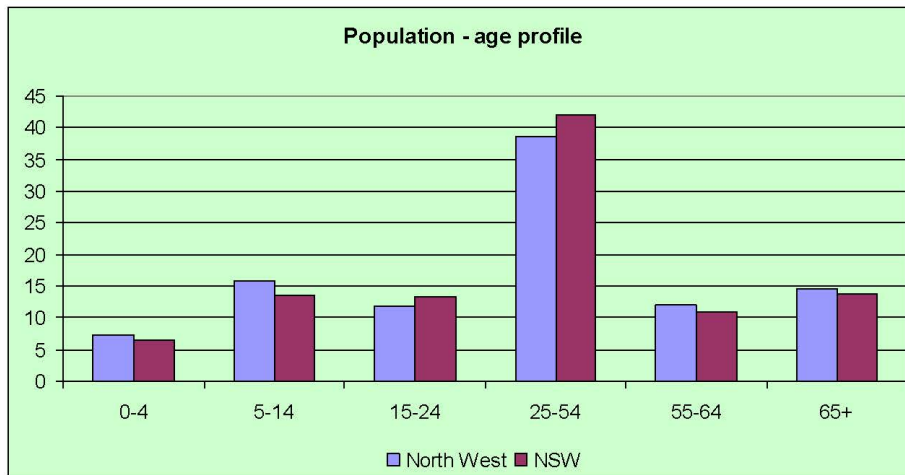
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APPENDIX –

A snapshot of the region - profile from the viewpoint of external policy-makers.

A. Population



The high-needs population groups (children and aged persons) are a higher proportion of the regional population than State averages. This will place demands on local service providers. At the same time, the late-teen to mature age groups (15-54) are under-represented – this is the sector that is productive, holding jobs and delivering wage incomes. The high proportion of indigenous persons in the regional population was also noted.

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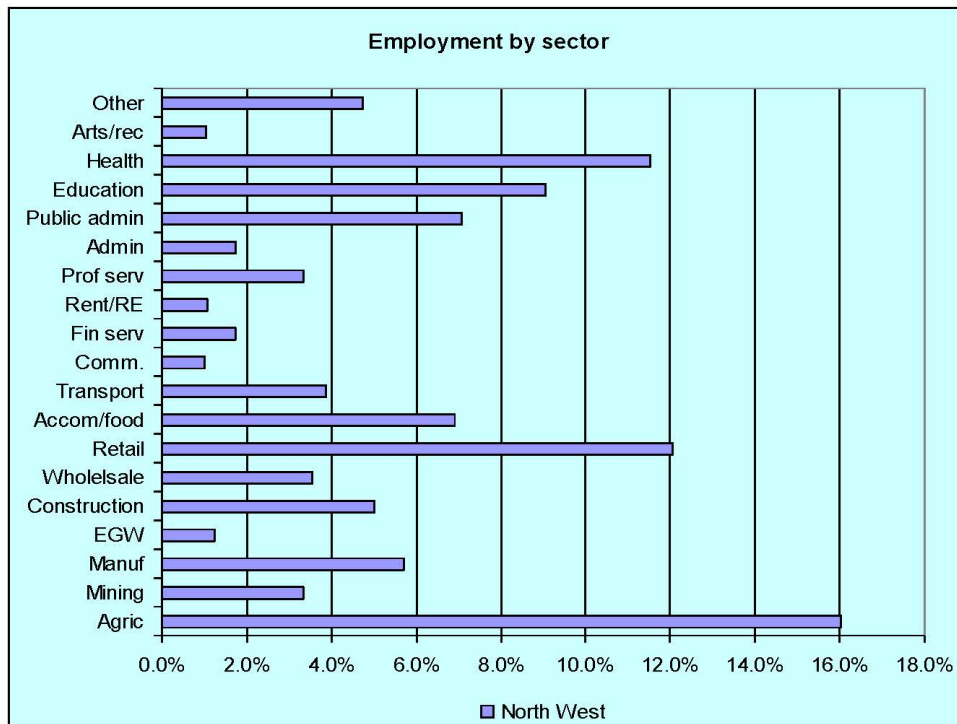
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B. Industry structure

The strong contribution of agriculture and mining is a major characteristic of the region.



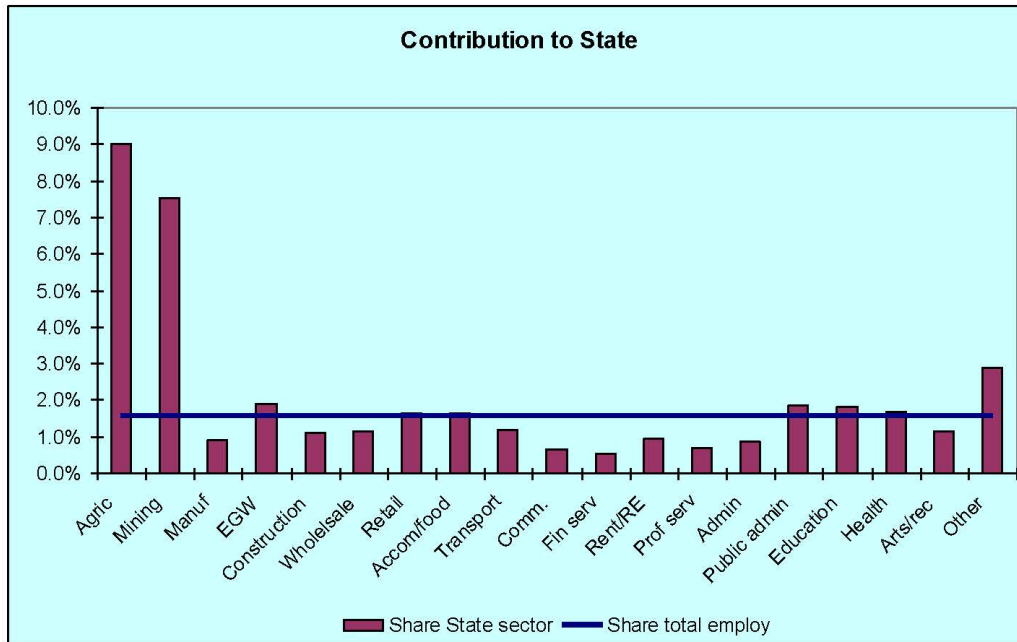
Overall, the region contributes 2% to total State employment. Mining and agriculture in the region clearly contribute more than this average.

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The region is under-represented in the “private services” such as Communications, Real Estate, financial services, etc, and slightly over-represented in the public sector service sectors such as government, health, and education. This demonstrates the importance of public sector jobs in the region, and suggests scope for expansion in the private services sector.

C. Labour Force

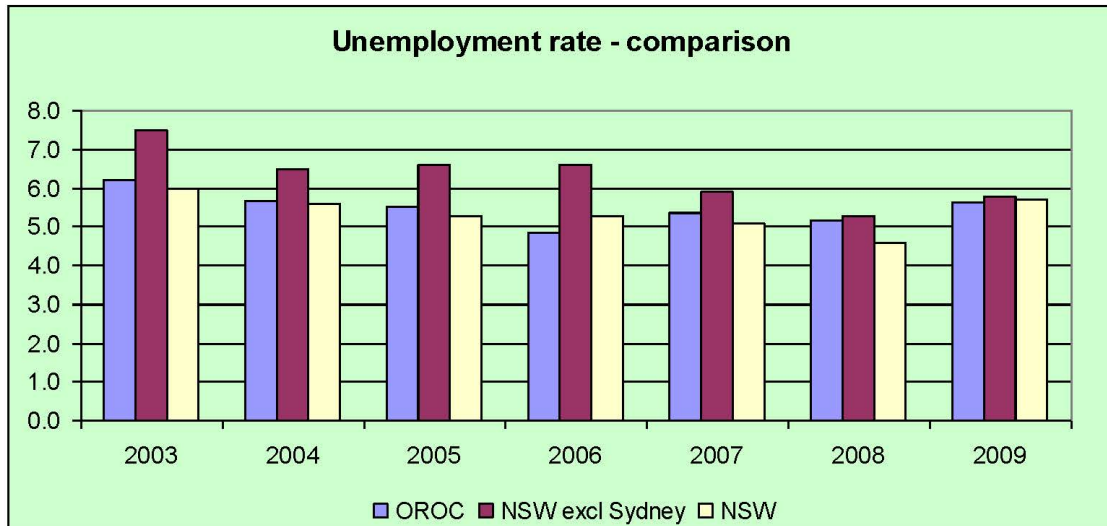
The region has a lower participation rate (the proportion of the population aged 15+ who wish to have a job) than the State average, and also a higher unemployment rate (the proportion of the labour force who do not have a job). This suggests a possible degree of under-employment – there is capacity for more employees to be found in the region, by attracting more people to enter the labour force.

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Unemployment rates have increased in recent years, but are still slightly below “non-Sydney” State averages. However, closer examination of these data indicates that this is because the labour force has declined as jobs have been lost – when jobs are lost, it would appear that the unemployed either leave the region, or leave the labour force. Had they stayed, the unemployment rate in 2009 would have reached 12% instead of 6%.

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Attachment 4

OROC BUDGET 2016/2017						
	Population	%	Flat Fee	Per Capita	Total	
	Est Res 2015		(1.8 % Inc)		2016/2017	2015/2016
Bogan	3,059	2.49	8,350.00	1,114.52	\$ 9,464.52	\$ 9,531.92
Bourke	2,876	2.34	8,350.00	1,047.84	\$ 9,397.84	\$ 9,532.36
Brewarrina	1,917	1.56	8,350.00	698.44	\$ 9,048.44	\$ 9,033.22
Cobar	4,975	4.05	8,350.00	1,812.59	\$ 10,162.59	\$ 10,356.17
Coonamble	4,262	3.47	8,350.00	1,552.82	\$ 9,902.82	\$ 10,064.08
Dubbo Regional	51,007	41.50	8,350.00	18,583.89	\$ 26,933.89	\$ 38,150.24
Gilgandra	4,368	3.55	8,350.00	1,591.44	\$ 9,941.44	\$ 10,170.60
Mid Western	24,191	19.68	8,350.00	8,813.75	\$ 17,163.75	
Narromine	6,822	5.55	8,350.00	2,485.53	\$ 10,835.53	\$ 11,215.09
Walgett	6,791	5.53	8,350.00	2,474.23	\$ 10,824.23	\$ 11,192.21
Warren	2,901	2.36	8,350.00	1,056.95	\$ 9,406.95	\$ 9,476.46
Warrumbungle	9,728	7.92	8,350.00	3,544.30	\$ 11,894.30	\$ 12,527.65
	122,897	100.00	100,200.00	44,776.29	\$ 144,976.29	\$ 141,250.00
		2014-15	2015-16	2016-17		
				CPI Inc		
Salary		\$90,789.65	\$93,513.34	\$96,318.74		
Office		\$6,307.41	\$6,433.56	\$6,562.23		
Fixed phone		\$2,204.97	\$2,249.07	\$2,294.05		
Projects		\$6,247.94	\$6,372.90	\$6,500.36		
Stationary		\$2,932.64	\$2,932.64	\$2,932.64		
Mobile Phone		\$1,492.98	\$1,522.84	\$1,553.30		
Vehicle		\$19,346.04	\$19,732.96	\$20,127.62		
Trav misc		\$1,696.86	\$1,730.80	\$1,765.41		
Marketing		\$3,341.44	\$3,341.44	\$3,341.44		
Depreciation		\$3,580.50	\$3,580.50	\$3,580.50		
		\$137,940.43	\$141,410.04	\$144,976.29		

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 6 2021 LOCAL ROADS CONGRESS – IPWEA (NSW) (C14-5.4, R4-13.2)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To provide Council with a summary of the attendance of the 2021 NSW Local Roads Congress.

BACKGROUND

Council at its meeting on the 22nd April 2021 resolved to approve the attendance at the IPWEA 2021 NSW Local Roads Congress on the 7th June 2021 of the Divisional Manager Engineering Services, General Manager (subject to Covid restrictions) and Councillor Brewer subject to confirmation.

Councillor Brewer was able to attend along with the General Manager, Gary Woodman. Unfortunately, due to circumstances, the Divisional Manager Engineering Services was not able to attend.

For Council's information, the General Manager, Gary Woodman is on the Board of the Institute Public Works Engineering Australasia - NSW and ACT Division and a Portfolio Director responsible for both Emergency Management and the NSW Roads and Transport Directorate of the IPWEA. The Directorate is responsible for the conduct of the Congress.

Councillor Brewer will also talk to this report as required at the Council Meeting.

REPORT

Attached is a copy of the 2021 NSW Local Roads Congress Program. The Congress was held at the NSW Parliament House and was delivered as a hybrid event where the wider public works community was able to attend online with some limited active interaction.

The Congress theme was Reconnecting the Dots in Community Recovery – the connections being emergency management, management of assets, road safety and resources – strategic areas which are inter-related and of primary importance to Local Government.

The Congress was attended physically by approximately 90 Delegates who consisted of Mayors, Councillors, General Managers, Directors of Engineering Services and others responsible for road networks.

All were welcomed by Christopher Gulaptis MP, Parliamentary Secretary for Regional Roads and Infrastructure, who was the responsible Parliamentarian for allowing the Congress to be held at the NSW Parliament House.

Key Note Addresses were conducted by IPWEA NSW & ACT President Grant Baker, Councillor Linda Scott President of the Australian Local Government Association and the Local Government NSW, the Hon. Paul Toole MP Minister for Regional Transport and Roads and the Hon. Mick Veitch, MLC Shadow Minister for Rural Roads.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 6 2021 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

Minister Toole MP announced the opening for Round 3 of the Fixing Local Roads Program that will close at 5.00 pm Monday, 5th July 2021. In Round 3 Councils will be able to apply for up to \$3M for a single road project and up to \$1M for packages of small road projects. It is expected that all successful projects will commence construction within 6 months of receiving funding and be completed within 2 years to ensure local communities see the benefits as quickly as possible.

The Divisional Manager Engineering Services and Roads Infrastructure Manager have been provided the information on how to apply for the funding as well as the Program Guidelines for Round 3 of the Fixing Local Roads Program and will be making application(s) for road project(s) that are Warren Shire Council current local road priorities, which are as follows:

- Completion of Ellengerah Road Construction to the Shire Boundary;
- Bitumen Reseal Program on priority local roads;
- Rehabilitation of Nevertire – Bogan Road Segments 4 and 6;
- Gravel Resheeting Program on priority local roads;
- Construction of Tyrie Road;
- Construction of Old Warren Road Segment 26 and 28;
- Upgrade of Gradgery Lane Bridges; and
- Construction of Gibson Way.

There is some concern that prioritisation is improved by Transport for NSW by having up to 25% contribution by the local authority. Warren Shire Council may need to provide its project contribution by using the Local Roads and Community Infrastructure Program Phase 2 (\$507,734) which has a deadline of 31st December 2021 and the recently announced Local Roads and Community Infrastructure Program Phase 3 from the Commonwealth Government (up to \$1M contribution out of the \$1,310,516).

It is hoped that a local road improvement program of over \$6M will be applied for and that a reasonable amount will be funded by Transport for NSW.

The Minister also announced that Transport for NSW has now set up a special taskforce that is responsible for helping Councils for road matters in natural disasters.

Presentations were then provided as follows:

Road Safety Statistics for Local Roads by Duncan McRae, Chair NSW Chapter, Australian College of Road Safety

In NSW, 79% of the road network are local roads (147,000 kms) and 9.7% are regional roads (18,000 kms). 34% of all persons killed on roads are on local roads. Vulnerable road users such as motorcyclists, peddle cyclists, pedestrians and motor vehicle passengers are over represented in the statistics. Local Government is not rich and their Capital Improvement Programs on Roads are not making a dent. It is considered that the only acceptable statistical number is zero deaths.

The challenge is to do more with less by investing in our people, innovation, making places for people, sustainable development goals, speed limits being fit for purpose and collaboration.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held in the
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ITEM 6 2021 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

National Road Strategy and Local Government by Gabby O’Neil, Head of National Office of Road Safety

The vision is zero by 2050 by three (3) themes: safe roads; safe vehicles; and safe road use with speed management considered within each theme.

Road accidents are a \$30B annual cost to the national economy with over 1,200 people dying on Australia’s roads each year. The target by 2030 is fatalities reduced by 50% and serious injuries by 30%.

The National Road Strategy 2021-30 is utilising the social model to make a difference and influence road safety outcomes.

It is hoped that the sector capability will be lifted particularly by better training and adoption of safe systems by designers, network operators, planners and engineers.

NSW Road Strategy and Local Government by Bernard Carlon, Transport for NSW

The Congress was presented with the current NSW Road Safety Strategy and Actions.

Road Classification Review by Wendy Machin, Chair Regional Road Transfer and NSW Road Classification Review

The Congress was advised that the Regional Road Transfer and NSW Road Classification Review Panel had provided an update on the consultation process to the Minister and that the Panel may consider proposals for both a reclassification and transfer of local roads to regional roads. Warren Shire Council has provided a submission concerning the local roads contained within the Inland Flat Land Route, however most probably the submission has been considered a low priority and will be further considered as the Panel progresses its work.

There is a concern that the Minister will take back all of the regional roads, but then require the maintenance and improvement of the then state owned regional road network to be undertaken under a similar contract basis as the state highway network under the Road Maintenance Council Contract system. This could mean a bureaucratic nightmare.

Bridge Inventory on Local Roads to Support the Freight Task by Scott Greenow, Director Operations, Freight, Transport for NSW

Freight is vital to our economy and the freight task is continuing to grow.

The Congress was advised that the NSW Government is committed to supporting Local Government with a range of tools and programs to achieve the shared goal of better serving our local communities in achieving the safe, productive and sustainable movement of freight now and into the future.

Smarter network management is being developed particularly in relation to Performance Based Standard (PBS) vehicles which are important and in particular a lot of bridge data will be required, to determine how the local road network can be better utilised. Farm gate access is important and a pilot project that removes the need for permits has commenced, that also provides the participating Councils with full visibility of vehicle movements on their road network.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 6

2021 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

Leveraging Artificial Intelligence for Asset Management by Arjan Rensen, Manager Roads and Transport Directorate and Petrhyce Donovan, Manager, Digital Innovation and Smart Cities, Canterbury Bankstown City

This could be a game changer with the IPWEA involved in the creation of “Asset AI” to utilise real time data and artificial intelligence to optimise community outcomes in asset management by focusing on the risk to the community. This will optimise planned and routine maintenance of the road network.

This is one of the many reasons why both an Asset Manager and an Asset Technical Officer – Roads are important to Warren Shire Council for the future.

The Role of Resilience NSW in Building Resilient Communities by Chris Presland, Director Natural Disaster Expenditure & Governance, Resilience NSW

Resilience NSW is looking to the future with the mandate to ensure that NSW communities are prepared for and supported during the recovery from any disaster or event. No single agency has played this role before.

It is a pity the Warren Shire Council’s application for Natural Disaster Relief for the March 2021 flood and storms that was provided to the Resilience NSW is yet to be signed off by the relevant Minister(s). Staff are continuing to press Resilience NSW for that declaration, so farmers and businesses in Warren Shire can obtain relief.

The Divisional Manager Engineering Services and Roads Infrastructure Manager are also progressing most probably through use of a special consultant the inspection, assessment and costing of Warren Shire Council’s March 2021 flood and storm damage road restoration program.

2018-2019 Bushfire Catastrophe: Rebuilding Local Infrastructure and the Community by Garry Hemsworth, Chair Project Working Group, Practical Lessons Learned from Disaster Recovery

The Congress was presented with the lessons learnt and recommendations that came from a special panel investigating disaster recovery and arrangements in particular for the 2019 bushfire and flood season.

The Congress also conducted a panel discussion concerning rebuilding resilient communities.

A majority of the presentations will be available for perusal at the Council Meeting by interested Councillors.

Councillors are also able to view the whole proceedings online by contacting the General Manager, who will be able to provide the necessary link.

Local Roads Congress Communique

The communique from the Congress is still being developed and will be provided separately to Councillors when available.

Overall, the Congress met expectations and also allowed Council’s Delegates to have conversations with relevant members of Parliament concerning the Warren town levee, regional roads, the mice plague and Council’s Natural Disaster Declaration.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 6 2021 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

Funds were available from Council's Delegates expenses to attend and expenditure is appropriately justified.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION

Nil.

OPTIONS

N/A

CONCLUSION

A most interesting Congress and it is believed that Warren Shire Council's attendance is most applicable.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.1.1 Ensure local roads and bridges are maintained/constructed to acceptable community standards in a cost effective, efficient and safe manner.

SUPPORTING INFORMATION /ATTACHMENTS

2021 NSW Local Roads Congress Program.

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held in the
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ITEM 6

2021 LOCAL ROADS CONGRESS – IPWEA (NSW)

CONTINUED



2021 NSW Local Roads Congress
Reconnecting the Dots in Community Recovery

Monday 7 th June 2021	
9:29am	Opening Video 30 seconds/1 minute
9:30am	Welcome/Housekeeping Items Master of Ceremony, Toby Travanner
9:30am – 9:40am	Welcome Christopher Gulaptis, MP, Parliamentary Secretary for Regional Roads and Infrastructure
9:40am – 9:50am	President's Welcome Grant Baker, President IPWEA NSW and ACT
9:50am – 10:10am	Opening + Q&A (5 minutes) Cr Linda Scott, President of the Australian Local Government Association and LG NSW
10.10am – 10:30am	Keynote Address + Q&A (5 minutes) The Hon. Paul Toole, MP, Minister for Regional Transport and Roads
10.30am – 11.00am	MORNING TEA
11.00am – 11:15am	Road Safety Statistics for Local Roads Duncan McRae, Chair NSW Chapter, ACRS
11.15am – 11.40am	National Road Strategy and Local Government Gabby O'Neil, Head of National Office of Road Safety
11.40am – 12.05pm	NSW Road Strategy and Local Government Bernard Carlon, Transport for NSW
12.05pm – 12.25pm	Road Classification Review Wendy Machin, Chair Regional Road Transfer and NSW Road Classification Review
12.25pm -12.30pm	Wrap up of morning session Master of Ceremony
12:30pm – 1:30pm	LUNCH
1:30pm – 1.55pm	Keynote Address + Q&A (5 minutes) The Hon. Mick Veitch, MLC, Shadow Minister for Rural Roads
1.55pm – 2.15pm	Bridge Inventory on Local Roads to support the freight task Scott Greenow, Director Operations, Freight, Transport for NSW
2.15pm – 2.40pm	Leveraging artificial intelligence for asset management Arjan Rensen, Manager Roads and Transport Directorate Petryce Donovan, Manager, Digital Innovation and Smart Cities, Canterbury Bankstown City
2.40pm- 3.00pm	The role of Resilience NSW in building resilient communities Chris Presland, Director Natural Disaster Expenditure & Governance, Resilience NSW
3:00pm – 3.30pm	AFTERNOON TEA
3.30pm – 3.50pm	2018 – 2019 Bushfire Catastrophe: Rebuilding Local Infrastructure and the Community Garry Hemsworth, Chair Project Working Group, Practical lessons learned from disaster recovery
3.50pm – 4.40pm	Panel Discussion: Rebuilding Resilient Communities Keith Appleby, Director of Infrastructure Services, Glen Innes Severn Council Warren Sharpe OAM, Director Infrastructure Services and LEMO, Eurobodalla Shire Council Chris Presland, Director Natural Disaster Expenditure & Governance, Resilience NSW Ken Keith, Mayor Parkes Shire Council** Roger Weeks, Executive Director Customer Coordination and Service Delivery, TfNSW**
4.40pm – 4.55pm	Congress communique and future direction Road and Transport Directorate Will Barton, Board Member IPWEA NSW and ACT
4.55pm – 5.00pm	Event Wrap Up Master of Ceremony
5:00pm – 7.00pm	DRINKS AND CANAPES

** to be confirmed



WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 1 RECONCILIATION CERTIFICATE – MAY 2021

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31st May 2021 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st May 2021.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance 30-Apr-21	Transactions	Balance 31-May-21
General	4,566,243.52	977,271.85	5,543,515.37
Water Fund	360,254.03	97,855.70	458,109.73
Sewerage Fund	262,501.58	(223,120.81)	39,380.77
North Western Library	49,565.37	(4,664.31)	44,901.06
Trust Fund	134,369.05	625.95	134,995.00
Investment Bank Account	(3,726,307.55)	1,999,981.63	(1,726,325.92)
	1,646,626.00	2,847,950.01	4,494,576.01

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 1

RECONCILIATION CERTIFICATE – MAY 2021

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	4,461,891.87
Add: Outstanding Deposits for the Month	32,804.14
Less: Outstanding Cheques & Autopays	(120.00)
	<hr/>
Balance as per Ledger Accounts less Investments =	<u><u>4,494,576.01</u></u>

INVESTMENTS RECONCILIATION

Investments as at 31st May 2021

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	216,325.92	Variable	On Call A/c
13	National Australia Bank	1,500,000.00	90 days @ 0.30%	24-Aug-21
40	National Australia Bank	10,000.00	180 days @ 0.31%	24-Aug-21
		<hr/>		
TOTAL INVESTMENTS =		<u><u>1,726,325.92</u></u>		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	2,076,928.00
Internally Restricted Funds Invested	3,122,889.00
2020/21 General Fund Operating Income & Grants	<hr/>
	1,021,084.93
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u><u>6,220,901.93</u></u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 1

RECONCILIATION CERTIFICATE – MAY 2021

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 2 **STATEMENT OF RATES & ANNUAL CHARGES**

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise Council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue Council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 9th June 2021 including comparisons over the last four years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of the balance of rates and annual charges for the current financial year.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 9th June 2021.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 2

STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

9TH JUNE 2021

Name of Rate	NETT			COLLECTIONS FOR YEAR		NETT ARREARS	
	ARREARS 1st JULY \$	NETT LEVY \$	TOTAL RECEIVABLE \$	AMOUNT COLLECTED \$	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT \$	ARREARS AS % AGE OF TOTAL REC'ABLE
General Fund Rates	208,310	4,978,402	5,186,712	4,955,619	95.54%	231,093	4.46%
Warren Water Fund	49,372	467,467	516,839	451,661	87.39%	65,178	12.61%
Warren Sewerage Fund	61,270	493,817	555,087	478,512	86.20%	76,575	13.80%
TOTAL 2020/2021	318,952	5,939,686	6,258,638	5,885,792	94.04%	372,846	5.96%
TOTAL 2019/2020	178,732	5,793,496	5,972,228	5,559,659	93.09%	412,569	6.91%
TOTAL 2018/2019	128,294	5,616,733	5,745,027	5,501,297	95.76%	243,730	4.24%
TOTAL 2017/2018	125,675	5,437,301	5,562,976	5,381,449	96.74%	181,527	3.26%
TOTAL 2016/2017	137,085	5,352,594	5,489,679	5,317,463	96.86%	172,216	3.14%
		16-Jun-17	12-Jun-18	14-Jun-19	11-Jun-20	09-Jun-21	
COLLECTION FIGURES AS \$		5,317,463	5,381,449	5,501,297	5,559,659	5,885,792	
COLLECTION FIGURE AS %		96.86%	96.74%	95.76%	93.09%	94.04%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 3 WORKS PROGRESS REPORTS – FINANCE & ADMINISTRATION PROJECTS (S1-1.15, C9-1)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects undertaken by the Finance and Administration Department:

Project	Budget	Expend	Resp	Comment
Council Chambers – Administration Building Improvements Carry Over	1,524,356	1,510,410	GM MHDS DMFA	An additional \$220,000 was allocated by Council at the December 2020 Meeting.
Eplanning Grant	50,000	22,000		New office addition and Community Room now fully operational. Engineering Services Department staff have relocated from the Depot. General Manager, Mayor and Executive Assistant relocated. Front Service Area is fully operational. Painting front service area & interview room area completed on 10 th May 2021. Items outstanding: <ol style="list-style-type: none">1. Awaiting quotations for extra cupboards & shelving in the front service area,2. Construction of the interview room and secondary foyer (including carpet floor tiling),3. Carpet floor tiling to hallway, stairway & existing offices,4. Installation of the disabled toilet,5. Relocation of the tea-room, and finalisation of painting and touch ups, and6. Furniture purchases. Subject to available funds.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 3 WORKS PROGRESS REPORTS – FINANCE & ADMINISTRATION PROJECTS CONTINUED

Project	Budget	Expend	Resp	Comment
ICT Purchases	37,011	35,421	DMFA/ICT	Purchased 2 X Toshiba e-Studio 5516AC MDF's (Photocopier/Scanner) Purchased 7 X HP PC's & Monitors Purchased 2 X Sophos Firewalls with Switch Purchased 2 X HP Laptops This project is now completed

ACRONYMS

GM - General Manager

DMFA - Divisional Manager Finance & Administration

ICT – Finance Clerk – Rates & Water / Information Communication Technology

MHDS – Manager Health & Development Services

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren, on Thursday 24th June 2021

ITEM 4 ADOPTION OF THE 2021/2022 OPERATIONAL PLAN & ESTIMATES

(E4.41)

RECOMMENDATION that:

1. Council note, there were no submissions or comments received on the Draft 2021/2022 Operational Plan & Estimates during the advertising period which closed on Wednesday 26th May 2021, and
2. Council adopt the 2021/2022 Operational Plan & Estimates.

PURPOSE

To adopt the 2021/2022 Operational Plan & Estimates after giving due consideration to submissions received through the advertising period.

BACKGROUND

It is a requirement under Section 405 of the Local Government Act, 1993 for Council to adopt an Operational Plan and Estimates for the ensuing year after giving due consideration to all submissions lodged.

REPORT

The Draft 2021/2022 Operational Plan & Estimates were advertised in the Warren Weekly and on Council's website and Facebook from Wednesday 28th April 2021 until closing at 3.00pm on Wednesday 26th May 2021.

Council received no submissions or comments on the Draft 2021/2022 Operational Plan & Estimates during this period.

There was one minor alteration to the Draft 2021/2022 Fees & Charges as follows:

On Page 73 – Interest on Overdue Rates (Set by the Office of Local Government) – Changed from 7% to 6% as advised in the Office of Local Government Circular No. 21-04.

No changes have been made to the 2021/2022 Estimates that were presented to Council in April 2021.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

Nil

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Community Room, Warren on Thursday 24th June 2021

ITEM 4 ADOPTION OF THE 2021/2022 OPERATIONAL PLAN & ESTIMATES

CONTINUED

OPTIONS

N/A

CONCLUSION

It is recommended that the 2021/2022 Operational Plan & Estimates be adopted.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Nil

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Community Room, Warren on Thursday 24th June 2021

ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022

(R1-6.1)

RECOMMENDATIONS:

1. It is hereby resolved to make a Farmland ad valorem rate of 0.3372 cents in the dollar, subject to a minimum of \$289.00 per assessment on the land value of all land within the Shire other than land within the Warren, Nevertire and Collie centres of population and fringe area, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
2. It is hereby resolved to make a Warren Residential ad valorem rate of 4.3493 cents in the dollar, subject to a minimum of \$536.00 per assessment on the land value of all land within the Warren Centre of Population area subject to such rate, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
3. It is hereby resolved to make a Nevertire Residential ad valorem rate of 0.75 cents in the dollar subject to a minimum of \$221.00 per assessment on the land value of all land within the Nevertire Centre of population area subject to such rate, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
4. It is hereby resolved to make a Collie Residential ad valorem rate of 1.915 cents in the dollar subject to a minimum of \$221.00 per assessment on the land value of all land within the Collie Centre of population area subject to such rate, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
5. It is hereby resolved to make a Rural Residential ad valorem rate of 0.6827 cents in the dollar subject to a minimum of \$289.00 per assessment on the land value of all land satisfying the Rural Residential criteria generally being land between 2 and 40 ha in area and not in an urban centre population and used for residential purposes only subject to such rate, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
6. It is hereby resolved to make a Business ad valorem rate of 8.348 cents in the dollar subject to a minimum rate of \$536.00 per assessment on the land value of all land within the Warren Centre of Population area subject to such rate and satisfying business criteria, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
7. It is hereby resolved to make a Business – Other Warren ad valorem rate of 0.6056 cents in the dollar subject to a minimum rate of \$289.00 per assessment on the land value of all land meeting the business criteria which are situated on the fringes of the Warren Centre of Population, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
8. It is hereby resolved to make a Business – Nevertire ad valorem rate of 1.5068 cents in the dollar subject to a minimum rate of \$289.00 per assessment on the land value of all land meeting the business criteria which is identified in the LEP 2012 - Industrial Zoning area of Nevertire, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.

WARREN SHIRE COUNCIL

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ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022 CONTINUED

9. It is hereby resolved to make a Business - Airport Area ad valorem rate of 0.6257 cents in the dollar subject to a minimum rate of \$289.00 per assessment on the land value of all land meeting the business criteria which is identified in the LEP 2012 - Industrial Zoning area of the Warren Airport area, in accordance with the Local Government Act, 1993, as amended, for the 2021/2022 financial year.
10. Council determine the interest rate to be charged on overdue rates and annual charges from 1st July 2021 to 30th June 2022 be set at 6% as advised by the Office of Local Government and in accordance with the provisions of Section 566(3) of the Local Government Act, 1993.
11. Approval be given for the rates made under the preceding clauses of this resolution to be levied as Combined Rates for the Warren Water Availability Charge, Warren Residential Sewerage Charge, Non-residential Sewerage Charge, Warren Domestic Waste Charge, Warren Waste Management Charge, Nevertire Water Availability Charge, Nevertire Sewerage Charge, Nevertire Domestic Waste Charge, Collie Water Availability Charge, Collie Domestic Waste Charge, Warren Airport Water Supply, Domestic Waste Vacant Charge and Waste Depot Access Charge to be levied in advance on Council's Rate Notice.
12. Council make an availability charge for all assessments for the Warren Water Supply of \$476.00 per annum and usage charges as follows:

Potable (Bore) water usage charge of \$1.32 per kilolitre up to 450 kls, then \$2.01 per kilolitre for usage over 450 kls.

Non-potable (River) water usage charge of 48 cents per kilolitre up to 450 kls, then 85 cents per kilolitre for usage over 450 kls.
13. Council make an availability charge for all assessments for a Warren Residential Sewerage Charge allowing for a standard 2 pedestals per assessment at a rate of \$595.00 per annum.
14. Council make an availability charge for all assessments for a Non-residential Sewerage Access Charge of \$546.00 per annum and a usage charge of \$2.01 per kl multiplied by the relevant Sewerage Discharge Factor for the type of business being conducted.
15. Council make an availability charge for all assessments for Warren Domestic Waste Charge within the Warren Scavenging District of \$307.00 with an additional charge of \$5.90 for each service exceeding the minimum number of one service weekly. Council make a Vacant Domestic Waste Charge within the Warren scavenging district of \$52.00 per annum for all vacant rateable land.
16. Council make an availability charge for all assessments for Warren Waste Management Charge within the Warren Scavenging District of \$307.00 with an additional charge of \$5.90 for each service exceeding the minimum number of one service weekly. Council make a Vacant Waste Charge within the Warren scavenging district of \$52.00 per annum for all vacant rateable land.

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ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022 CONTINUED

17. Council make an availability charge for all assessments for the Nevertire Water Supply of \$630.00 per annum and usage charges as follows:

Potable (Bore) water usage charge of 76 cents per kilolitre up to 450 kls, then \$1.11 per kilolitre for usage over 450 kls.

Further that all assessments being eligible for connection to the supply but not connected be charged at \$252.00 per annum.
18. Council make an availability charge for all assessments for Nevertire Sewerage Charge allowing for a standard 2 pedestals per assessment at a rate of \$623.00 per annum.

Further that all assessments being eligible for connection to the service but not connected be charged at \$237.00 per annum.
19. Council make an availability charge for all assessments for Domestic Waste Charge within the Nevertire Garbage Scavenging District of \$307.00 with an additional charge of \$5.90 for each service exceeding the minimum number of one service weekly. Council make a Vacant Domestic Waste charge within the Nevertire Scavenging District of \$52.00 per annum for all vacant rateable land.
20. Council make an availability charge on all assessments connected to the Collie Water Supply at a rate of \$482.00 per annum and usage charges as follows:

Potable (Bore) water usage charge of \$1.60 per kilolitre up to 450 kls, then \$2.46 per kilolitre for usage over 450 kls.

Further that all assessments being eligible for connection to the supply but not connected be charged at \$252.00 per annum.
21. Council make an availability charge for all assessments for Domestic Waste Charge within the Collie Garbage Scavenging District of \$307.00 with an additional charge of \$5.90 for each service exceeding the minimum number of one service weekly. Council make a Vacant Domestic Waste charge within the Collie Scavenging District of \$52.00 per annum for all vacant rateable land.
22. Council make an availability charge for all assessments for Warren Aerodrome Water within the Warren Aerodrome Precinct of \$158.00 per annum

Potable (Bore) water usage charge of \$1.32 per kilolitre up to 450 kls, then \$2.01 per kilolitre for usage over 450 kls.
23. In the case of residential flats and multi-unit dwellings that are adapted or are capable of being adapted for separate occupancy be subject to an additional charge of \$298.00 for each pedestal being ½ of the Warren Sewerage charge for each occupancy.

WARREN SHIRE COUNCIL

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ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022 CONTINUED

24. In the case of residential flats and multi-unit dwellings that are adapted or are capable of being adapted for separate occupancy be subject to an additional charge of \$312.00 for each pedestal being ½ of the Nevertire Sewerage charge for each occupancy.
25. Council make a Waste Depot Access Charge for the provision of Waste Management Services on each occupied assessment categorised as Residential - Rural, Business – Other and Business - Airport that are outside the waste collection area of the shire of \$90.00.
26. Council make a Vacant Domestic Waste Charge for the provision of Waste Management Services on each vacant assessment categorised as Residential - Rural, Business – Other Warren and Business – Airport Area that are outside the waste collection area of the shire of \$52.00.

PURPOSE

To resolve to make the 2021/2022 rates and charges as advertised in the 2021/2022 Operational Plan and Estimates to enable the levying of the 2021/2022 rates in July 2021.

BACKGROUND

Section 494, 496, 501, 504 and 535 of the Local Government Act 1993 requires Council's to formally resolve to make (set) rates or charges prior to levying each year.

REPORT

It is a requirement under Section 494, 496, 501, 504 and 535 of the Local Government Act 1993 that Council resolve to make the rates and charges for 2021/2022 after adoption of the 2021/2022 Operational Plan and Estimates. Following is a summary of the recommendations for adoption by Council for 2021/2022.

Ordinary Rates:

Farmland Rate

0.3372 cents in the dollar on the land value with a minimum rate of \$289.00 per assessment.

Residential Warren - Warren Centre of Population area

4.3493 cents in the dollar on the land value with a minimum rate of \$536.00 per assessment.

Residential Nevertire - Nevertire Centre of Population area

0.75 cents in the dollar on land value with a minimum rate of \$221.00 per assessment.

Residential Collie - Collie Centre of Population area

1.915 cents in the dollar on land value with a minimum rate of \$221.00 per assessment.

Rural Residential - Fringes of Warren, Nevertire & Collie

0.6827 cents in the dollar on land value with a minimum rate of \$289.00 per assessment.

WARREN SHIRE COUNCIL

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ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022 CONTINUED

Business Rate - Warren Centre of Population area

8.348 cents in the dollar on the land value with a minimum rate of \$536.00 per assessment.

Business Rate – Other Warren - Fringes of Warren

0.6056 cents in the dollar on land value with a minimum rate of \$289.00 per assessment.

Business Rate – Nevertire

1.5068 cents in the dollar on land value with a minimum rate of \$289.00 per assessment.

Business Rate – Airport Area

0.6257 cents in the dollar on land value with a minimum rate of \$289.00 per assessment.

Interest Rate on Overdue Rates & Charges

To fix the maximum simple daily interest rate of 6% from 1st July 2021 to 30th June 2022 as the rate at which overdue rates are to be charged in accordance with the provisions of Section 566(3) of the Local Government Act, 1993.

Warren Water Availability Charge

Availability charge of \$476.00 for all residential assessments.

Warren Water Usage Charges

Potable (Bore) water usage charge of \$1.32 per kilolitre up to 450 kls, then \$2.01 per kilolitre for usage over 450 kls.

Non-potable (River) water usage charge of 48 cents per kilolitre up to 450 kls, then 85 cents per kilolitre for usage over 450 kls.

Warren Residential Sewerage Charge

Annual charge of \$595.00 for all residential assessments.

Warren Domestic Waste Charge

Minimum annual charge of \$307.00, one service per week for assessments and non-rateable properties utilising the modular type 240 litre and 120 litre capacity unit. Extra services at the rate of \$5.90 each for single weekly service units. A charge of \$52.00 per annum for all vacant rateable land.

Waste Management Charge

Minimum annual charge of \$307.00, one service per week for assessments and non-rateable properties utilising the modular type 240 litre and 120 litre capacity unit. Extra services at the rate of \$5.90 each for single weekly service units. A charge of \$52.00 per annum for all vacant rateable land.

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ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022 CONTINUED

Nevertire Water Availability Charge

An availability charge of \$630.00 for assessments and non-rateable properties connected to the water supply and an annual charge of \$252.00 will apply to assessments that are not connected.

Nevertire Water Usage Charges

Potable (Bore) water usage charge of 76 cents per kilolitre up to 450 kls, then \$1.11 per kilolitre for usage over 450 kls.

Nevertire Residential Sewerage Charge

An annual charge of \$623.00 for assessments and non-rateable properties connected to the scheme and an annual charge of \$237.00 will apply to assessments that are not connected.

Nevertire Domestic Waste Charge

Minimum annual charge of \$307.00, one service per week for assessments and non-rateable properties utilising the modular type 240 litre and 120 litre capacity unit. Extra services at the rate of \$5.90 each for single weekly service units. A charge of \$52.00 per annum for all vacant rateable land.

Collie Water Availability Charge

An availability charge of \$482.00 for assessments and non-rateable properties that are connected to the water supply and an annual charge of \$252.00 will apply to assessments that are not connected.

Collie Water Usage Charges

Potable (Bore) water usage charge of \$1.60 per kilolitre up to 450 kls, then \$2.46 per kilolitre for usage over 450 kls.

Collie Domestic Waste Charge

Minimum annual charge of \$307.00, one service per week for assessments and non-rateable properties utilising the modular type 240 litre and 120 litre capacity unit. Extra services at the rate of \$5.90 each for single weekly service units. A charge of \$52.00 per annum for all vacant rateable land.

Non-residential Sewerage Access Charge – Warren & Nevertire

Annual charge of \$546.00 on all non-residential assessments.

Non-residential Sewerage Usage Charge – Warren & Nevertire

Usage charge of \$2.01 per kilolitre multiplied by the relevant Sewerage Discharge Factor.

Aerodrome Water Availability Charges

An availability charge of \$158.00 for all assessments.

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ITEM 5 MAKING AND LEVYING OF RATES AND FIXING OF CHARGES - 2021/2022 CONTINUED

Airport Water Usage Charges

Potable (Bore) water usage charge of \$1.32 per kilolitre up to 450 kls, then \$2.01 per kilolitre for usage over 450 kls.

Warren Residential Flats & Multi-unit dwellings – additional sewerage charge

A sewerage availability charge of \$298.00 for greater than 2 occupancies/pedestals.

Nevertire Residential Flats & Multi-unit dwellings – additional sewerage charge

A sewerage availability charge of \$312.00 for greater than 2 occupancies/pedestals.

Waste Depot Access Charge

An annual charge of \$90.00 for the provision of Waste Management Services on each occupied assessment categorised as Residential - Rural, Business – Other and Business - Airport that are outside the waste collection area of the shire.

Vacant Domestic Waste Charge

An annual charge of \$52.00 for the provision of Waste Management Services on each vacant assessment categorised as Residential - Rural, Business – Other and Business - Airport that are outside the waste collection area of the shire.

FINANCIAL AND RESOURCE IMPLICATIONS

Failure to make and levy the 2021/2022 rates and charges prior to 1st August 2021 will result in Council having extend the due date for payment from 31st August until 30th November 2021, this will have a significant impact on Council's cashflow revenue.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

Nil

OPTIONS

Nil

CONCLUSION

To maximise Council's cashflow it would be prudent to adopt the making of the 2021/2022 rates and charges now to allow levying in July 2021.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and Accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION /ATTACHMENTS

Nil

WARREN SHIRE COUNCIL
 Report of the Divisional Manager Engineering Services
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ITEM 1 WORKS PROGRESS REPORTS – ROADS

(C14-7.2)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Divisional Manager Engineering Services and the Roads Infrastructure Manager.

ACRONYMS

- DMES Divisional Manager Engineering Services
- RIM Roads Infrastructure Manager
- RO Roads Overseer
- GR Gravel Resheet
- BRL Bitumen Reseal Local Road
- BRR Bitumen Reseal Regional Road

ROADS MAINTENANCE AND REPAIR BUDGET AS AT 4th JUNE 2021

ACCOUNT	BUDGET	EXPENDITURE
Urban Sealed Roads	95,319	104,734
Urban Unsealed Roads	36,461	33,412
Rural Sealed Roads	507,200	483,769
Rural Unsealed Roads	1,056,717	979,430
Regional Sealed Roads	837,216	723,900
Regional Unsealed Roads	53,740	34,286

MAINTENANCE

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1 (Three-man crew)	Rothsay Road	Maintenance Grading	10km
Grader Crew 2 (Three-man crew)	Drungalear Road	Maintenance Grading	8km
Grader Crew 3 (Three-man crew)	Hatton Road	Maintenance Grading	8km

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 2 (Three-man crew)	Booka Road	Maintenance Grading	8km
Grader Crew 2 (Three-man crew)	Showground Road	Maintenance Grading	
Grader Crew 2 (Three-man crew)	Silo Road	Maintenance Grading	
Grader Crew 2 (Three-man crew)	Old Warren Road	Repairs	
Grader Crew 3 (Three-man crew)	Colane Road	Maintenance Grading	14km
Grader Crew 3 (Three-man crew)	Sullivans Road	Maintenance Grading	5km
Grader Crew 4 (Three-man crew)	Pine Clump Soldiers Road	Maintenance Grading	8km
Grader Crew 4 (Three-man crew)	Collie-Trangie Road	Rehabilitation Clear Fence Line	
Grader Crew 4 (Three-man crew)	Pleasant View Lane	Maintenance Grading	6km

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY	EMULSION USED	STONE USED
Paveline	Warren Road	Patching		
	Carinda Road	Patching		
	Marthaguy Road	Patching		
	Buckiinguy Road	Patching		
	Collie-Trangie Road	Patching		

UPCOMING WORKS

WORK CREW	LOCATION	ACTIVITY
Grader Crew 1 (three-man crew)	Ringorah Rd	Maintenance Grade
Grader Crew 1 (three-man crew)	Mullengudgery Road	Maintenance Grade
Grader Crew 1 (three-man crew)	Buddabadah Road	Maintenance Grade
Grader Crew 1 (three-man crew)	Elsinore Road	Maintenance Grade
Grader Crew 2 (three -man crew)	Old Warren Road	Maintenance Grade
Grader Crew 2 (three -man crew)	Collie-Trangie Road	Rehabilitation
Grader Crew 3 (three -man crew)	Marra Road	Maintenance Grade
Grader Crew 3 (three -man crew)	Killaloo Road	Maintenance Grade
Grader Crew 3 (three -man crew)	Booka Road	Maintenance Grade

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

WORK CREW	LOCATION	ACTIVITY
Grader Crew 3 (three -man crew)	Billybingbone Road	Maintenance Grade
Grader Crew 4 (three -man crew)	Pleasant View Lane	Maintenance Grade
Grader Crew 4 (three -man crew)	Castlebar Road	Maintenance Grade
Grader Crew 4 (three -man crew)	Bundemar Road	Maintenance Grade
Grader Crew 4 (three -man crew)	Wonbobbie Road	Maintenance Grade

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Capital Works Gravel Resheets				
Gravel Resheet Old Warren Road Segment 28	178,738	181,241	RIM	Segment 28 (2km) of the Old Warren Road has been Gravel Resheeted in preparation to the planned construction of this Segment in future years. It is currently planned for the 2022/2023 budget year.
Gravel Resheet Canonba Road Segment 12 and Segment 14 up to the Shire Boundary with the Bogan Shire and total length of 2.553km	150,000	147,605	RIM	Segment 12 (2km) and 553m of Segment 14 leading up to the Shire Boundary has been Gravel Resheeted.
Capital Works Bitumen Reseals				
Ellengerah Road Segment 04	90,000	88,927	RIM	The 10mm bitumen reseat of Segment 04 (2km) of SR64 was completed to maintain and extend the life of the asset.
Old Warren Road Segment 02	87,600	79,985	RIM	The 10mm bitumen reseat of Segment 02 (2km) of SR65 was completed to maintain and extend the life of the asset.
Thornton Road Segment 02	105,600	98,783	RIM	The 20/10mm bitumen reseat of Segment 02 (2km) of SR53 completed.
Tottenham Road Segment 30	90,000	81,887	RIM	The 10mm bitumen reseat of Segment 02 (2km) of SR59 was completed to maintain and extend the life of the asset.
Tottenham Road Segment 02	87,600	87,288	RIM	The 10mm bitumen reseat of Segment 30 (2km) of SR59 was completed to maintain and extend the life of the asset.

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Capital Works Bitumen Reseals Continued				
Wambianna Road Segment 18	90,000	87,063	RIM	The 10mm bitumen reseal of Segment 18 (2km) of SR66 was completed to maintain and extend the life of the asset.

Project	Budget	Expend	Resp	Comment
Capital Works Bitumen Reseals Subject to Funding				
Buckiinguy Road Segment 00.			RIM	The bitumen reseal to be completed when funding is available.
Buckiinguy Road Segment 02. Part 1 Narrow Section.			RIM	The bitumen reseal to be completed when funding is available.
Buckiinguy Road Segment 02. Part 2 5.4m Wide.			RIM	The bitumen reseal to be completed when funding is available.
Nevertire Bogan Road Segment 34.			RIM	The bitumen reseal to be completed when funding is available.
Old Warren Road Segment 18.			RIM	The bitumen reseal to be completed when funding is available.
Capital Works In Progress				
Wonbobbie Road Marthaguy Creek "Wonbobbie Bridge". Existing Asset Replacement.	1,158,220	1,127,940	DMES	Bridge and Road works completed. Bridge opened early December, 2020. Linemarking will be completed before the end of June 2021. A report regarding the Audit undertaken by NSW Public Works will be available at a future Roads Committee meeting.

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Capital Works In Progress Continued				
Re prioritising the flow of traffic and upgrade of the intersection of the Carinda Road, Industrial Access Road. Existing Asset Upgrade.	143,614	145,444	DMES	Traffic flow was reconfigured to provide through traffic to the Industrial Access Road. Giveaway signs & Linemarking as well as audible road warning lines installed on the Carinda Road. It is planned to have the Industrial Access Road designated as a Heavy Vehicle Bypass as soon as possible.
Warren Town Centre Upgrade Stage 2 Inclusive of Street Upgrade, Roundabout Upgrade, Street Furniture, Car/Caravan Parking Facility. Existing Asset Upgrade.	19,372	19,372	DMES	This project is to overall upgrade the traffic movement and presentability within the town centre. Extensive survey works around the Burton and Dubbo Streets intersection have been undertaken. It is proposed that a report and concept plan will be submitted to a future meeting of the Council.
Rural Road Construction – Ellengerah Road. Establishment of a New Asset.	432,200	432,167	DMES	This project has been completed up to the stage of having a bitumen final seal surface applied. Linemarking completed.
Rural Road Construction – Old Warren Road – Segment 22 to 24. Establishment of a New Asset.	712,400	686,962	DMES	This project has been completed up to the stage of having a bitumen final seal surface applied. Linemarking completed.

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Capital Works In Progress Continued				
Rural Road Rehabilitation – Nevertire Bogan Road – Segment 02. Existing Asset Upgrade.	610,400	610,667	DMES	This project has been completed up to the stage of having a bitumen final seal surface applied. Linemarking completed.
Rural Road Construction Tyrrie Road. (Formerly Dandaloo Road). Segment 00 and 02. Establishment of a New Asset.	244,008	203,941	DMES	This project commenced in February 2021. The monies allocated to this project within the 2020/2021 budget year is not enough to complete the upgrade works up to a bitumen surfaced road. Because of the insufficient finances the overall job will be completed in stages and additional grant monies will be hopefully sourced from future grant submissions.
Rehabilitation Collie- Trangie Road Regional Road No.347. Segment 12. Existing Asset Upgrade.	800,000	651,130	DMES	This project is in progress. The preliminary analysis works, survey, geotechnical, hydraulic analysis, REF and preliminary design, are all in progress. There will be no bitumen works undertaken in the 2020/2021 budget year. The reason for this is that there will be insufficient monies left available after the preliminary costs, (shovel ready), drainage works, the vegetation works, and the shoulder works have been completed.

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Planned Future Capital Works				
Rehabilitation Warren Road Regional Road No.7515 Segment 7515.06 Inclusive of the Tenandra Bridge over the Marthaguy Creek – Fixing Country Road Grant Application. Existing Asset Upgrade.	Funded from Regional Roads Block Grant 54,502	30,382	DMES	All preliminary works have been completed. Therefore, this project is on hold until the required funding can be sourced. The project has been developed sufficiently to be classified as being “shovel ready” .
Rehabilitation Warren Road Regional Road Segment 08 Inclusive of the Neue Park Bridge over the Merrigal Creek. Existing Asset Upgrade.	Funded from Regional Roads Block Grant 41,798	41,798	DMES	All preliminary works have been completed. Therefore, this project is on hold until the required funding can be sourced. The project has been developed sufficiently to be classified as being “shovel ready” .
Rehabilitation Warren Road Regional Road Segments 12 and 14. This Project is Relevant to the 2016/17 Fixing Country Roads Grant Application and the 2020/21 ROSI Grant.	1,679,000	6,351	DMES	Several meetings have been held with Engineering Department representatives of the Coonamble Shire Council (CSC). Negotiations with the various Federal and State Departments is required to ensure that the proposed new scopes of works are agreed. Consultation has been ongoing with the Federal Government, Infrastructure NSW, NSW Transport and Coonamble Shire Council Representatives in an endeavour to have the deeds released. At this point in time, it is considered that a resolution has not been determined. Project has been included in the 2021/2022 Draft Estimates.

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Project	Budget	Expend	Resp	Comment
Planned Future Capital Works Continued				
Nevertire Bogan Road Railway Crossing Upgrade. Existing Asset Upgrade.	12,209	12,209	DMES	<p>This project is in the very early stages of planning.</p> <p>A site survey has been completed. Road counter devices have been established.</p> <p>Geotechnical analysis has been completed. Discussions regarding the preliminary plan have been held.</p> <p>Further consultation needs to be carried out with John Holland Pty Ltd (Railway) TfNSW, Electricity and Telecommunication providers and all other stakeholders.</p> <p>Once sufficient data has been compiled a meeting involving all stakeholders will be arranged.</p>

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WORKS PROGRESS REPORTS – ROADS

CONTINUED

Road counter information unavailable due to counters being relocated to allow for information for the upcoming Bitumen Reseal Program.

WARREN SHIRE COUNCIL
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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

(C14-7.2)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects, Programs and Grant Applications that are being managed by the Town Services Manager.

ACRONYMS

DMES Divisional Manager Engineering Services
 TSM Town Services Manager
 MHD Manager Health & Development
 IPM Infrastructure Project Manager
 TSO Town Services Overseer

TOWN SERVICES OPERATIONS AND MAINTENANCE BUDGET

Project	Budget	Expend	Resp	Comment
General				
Warren Netball Courts - Turf Grass. 3360-4050-0010	30,000	25,341	IPM / TSM	The project is complete. Funds from the Drought Funds Stage 2 have been allocated for this task. Irrigation system installed. Hydro Turf installed 28/05/2021.
Warren Lawn Cemetery Stage 3. 3330-4120-0100	90,000	79,924	MHD / TSM	Upgrade drainage along western side and installation of drainage along eastern side. Extension of river water main for future lawn cemetery expansion. Evaluating responses. Developing Cemetery Master Plan for future lawn cemetery expansion.

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Project	Budget	Expend	Resp	Comment
Warren Lawn Cemetery Installation of Toilet 3360-4050-0035	82,292	49,924	MHD / TSM	Supply of "Access toilet" was listed on VendorPanel 8/1/2021 and closed 18/1/2021. Awarded to Modus Australia. Installation of toilet to be completed mid-June Installation of on-site sewer management system complete. Once toilet is installed there is a pathway and garden beds to be established.
Water Supplies				
Nevertire Reservoir Refurbishment 4580-4320-0005	750,000	588,003	IPM / TSM	Tender closed 16/04/2021. Evaluation complete. Tender awarded to RMP Abrasive Blasting. Temporary pumps and tanks have been ordered. A Request for Quotation (RFQ) to supply the backup generator is currently on VendorPanel. Closes 8 June, 2021.
Ellengerah River Water Pumps 4580-4320-0010	26,926	26,000	TSM	Replace two pumps at the Ellengerah Road River Water Pump Station.
Oxley Park River Water Pumping Station 4230-0003	138,720	Nil	TSM	Carry out modification of the pipe work and pumps at the Oxley Park River Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure.

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Project	Budget	Expend	Resp	Comment
				A Request for Quotation (RFQ) is currently on VendorPanel. Closes 18 June, 2021.
Sewerage Services				
Works to Wilson St, Gunningba Estate, Garden Ave and Nevertire Sewerage Pumping Stations. 5300-0003	153,750	Nil	TSM	Replacement of pumps, starters and miscellaneous items to improve reliability.
Grant Applications				
Warren Levee Bank Rehabilitation	6,000,000	Nil	DMES / TSM	<ol style="list-style-type: none"> 1. Funding currently being pursued for repairs to the reported section of the Warren levee bank. 2. Consulted with State Government. representatives seeking financial assistance to rectify deteriorated section. 3. Works to be undertaken in-house using Council staff and local contractors. 4. Local contractors have been liaised with regarding the methods of repair. <p>Fresh applications have been submitted to the Federal Government Department of Infrastructure, waiting on confirmation of success or not.</p>

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Activity	Required Interval	Details	
Water System Planned Maintenance			
River mains flushing	As required	Sections are done where and when found necessary.	
Water main flushing (Bore)	As required	Sections are done where and when found necessary.	
Hydrant covers checked, painted, flushed and replaced where necessary, Blue reflective indicators, HP and HR signs installed		Done as required.	
Bore Inspections		Conducted by Natural Resource Access Regulator (NRAR).	
Warren, Nevertire and Collie water chlorine and pH testing	Weekly at specific locations.	Testing carried out daily.	
Warren river pumps		Oxley Park Ellengerah Rd Racecourse	Breakdown maintenance only.
Reservoir cleaning	5 years	Ellengerah Bore Nevertire Bore	Next Diver inspection and clean 2024
		Oxley Park River Ellengerah River	Investigate using Remotely Operated Vehicle (ROV) to inspect 2022/2023

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Activity	Required Interval	Details
Sewerage System Planned Maintenance		
Warren Sewerage Treatment Works	Quarterly	Samples of treated effluent collected monthly for laboratory analysis against EPA licence requirements for PH, Total Suspended Solids (TSS), Total Nitrogen (N), Total Phosphorus (P), Oil & Grease (O&G) and Biochemical Oxygen Demand (BOD). Results are published on Council website quarterly
Sewer gravity main CCTV Inspection and Smoke Testing program		<p>Develop a program to carry out CCTV inspections and smoke testing of all gravity sewer mains in Warren and Nevertire.</p> <p>Develop a sewer main replacement/relining program.</p> <p>Identify stormwater infiltration locations.</p> <p>Develop a program to educate property owners and residents about stormwater infiltration prevention.</p> <p>Develop a stormwater infiltration rectification program for council assets and private property.</p>
Water and Sewerage Works Subject to Funding		
Location	Work Under Development	
Collie Water Supply (Reliability)	Commission the two, 125,000 litre Pioneer water tanks located west of the tennis court. Install pressure pumps into shed at the base of the elevated tanks located behind the hotel. Decommission and remove the elevated tanks.	
Collie chlorine dosing	Install new gaseous chlorination system at the new Collie Bore, (approximately 7km west of Collie).	
Nevertire chlorine dosing	Install new gaseous chlorination system in the new building at Nevertire. Install new dosing point to ensure chlorination is possible from either bore.	
Warren chlorine dosing	Install new gaseous chlorination system in the new buildings at Bore Flat and Ellengerah.	
Replacement of Telemetry System	Replacement of the water and sewerage telemetry system and Firmware upgrade of the Clearwater SCADA.	

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES CONTINUED

Account	Budget	Expenditure
Water Fund Maintenance and Repair	536,917	420,138
4200-0003, 4220-0003, 4230-0003, 4240-0003, 4250-0003 & 4300-0003		
Sewer Fund Maintenance and Repair	406,474	166,184
5200-0003, 5250-0003, 5280-0003 & 5300-0003.		

Water and Sewer Works

Assist Parks and gardens and Town Crew in the preparations for events.

Installed temporary fencing at Showground.

Installed rainwater tank at the McCalman Pavilion.

Repaired 6 water services and 4 water main breaks.

Pump out sump of Stafford St reservoir.

Daily water quality testing.

Sewerage Treatment Plant Daily Operations.

Warren Sewerage Treatment Works in Flow Sewerage Year – 1st June to 31st May				
Month	Peak Daily Flow (KL)	Average Daily Flow (KL)	Monthly Flow (ML)	Cumulative Annual Flow (ML)
March 2021	1,924	648	19.85	127.62
April 2021	872	430	12.43	140.05
May 2021	921	430	13.32	153.37

Rainfall in Warren for the month of April 2021: 34 mm

WARREN SHIRE COUNCIL

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

Bulk Water Reading per Quarter

WATER SOURCE	FIRST QUARTER READING 1/07/20 - 31/09/20	BULK USAGE TO DATE (ML)	SECOND QUARTER READING 1/10/20 - 31/12/20	BULK USAGE TO DATE (ML)	THIRD QUARTER READING 1/01/21 - 31/03/21	BULK USAGE TO DATE (ML)	FOURTH QUARTER READING 1/04/21 - 30/06/21	BULK USAGE TO DATE (ML)	% OF ANNUAL ALLOCATION	Max. Allocation (ML)
Warren Bores										
Bore 1	0.00	0.00	0.00	0.00	0.28	0.28	0.00	0.28		
Bore 6	44.89	44.89	58.70	103.59	74.86	178.45	42.35	220.80		
	44.89	44.89	58.70	103.59	75.14	178.72	42.35	221.07	31.58%	700
Warren River										
Oxley Park	1.48	1.48	39.28	40.76	27.46	68.22	24.00	92.22		
Ellengerah Rd	15.65	15.65	29.05	44.70	19.93	64.63	2.76	67.39		
	17.14	17.14	68.32	85.46	47.39	132.85	26.77	159.61	21.28%	750
Showground (Racetrack)	6.80	6.80	16.67	23.47	19.71	43.18	0.00	43.18	34.68%	124.5
Nevertire Bore	4.10	4.10	9.89	13.98	7.93	21.92	3.16	25.08	62.70%	40
Collie Bore	0.60	0.60	1.21	1.82	1.51	3.32	0.83	4.15	16.60%	25
Macquarie Park	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	14.2

021 year: 760mm

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ITEM 2 WORKS PROGRESS REPORTS – TOWN SERVICES

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Parks and Gardens – Routine Works

Account	Budget	Expenditure
Parks & Gardens, Cemeteries & Racecourse	865,833	768,342
0701-0003, 1151-0003, 1651-0003, 1701-0003, 2655-0003, 2660-0003 & 2670-0003		

The maintenance mowing and weeding of the Parks and Gardens is carried out on a 2-week rotating cycle with the following areas generally grouped together.

Site or location	Works carried out
Week One and Three	
Macquarie Park	Mown, whipper snipped and weeding
Victoria Park	Mown, whipper snipped and weeding
Ravenswood Park	Mown, whipper snipped and weeding
Oxley Park	Mown, whipper snipped and weeding
Ebert Park	Mown, whipper snipped and weeding
Gillendoon St	Mown, whipper snipped and weeding
Orchard Street levee	Mown, whipper snipped and weeding
Bob Christian Reserve	Mown, whipper snipped and weeding
Lawson St Levee	Mown, whipper snipped and weeding
Family Health Centre	Mown, whipper snipped and weeding
Collie Village	Mown, whipper snipped and weeding
Week Two and Four	
Saunders Park	Mown, whipper snipped and weeding
Skate Park	Mown, whipper snipped and weeding
Splash Park	Mown, whipper snipped and weeding
Lions Park	Mown, whipper snipped and weeding
Rotary Park	Mown, whipper snipped and weeding
Warren Lawn Cemetery	Mown, whipper snipped and weeding
Medium Strips	Mown, whipper snipped and weeding
Library	Mown, whipper snipped and weeding
Len Woolnough Levee	Mown, whipper snipped and weeding
Mary Stubbs Levee	Mown, whipper snipped and weeding
Boston St Levee	Mown, whipper snipped and weeding
Macquarie Drive Levee	Mown, whipper snipped and weeding
Nevertire Village	Mown, whipper snipped and weeding

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WORKS PROGRESS REPORTS – TOWN SERVICES

CONTINUED

The Play Equipment at Macquarie and Ravenswood Parks are inspected, and sand pit areas are raked daily.

BBQ's at Macquarie Park, Oxley Park, Skate Park and Splash Park are cleaned twice a week.

The following Locations are mown, whipper snipped and weeded as needed.

Bore Flat	Sewer Pumping Stations
Bore Flat Levee	Shire Housing
Carter Oval	Town Medians and approaches
Other Reserves	Water Pumping Stations and Reservoirs
Readford St Levee	Weed Spraying
WOW Centre	Tiger Bay Walking Track

Event Preparations - May

Victoria Park mowed and marked out for Puma Home games.

Netball Courts.

Mark out Ovals for Rugby Union, Rugby League, Soccer and Little Athletics.

Installation of Banners at Roundabout.

Ensure Cemeteries are mown and weeded for Mother's Day.

Pony Club at the Showground.

Warren Show.

Event Preparations - June

Pony Club.

Prepare Victoria Park for Central School Athletics Carnival.

Netball Courts.

Mark out Ovals for Rugby Union, Rugby League, Soccer and Little Athletics.

Installation of Banners at Roundabout.

Prepare town, villages and cemeteries for long weekend.

Collie tree planting with assistance from residents.

Nevertire tree planting with assistance from residents.

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ITEM 3

WORKS PROGRESS REPORTS – FLEET – WORKSHOP

(C14-7.2)

RECOMMENDATION

That the information be received and noted.

The following are details of Projects and Programs that are being managed by the Workshop Coordinator.

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs				
14	2014 Cat 432f Backhoe	Access reported flat tyre	0	2 hours with travel
15	2013 Kioti Tractor	Re fit loader arms	4 hours	4 hours
21	2012 5083E John Deere Tractor	Re-seal roof outside,	0	4 hours
22	2012 770G John Deere Grader	New AM/FM aerial fitted	1 hour	1 hour
31	2009 Truck UD GW470	HVIS inspection (new windscreen required)	3 hours	3 hours
31	2009 Truck UD GW470	Replaced bearing in rollover tarp handle	0	1 hour
31	2009 Truck UD GW470	Transmission speed sensor plug repaired	1 hour	1 hour
31	2009 Truck UD GW470	Add blue system cleaned out	0	4 hours
31	2009 Truck UD GW470	420,000klm service done	0	4 hours
31	2009 Truck UD GW470	Jump start and battery check	0.5 hours	0.5 hours
32	1988 Mack Valueliner	Welded turntable locking pins	1 hour	1 hour
36	2005 Isuzu FRR04a truck.	Diagnosed clutch problem	3 hours	3 hours
38	Lusty Triaxle Low Loader	Replaced engine mounts	1 hour	1 hour
43	2007 Fuso truck	HVIS inspection (new windscreen required)	0	2 hours
48	1988 Step Deck Trailer	HVIS inspection no1 axle brakes need adjusting	0	1 hour
48	1988 Step Deck Trailer	Brakes adjusted no1 axle	0	2 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

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Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
61	2012 Hino 3007A Truck	Replaced spotlight relay	0	1 hour
61	2012 Hino 3007A Truck	240,000klm service done	0	3 hours
70	2015 3707A Iseki Mower	Replace deck bushes and level deck	2 hours	2 hours
70	2015 3707A Iseki Mower	Deck lift arms replaced; deck wheel straightened.	2 hours	2 hours
70	2015 3707A Iseki Mower	Repair air seat	1 hour	1 hour
70	2015 3707A Iseki Mower	Blinkers repaired	1 hour	1 hour
73	John Berrends Slasher 6 Foot	Gearbox oil replaced; blades replaced	wet day	5 hours
73	John Berrends Slasher 6 Foot	Replaced clutch plates	2 hours	2 hours
79	2013 3707A Iseki Mower	Replaced x2 deck drive belts	1 hour	1 hour
79	2013 3707A Iseki Mower	Straighten deck shoot	2 hours	2 hours
90	2015 FRR600 Isuzu Truck	New batteries fitted	1 hour	1 hour
90	2015 FRR600 Isuzu Truck	Repaired current draw on batteries	1 hour	1 hour
92	SPR260 Multipak Roller	Repaired coolant leak	2 hours	2 hours
93	2013 Caterpillar CW34 Roller	Replaced AM/FM aerial	1 hour	1 hour
93	2013 Caterpillar CW34 Roller	Repaired alternator.	4 hours	4 hours
103	Bomag Stabiliser	General check over	0	2 hours
112	1995 Trailer with Kubota Generator	Change battery and check charging	1 hour	1 hour
112	1995 Trailer with Kubota Generator	Service done	2 hours	2 hours
112	1995 Trailer with Kubota Generator	New tyre fitted to trailer	0	1 hour
112	1995 Trailer with Kubota Generator	New alternator belt fitted	0	1 hour
151	2010 12m Dog Trailer	HVIS inspection, new oversize signs required.	0	
151	2010 12m Dog Trailer	New oversize signs fitted	0	2 hours
151	2010 12m Dog Trailer	Brakes adjusted no two and no three axle	2 hours	2 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

CONTINUED

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
500	Spray Rig CMCC	New spray line fitted	0	2 hours
500	Spray Rig CMCC	Modifications made to frame for forklift pickup	0	4 hours
1041	2017 FXZ1500 Isuzu	Wiring done for water bars changed over	0	4 hours
1047	2017 Isuzu Street Sweeper	Fit x2 new oversize signs	1 hour	1 hour
2040	2019 432f Caterpillar Backhoe	Initial 100hr service done	3 hours	3 hours
2045	2020 232d Caterpillar Skid Steer	Initial 100hr service done	0	3 hours
2045	2020 232d Caterpillar Skid Steer	Assisted cat tech fit gutter brush	0	6 hours
2120	2018 6140M John Deere Tractor	1000hr service done	0	4 hours
2120	2018 6140M John Deere Tractor	Mud cleanout from airstrip bog	0	3 hours
2121	2019 6140M John Deere Tractor	Replaced injector line no4	1 hour	1 hour
2160	2019 TB2000E Road Broom	Re wired motor & test	0	5 hours
2380	2018 FXY1500 Paveline	Replaced x2 augers for sealing	0	4.5 hours
2380	2018 FXY1500 Paveline	Clean blocked tar lines	0	7 hours
2380	2018 FXY1500 Paveline	New oversize signs fitted	1 hour	1 hour
2380	2018 FXY1500 Paveline	Replaced flashing light left hand rear	0	2 hours
2800	2018 Toro MX4250 ride on Mower	Repaired flat tyre	1 hour	1 hour
2801	2019 Toro GM4000d ride on Mower	Diagnosed problem code.	1 hour	1 hour
3503	2019 Kluger GX	140,000klm service done	2 hours	2 hours
3609	2020 Hilux SR Twin Cab	Two-way handpiece replaced	1 hour	1 hour
3609	2020 Hilux SR Twin Cab	Replaced beacons not working	1.5 hours	1.5 hours
3609	2020 Hilux SR Twin Cab	Repairs to phone kit	1 hour	1 hour
3610	2020 Hilux SR Twin Cab	Beacons replaced	1.5 hours	1.5 hours

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WORKS PROGRESS REPORTS – FLEET – WORKSHOP

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Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Outside Work				
Nil				

Plant Number	Description	Repairs	Plant Down Time	Repair Time (Man Hours)
Plant Repairs – Work to be Completed				
25	2011 770G John Deere Grader	Steering column ram to be replaced	TBD	4hrs approx.
31	2009 Truck UD GW470	Replaced add blue level sensor	TBD	2hrs approx.
32	1988 Mack Value Liner	Turntable locking pins to be replaced	TBD	6hrs approx.
32	1988 Mack Value Liner	Brakes to be adjusted	TBD	2hrs approx.
153	1985 Fruehauf Water Trailer	Brakes to be adjusted	TBD	2hrs approx.
301	2002 Sykes VPW3P 150 Pump	Seals to be replaced and put back together.	TBD	5hrs approx.
1041	2017 FXZ1500 Isuzu	Water bars to be finished	TBD	6hrs approx.
1042	2017 FXZ1500 Isuzu	Water bar changeover to be done	TBD	24hrs approx.
1064	2017 NPR75 Truck	Service due	TBD	3hrs
2300	2018 NNR Isuzu Tipper	Tailgate latch to be replaced	TBD	2hrs approx.
2401	10x6 Box Trailer (emergency)	Cage to be made	TBD	8hrs approx.
2401	10x6 Box Trailer (emergency)	Emergency equipment to be setup on trailer	TBD	12hrs approx.

ACRONYMS

WC Workshop Coordinator
 TBD To be determined

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ITEM 4 CONSTRUCTION OF WARREN WASTE DEPOT TRANSFER STATION AT THE EWENMAR WASTE MANAGEMENT FACILITY CONTINUED

REPORT

The size of the original design called for a forty (40) metre long parking area for the vehicle to transfer waste. The revised design has resulted in a reduction of the parking area to twenty (20) metres, this in turn reduces the size of the top apron and other works.

The earthworks and stormwater drainage will be carried out by Council day labour and the concreting works by local contractors.

FINANCIAL AND RESOURCE IMPLICATIONS

Council had a total budget, including the Grant funds, of \$258,538. Total expenditure to date has been \$54,670. In discussions with the Divisional Manager Finance and Administration, an additional \$100,000 is available from the Domestic Waste Restricted Funds. This will provide a total available budget of \$303,868.

The estimates to carry out the works is detailed below;

Earthworks and stormwater drainage	\$75,000
Concreting works	\$120,000
Roadworks, new signage, fencing etc	\$40,000
Compaction and concrete testing	\$10,000
Redesign works	\$2,500
Surveyor	\$2,500
Contingency	\$53,868
Total	\$303,868

LEGAL IMPLICATIONS

Council will need to ensure that the procurement procedures are followed when engaging local contractors.

RISK IMPLICATIONS

There is a risk that the available funds will not be sufficient, including the additional \$100,000. Estimations have been obtained in an attempt to ensure the budget is a realistic cost of the project, however unforeseeable issues may arise. E.g. a price rise in steel. Accordingly, an appropriately sized contingency has been provided.

STAKEHOLDER CONSULTATION

Advice/information will be provided to the Ewenmar Waste Depot Committee.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2.1 - Ewenmar Waste Depot – New Management Regime.

SUPPORTING INFORMATION

There is no supporting information.

WARREN SHIRE COUNCIL
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ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform the Councillors of the approved Development Applications by Council for the previous month.

BACKGROUND

Council received Development Applications from residents in the Warren Shire area to seek approval.

REPORT

The following Development Applications were approved for May 2021.

FILE	LOCATION	WORKS	RECEIVED	APPROVED
P16-21.02	Lot 13 DP759056 35 Bundemar Street Warren	Skillion double carport	4/2/2021	16/2/2021 Stop the clock 11/5/2021
P16-21.06	Lot 2 and 3 DP758264 Wambianna St, Collie	Construction of dwelling	27/4/2021	17/5/2021

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 5.2.2 Timely and accurate reporting for efficient management and accountability.
- 5.2.1 Quality customer service focus by Council staff.
- 1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

Nil.

WARREN SHIRE COUNCIL
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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES (C14-7.3)

RECOMMENDATION:

That the information be received and noted.

The following are details of the projects and grant applications that are being managed by the Manager Health and Development Services.

Project	Budget	Expend	Resp	Comment
Construction of two (2) x Council dwellings 21 Deacon Drive and 8 Deacon Drive	134,000	46,229	MHD	Completed July 2020. New complaint lodged with Department of Fair-Trading 18th May 2021. Additional information provided 2nd and 7th June 2021. Formal complaint lodged with Department of Fair-Trading 4th March 2021. Additional information provided 11th March 2021. A further report will be provided to Council.
Warren Support Services (Previously Community Builders Grant (CB) and Early Intervention Placement Prevention (EIPP) Service Programs				
Outback Arts, Aboriginal Cultural Art, Ceramics and Mentoring March 2021	4,000	Nil	MHD	Event complete. Awaiting proof of expenditure.
Warren Youth Support Group, NAIDOC week March 2021	1,000	1,015	MHD	Complete.
Warren Youth Support Group, Open Day Celebrations January 2021	5,000	5,000	MHD	Complete.
Riversmart, Canoes March 2021	4,500	4,500	MHD	Complete.
EIPP		10,000	MHD	MOU with Warren Youth Support Group – in progress.

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ITEM 2 WORKS PROGRESS REPORTS – HEALTH AND DEVELOPMENT SERVICES
CONTINUED

Project	Budget	Expend	Resp	Comment
Construction of the Waste Transfer Station at Ewenmar Waste Depot.	258,538	54,670	MHD/TSM	Listed on VendorPanel 12/2/2021, and 9/3/2021 closed 9/4/2021. Report provided to the June 2021 Council meeting.
Gym Equipment	9,625	8,373	MHD	Lease agreement.
Wireless Scoreboard	8,000	Nil	MHD	Grant application submitted to Building Stronger Communities Partnership.
Completion of Tiger Bay Wetlands walkway.	10,000	Nil	MHD	Grant successful 15th June 2021.